



## Los Angeles County Child Care Planning Committee

Minutes: September 3, 2008

12:00 p.m. to 2:00 p.m.

Location: Interagency Child Guidance Center  
10155 Colima Boulevard  
Whittier, CA 90603

**Members in Attendance:** (34) Kathleen Pompey, Kate Andersen, Lucy Fitzpatrick, Rocio Bach, Fran Chasen for Julie Taren, Patti Oblath, Ancelma Sanchez, Corinne Sanchez, Peggy Sisson, Diane Philibosian, Jenny Trickey, John Berndt, Darlene Cabrera, Edilma Serna for Bobbie Edwards, Alan Guttman, Wilma Kiel, Karen Kirsche, Michael Ladjevic, Moises Roman for Gay MacDonald, Nellie Rios Parra, Alejandra Guillen for Sandra Menendez, Randi Wolfe, Atalaya Sergi, Pat Mendoza, JoAnn Shalhoub Mejia, Sylvia Parra, Nurhan Pirim, Holly Reynolds, Ofelia Medina for Angelica Solis, Rosa Arevalo, Jan Isenberg, Karen Kaye, Robert Wiltse, and Patrice Wong.

**Guests and Alternates:** Roseanne Ghiazza, Lisa Wilkin, Kathy Schreiner, Fiona Stewart, Jenny Paul-Rappaport, Danielle Barr, Mayra Manriquez, Carolyn Wong, Ani Kuyumijian, Gary Kuyumijian, Pam Schmidt, Erin Garvey, Doreen Dong, Diana Careaga, and Sam Kirk.

**Staff:** Laura Escobedo, Michele Sartell, Kathy Malaske-Samu.

### I. Welcome and Introductions

Holly Reynolds, Chair opened the meeting at 12:18 p.m. She introduced herself and asked those in attendance to introduce themselves. Ms. Reynolds read the opening statement.

### II. Approval of Minutes from June 4, 2008

**The Chair called for a motion to approve the minutes from the June 4, 2008 meeting. It was moved by Kate Andersen and seconded by Ancelma Sanchez to approve the minutes. The Chair called for a vote. The motion passed with no abstentions.**

### III. Office of Child Care Update

Kathy Malaske Samu, Director of the Office of Child Care (OCC), spoke about the motion from the Board of Supervisor's and the new Chief Executive Office (CEO) administration related to a new role and scope of work for the Office of Child Care. Essentially, the motion and subsequent direction from CEO administration involves a more centralized approach with the Office of Child Care working with all county departments that provide, or whose clients use, child care and development services. Because OCC is in the Human Services Cluster, this will mean more opportunities for integration of services. The Board offices want to see more child care developed but it is not the mission of any one department to do so. The new policy framework will result in making child care and development more of a focal point. An approved policy framework will bring strength to the issue and the ability to act more quickly and to develop a comprehensive mission that looks at the three client groups: County service clients, County workforce, and County residents. Because the draft has not been reviewed by all levels of administration, it is not available to share with the Planning Committee at this time. Copies of the draft will be made available as soon as it has been cleared. Because our staff is small, OCC relies on the support and expertise of the Planning Committee and others who can help leverage resources to accomplish more. An example of some of the potential work to be included in the policy framework is to have the OCC work with the Education Coordinating Council to connect children who are part of the child welfare system (e.g. Department of Children and Family Services) with high quality child care and development services. Ms. Malaske-Samu also stated that she is taking the 10 year Strategic Plan into consideration as she develops the new policy framework for the Office of Child Care.

### IV. Approval of a Revised Meeting Schedule

Ancelma Sanchez, Co-Chair of the Membership and Policy Work Group, presented the Work Group's recommendation for a reduced meeting schedule. She explained that the Work Group had considered the long distances that members sometimes travel, the high cost of gas, the difficulty in

finding appropriate meeting space, and the busy schedules of our members in looking at a schedule that would allow the Planning Committee to have fewer mandatory business meetings and conduct its work. Two meeting schedules were provided: one was the unrevised calendar of meetings for 2008-09; the other was the proposed schedule that includes seven business meetings and three presentation or work group only meeting dates. An active discussion on the pros and cons of the new schedule followed.

**The Chair called for a motion. Dianne Philibosian moved to accepted the proposed meeting calendar as recommended by the Membership and Policies Work Group. The motion was seconded by Peggy Sisson. The Chair invited additional discussion and then called for a vote. The hand vote resulted in a tie of 15 for and 15 against the motion. The Chair then called for a roll call vote to confirm. The results were 14 for the motion; 16 against. The motion did not pass.**

The Chair suggested that ideas for any other changes to our meeting schedule be sent to the Membership and Policies Work group for review prior to the May meeting.

#### V. Approval of the Revised Los Angeles County State Legislative Agenda 2008-09

Michele Sartell of the Office of Child Care and Patrice Wong of the Joint Legislative Committee presented completely new recommendations for inclusion in the County's State legislative Agenda for 2008-09. In previous years, the Planning Committee had adjusted or added to the wording of the document that had served as the legislative agenda for about five years. It had been recommended that we create shorter and broader statements that articulate the primary issues affecting child care and development in Los Angeles County. The result is a one-page, 10 item agenda that addresses quality, workforce, access and affordability, capacity building, inclusion, flexibility in administration to promote access and continuity of care, support for increased licensing oversight, and a statement in support of continuing the waiver for participation in the AB 212 stipend program. This document, if approved by the Board, will be used to justify advocacy on specific bills and budget issues.

**The Chair called for a motion. A motion to approve the recommended legislative agenda for 2008-09 was made by Fran Chasen and seconded by Corinne Sanchez. The chair called for the vote. The motion was passed unanimously with no abstentions.**

#### VI. Annual Self-Review for Local Planning Councils (LPC)

Laura Escobedo referred to a form that had been distributed to meeting attendees that is the California Department of Education (CDE) report on compliance with State codes to be used for the first time with for LPCs. She indicated that a portion of the October agenda would be devoted to conducting a self-review to complete the form and submit it to CDE.

#### VII. Work groups Updates

1. **Constructing Connections (Capacity Building):** Oversees and supports a funded project to provide information and technical assistance to groups and individuals who are attempting to develop child care facilities. The next meeting is scheduled for September 8, 2008.
2. **Inclusion Work Group:** Provides technical assistance to the Steps to Excellence Project related to including children with disabilities and other special needs in child care and development settings and will meet with Healthy Cities to explore creating Web site resources dedicated related to serving children with disabilities and other special needs.
3. **Membership and Policies:** Handles the annual recruitment of new members and reviews the policies and procedures of the Planning Committee. A meeting will be scheduled soon.
4. **Qualifications and Compensation:** Works on workforce issues and is currently developing a model compensation scale for directors. Meetings are held after the Planning Committee meeting.
5. **Joint Committee on Legislation:** Reviews legislation and advises on advocacy initiatives.

6. **Access to Quality Care:** Is developing city level profiles that describe the need for care and the current economic impact of current services. These will be used to encourage more community level support of investing in child care and development services.
7. **School-Age:** Has just completed a statement of guidelines for quality programming for before and after-school programs. This will be shared with college instructors and with school districts and other program operators.
8. **Strategic Planning and Needs Assessment:** Oversees the development, review and implementation of the 10-year Strategic Plan. The Work Group will be meeting with the co-chairs of each of the other work groups to review work plans as related to the goals and objectives of the Strategic Plan. In November, a discussion and review of the Constructing Connections plan will take place just before the Planning Committee meeting.

#### VIII. Announcements and Public Comment

Elaine Wildman of the Department of Public Health, Infectious Disease Prevention unit announced a new project aimed at child care and development programs and providers. She introduced her colleague, Alan Wu who described the data collection and sharing that the department has done. He referenced a data report that is currently available but stated that it is not really user-friendly and not tailored to the needs of child care programs. The Department would like to create a new report aimed at child care and development personnel specifically. To do this they need to talk directly to people in the field about the design of the report and how it might be used. They have scheduled two focus groups for Tuesday September 23, 2008 at the Los Angeles County Office of Education located at 10100 Pioneer Boulevard, Santa Fe Springs. One group will meet in the morning and the other in the afternoon. Mr. Wu invited members of the Planning Committee to participate and to share the flyers with others.

#### IX. Adjournment

The Chair adjourned the meeting at 2:13 p.m.