



**Los Angeles County Child Care Planning Committee**  
**Minutes: June 4, 2008**  
**12:00 p.m. to 2:00 p.m.**

**Location:** Glendale USD  
319 North Central Avenue  
Glendale, CA 91203

**Members in Attendance:** (30) Kathleen Pompey, Lucy Fitzpatrick for Pamela Schmidt, Rocio Bach, Fran Chasen for Julie Taren, Joy Cyprian, Pamela Kwok, Mary Helena Vasquez, Ancelma Sanchez, Corinne Sanchez, Peggy Sisson for Diane Philiposian, Jenny Trickey, Alma Rosales for Nellie Rios Parra, Alejandra Guillen for Sandra Menendez, Randi Wolfe for Carolina Alvarez, Atalaya Sergi, Alicen Vera, Holly Daasnes, Bobbie Edwards, Pat Mendoza, JoAnn Shalhoub Mejia for Sylvia Parra, Linda Cooper for Sheri Lewis, Holly Reynolds, Lorraine Schrag, Cynthia Zarate for Angelica Solis, Anita Tetrault, Rosa Arevalo, Susan Baxter, Jan Isenberg, Karen Kaye, and Noreen Clarke

**Guests and Alternates:** Roseanne Ghiazza, Lisa Wilkin, Ana Gallegos, Carol Hiestand, Kathy Schreiner, Celeste Salinas, Ree Harris, Fiona Stewart, Katie Legomsky, Charlotte Tilson, and Cathy Tsao

**Staff:** Laura Escobedo

I. Welcome and Introductions

Holly Reynolds, Chair, opened the meeting at 12:12 p.m. She introduced herself and asked those in attendance to introduce themselves. Ms. Reynolds read the opening statement.

II. Approval of Minutes from May 7, 2008

**The Chair called for a motion to approve the minutes from the May 7, 2008 meeting. It was moved by Fran Chasen and seconded by Bobbie Edwards. The Chair called for a vote. The motion passed with no abstentions.**

III. Presentation: School-Age Quality Guidelines

Susan Baxter, Chair of the School-Age Work Group, presented the results of a year long review of literature and research related to best practices and quality standards in out-of-school-time care. She stated that the group started by recognizing the difference between school-age care and early care and education. The group used the following sources: Making Out-of-School-Time Matter, Evidence for an Action Agenda (RAND); Evaluating After-School Care (RAND); Standards at a Glance (National School-age Care Alliance (NSACA), now National Institute of Out of School Time (NIOST)); and Getting the Most from Afterschool Programs in a High-Stakes Learning Environment (NIOST).

The Work Group focused on core values and elements, then provided input into the standard statements coming from the literature.

A four-page handout with the quality guidelines was available to those attending. It is organized by six main areas: Mission and Goals, Staff, Program: Activities and Structure, Facility, Social/Emotional Environment, and Family/Community Partnerships.

Next steps include getting feedback from the field, distribution to all school-based after school programs, and posting the guidelines on the Web site.

#### IV. Update from Office of Child Care

Laura Escobedo announced that the Office of Child Care may be moving to a different location and would be under a different County department. Authorization by the Board of Supervisors is needed before any decisions are final. She shared this information because it is possible that the move may take place during the summer when the Planning Committee does not meet. She wanted to alert the members so that if the move becomes a reality, the Planning Committee is aware of it beforehand.

Ms. Escobedo called attention to the budget review document available on the back table. All of the contracts that fund the work of the Office of Child Care will be cut; the stipend program will be cut by 26%. She also noted that two bills, AB 2759 (Jones) and SB 1632 (Steinberg) are moving toward final approval in the legislature. The Jones bill would reconfigure current center-based contracts that serve preschool-age children into a single California Preschool Program. The Steinberg bill would create a commission to develop an Early Learning Quality Improvement System. She stated that while the purposes of each of these bills would improve the current system of child care and development, neither bill included infant and toddlers and could result in a bifurcation of our state programs between preschool and infant/toddler care. The Office of Child Care had been promoting the inclusion of infant/toddlers in the development of a quality rating and improvement system.

Laura Escobedo reported the results of the prioritization exercise conducted at the May meeting. The following are the recommendations coming out of the Forum ranked in order of the number of support votes cast at the May 7, 2008 meeting of the Planning Committee. There were 29 participants, each with five votes.

1. (30) Grant-based funding instead of "earning" funds based on child days of enrollment.
2. (26) Expand definition of "need" to allow children to attend on parents' days off.
3. (17) Allow contractors to carry over unused funds into the next fiscal year.
4. (15) Certify family eligibility once per year.
5. (13) Increase the Standard Reimbursement Rate.
6. (10) Establish multi-year contracts.
7. (9) Collapse eligibility ranking system to create fewer ranks (example, ranks 1-10 become a new rank 1).
8. (8) Allowing more flexibility in the ages served instead of arbitrary age cut-offs,' such as at third birthday.
9. (5) Require income documentation to register on the CEL.
10. (5) Allow Local Planning Council to advise on how to reallocate relinquished contracts.
11. (4) Increase the number of California Department of Education (CDE) staff to process contracts and Request for Proposals (RFPs).
12. (3) Allow contractors to keep parent fees (some amount of) over and above the earned MRA for quality improvements.
13. (0) Pro-rate new contract funds during the start-up or expansion year.

#### V. Approval Of Recommended Membership Roster for 2008-09

JoAnn Shalhoub Mejia, Co-Chair of the Membership and Policies Work Group, presented the recommended roster of members for 2008-09. She indicated that there was a vacancy for the Third District designee. A current member has been recommended to the Third District Office for appointment to the Planning Committee. If the member is designated as

the Third District representative, then an additional member would be added to complete the roster.

**The Chair called for a motion to approve the recommended roster of members for 2008-09. The motion was made by Kathleen Pompey and seconded by Peggy Sisson. The chair called for the vote. Motion passed with no abstentions.**

#### VI. Election of Officers for 2008-09

Holly Reynolds, current Chair, and Bobbie Edwards, current Vice Chair, were nominated by the Membership and Policies Work Group to continue in their current positions through 2008-09. The Work Group Co-Chair, JoAnn Shalhoub Mejia, called for any nominations from the floor.

**There being no other nominations, the Chair called for a motion. Kathleen Pompey moved to accept the recommended nominations and elect Holly Reynolds as Chair and Bobbie Edwards as Vice Chair for 2008-09. The motion was seconded by Rosa Arevalo. The Chair called for a vote. The motion passed with no abstentions.**

#### VII. Presentation: Infant/Toddler Learning and Development Foundations

Charlotte Tilson and Cathy Tsao of WestEd presented the Infant/Toddler Learning and Development Foundations (Foundations), including DVD clips illustrating the development benchmarks described in the Foundations. The document is a draft. When it has been fully reviewed, it will be published by the CDE and a set of the DVDs will be available as well. The Foundations document is a companion piece to the Program Guidelines, the Curriculum Framework, and the Desired Results Developmental Profile-R (DRDP-R), which will be revised in accordance with the Foundations. Only the DRDP is mandated for use by CDE-contracted programs.

The Foundations include the following domains: Social/Emotional, Language Development, Cognitive Development, and Perceptual and Motor Development. The presenters stressed the principles underlying the Foundations. These principles relate to the competence and vulnerability of infants and toddlers, the fact that all development is inter-related, that emotion drives early learning, and that infant learning is relationship based. The Foundations are presented with three points of development: eight months, 18 months, and 36 months and are presented with descriptions of typical behavior as well as behaviors leading up to the foundation, recognizing the individual nature of development in infancy.

The presenters selected a sample foundation, reviewed the written descriptions with the audience, then played the DVD clips illustrating the behaviors described. The presentation was well received by those attending who were eager to know when the materials would be available.

#### VIII. Announcements and Public Comment

Holly Daasnes, Department of Social Services Community Care Licensing Division (DSS CCLD) Advocate, spoke about the severe budget cuts that CCLD is facing. The ten percent cuts would mean that the random visits would be reduced to 14% of all licensed facilities, which is the equivalent of a visit every seven years. Sixty-six positions are being cut statewide, including eight manager positions. Holly provided a two-page analysis of the most common deficiencies among licensed facilities. She also informed the group that all licensing updates would only be available on the Web at [www.cclid.ca.gov](http://www.cclid.ca.gov).

Fran Chasen reminded the group about the Quality Rating and Improvement System summit on June 16, 2008. Individuals can register at [www.ocuw.kintera.org](http://www.ocuw.kintera.org).

The First 5 LA Commission meeting is scheduled for the second Thursday in June at 1:30 p.m. The decision about funding Los Angeles Universal Preschool (LAUP) is on the agenda. It was mentioned that there continues to be legislative threats to First 5 funding from the legislature in this period of crisis budgeting.

#### IX. Adjournment

The Chair adjourned the meeting at 2:03 p.m.