



County of Los Angeles
Office of Child Care
Service Integration Branch/Chief Executive Office
222 South Hill Street, 5th Floor, Los Angeles, CA 90012
Ph. (213) 974-4103 • Fax (213) 217-5106
www.childcare.lacounty.gov

INVESTING IN EARLY EDUCATORS – STIPEND PROGRAM
Address Change Notification Form

Stipend participants must notify the Office of Child Care if there has been a change in your address by completing and submitting the following forms:

- Address Change Notification Form, and
- W-9 Form, Request for Taxpayer Identification Number and Certification - available for download from the Internal Revenue Service website at:
 - English: <http://www.irs.gov/pub/irs-pdf/fw9.pdf>
 - Spanish: <http://www.irs.gov/pub/irs-pdf/fw9sp.pdf>

**** Print “Address Change” in the upper right hand corner of the W-9 Form**

Submit the completed forms to the Office of Child Care, Investing in Early Educators Stipend Program by fax to (213) 217-5106. Faxes are accepted **only** during regular business hours, which are Monday through Friday, 8:00 a.m. to 5:00 p.m. To protect your security, notify the Stipend Program staff that you are sending a fax by calling (213) 974-4674.

Last Name, First Name:	Social Security Number:
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OLD ADDRESS

Home Street Address or P.O. Box:	Apt. #:
City & State:	Zip Code:

NEW ADDRESS

Home Street Address or P.O. Box:	Apt. #:
City & State:	Zip Code
Current Cell Telephone Number: ()	Current Home Telephone Number: ()

I declare under penalty of perjury that the above statements are true and correct to the best of my knowledge and belief.

Applicant’s Signature

Date

