

**October 5, 2016 • 12:00 – 2:00 p.m.**

Los Angeles County Office of Education (LACOE) – Head Start-State Preschool Conference Center  
10100 Pioneer Boulevard, Conference Room 105  
Santa Fe Springs, CA 90670

**PROPOSED AGENDA**

- |             |  |  |
|-------------|--|--|
| 1.<br>noon  | Welcome and Introductions<br>▪ Opening Statement and Comments by the Chair   | Sarah Soriano, Chair   |
| 2.<br>12:10 | Approval of Minutes<br>▪ September 7, 2016   | <b>Action Item</b><br>Debra Colman, Vice Chair                                       |
| 3.<br>12:15 | Office of Child Care: Transforming to a Strategic, Policy, Data-driven and Performance Outcomes Approach   | Harvey Kawasaki<br>Service Integration Branch/Office of Child Care                   |
| 4.<br>12:30 | Unifying Our Strengths: Aligning Efforts between the Child Care Planning Committee and Policy Roundtable for Child Care and Development                      | Dr. Sharoni Little & Terry Ogawa<br>Policy Roundtable for Child Care and Development |
| 5.<br>12:45 | Child Care Planning Committee Oversight<br>▪ Annual Self-Evaluation: Report to the California Department of Education<br>▪ Review of Policies and Procedures | <b>Action Item</b><br>Daniel Orozco<br>Governance Work Group                         |
| 6.<br>12:55 | Preparing for the Event – “Elevating Our Voices through Data”<br>▪ Charge for the Day: October Benchmarks<br>▪ Breakouts by Work Group and Event Committee   | Sarah Soriano  |
| 7.<br>1:40  | Linking Efforts: Cross-cutting Issues  | Debra Colman & Michele Sartell   |
| 8.<br>1:50  | Announcements and Public Comment   | Debra Colman   |
| 9.          | Call to Adjourn  | Sarah Soriano  |

**Next Meeting**

November 2, 2016 • 12:00 – 2:00 p.m.  
Center for Healthy Communities at The California Endowment  
1000 North Alameda Street, Catalina Room  
Los Angeles, CA 90012

**MISSION STATEMENT**

*The mission of the Child Care Planning Committee is to engage parents, child care providers, allied organizations, community, and public agencies in collaborative planning efforts to improve the overall child care infrastructure of Los Angeles County, including the quality and continuity, affordability, and accessibility of child care and development services for all families.*



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**Meeting Minutes – September 7, 2016**

**Members in Attendance:** (41) Demitra Adams, Alejandra Berrio, Tonya Burns, Connie White for Edilma Cavazos, Debra Colman, Sandy Dingman, Sally Durbin, Diana Esquer, Christine Tortorici for Teresa Figueras, Mona Franco, Nora Garcia-Rosales, La Tanga Gail Hardy, Tara Henriquez, Aolelani Lutu, Ritu Mahajan, Valerie Marquez, Cyndi McCauley, Celeste Salinas for Pat Mendoza, Micha Mims, Melissa Noriega, Kelly O’Connell, Daniel Orosco, Laurel Parker, Dianne Philibosian, Daniel Polanco, Nellie Ríos-Parra, Ricardo Rivera, Joyce Robinson, Ancelma Sanchez, Mariana Sanchez, Roselle Schafer, Kathy Schreiner, Janet Scully, Michael Shannon, Sarah Soriano, Fiona Stewart, Andrea Sulsona, Julie Taren, Christine Manley for Truyen Tran, Jenny Trickey, and Carolyn Wong

**Guests and Alternates:** Rachelle Arizmendi, Robert Beck, Phil Bedel, Tamara Brown, Kevin Dieterle, Kimberly Dobson-Garcia, Attiay Elshammaa, Angela Gray, Kellie Kronysky, Minhway Lee, Gay Macdonald, Dania Molina, Maria Prado, Andrea Rosales, Ruth Tiscareño, and Dr. Vera Vignes

**Staff:** Michele Sartell

**I. Welcome and Introductions**

Sarah Soriano, Chair, opened the meeting at 12:06 p.m., welcoming new and returning members, alternates and guests to the first Child Care Planning Committee (Planning Committee) meeting of 2016-17. She read the opening statement and then requested self-introductions.

Sarah commented on the work ahead to complete the needs assessment and relayed the theme for the year: “Elevating Our Voices Using Data”. She announced that the event to publicly launch the needs assessment and use the event as a platform to elevate priority issues relating to early care and education has been scheduled for the morning of Tuesday, March 7, 2017 at The California Endowment. Sarah referred meeting participants to the agenda that would define the Planning Committee process for preparing for the event.

*Note that as of this writing, the event has been rescheduled for Monday, March 20, 2017 from 7:30 a.m. to 1:00 p.m. at The California Endowment.*

**II. Approval of Minutes**

Debra Colman, Vice Chair, reminded members and alternates that a quorum is required to take action on motions and that motions and votes on motions are limited to members or, in their absence, the member’s alternate. If the vote is not unanimous, the record of the vote including abstentions is recording by listing the names of members/alternates with their votes in the minutes.

*The Vice Chair called for a motion to approve the minutes after providing a brief review. Nellie Ríos-Parra made the motion; the motion was seconded by Joyce Robinson. The motion passed by the members present with abstentions from Tonya Burns, Connie White for Edilma Cavazos, Sandy Dingman, Nora Garcia-Rosales, La Tanga Gail Hardy, Tara Henriquez, Valerie Marquez, Micha Mims, Daniel Polanco, Joyce Robinson, Mariana Sanchez, Roselle Schafer, Christine Manley for Truyen Tran, and Carolyn Wong.*



### **III. Reflecting Back, Looking Ahead**

Michele Sartell, staff to the Planning Committee, referred meeting participants to their packets of materials for the results of the check-in conducted in June. Notable items are requests to dig deeper into emerging issues brought before the membership and in the standing work groups. Comments from the check-in are serving as the driving force for how the Planning Committee will conduct its' work this year. The hope is to allow for more dialogue on current and emerging issues within the meeting structure and through the standing work groups – access/inclusion, quality and workforce – yet with a clear purposed of elevating those issues to the Roundtable and at the launch of the needs assessment scheduled for March 7, 2017.

Given the feedback from the check-ins and the mandate to complete the needs assessment this year, the leadership team has proposed changes for how we conduct our work this year. The ad hoc committees focused on the needs assessment work with one exception are disbanded; the Communications and Action Ad Hoc Committee will transition to overseeing the planning for the upcoming event. This will allow for our standing work groups – access/inclusion, quality and workforce – to focus on priority issues with proposals for elevating those issues at the event.

Next, Michele provided a sneak preview with more to come at the October meeting on the status of the Office of Child Care. As context, work is underway at the Chief Executive Office (CEO) level to broaden its strategic vision and policy work while moving away from direct services. As such, certain functions that fell under the auspices of the CEO have been moved to more appropriate departments. This evolution is impacting all areas of the CEO – including the Service Integration Branch, which is engaging in a strategic planning process – as well as the Office of Child Care with reach into the Policy Roundtable for Child Care and Development and the Planning Committee.

In the early spring of this year, Harvey Kawasaki was temporarily assigned to the Service Integration Branch inclusive of the Office of Child Care to conduct an analysis of its work and provide recommendations for moving forward. The Office of Child Care has been without a Director since March of 2015. Harvey has been a long-term employee with leadership positions within the Department of Children and Family Services with some of his time overseeing the Child Care Unit. Among the changes, the Office of Child Care is transitioning its quality rating and improvement system (QRIS) implementation functions to the Los Angeles County Office of Education (LACOE). As of January 1, 2017, it will no longer be administering any part of the California State Preschool Program (CSPP) or Infant/Toddler QRIS Block Grants. Rather, the Office of Child Care will serve as a strategic thought partner at the table with a focus on data analysis and shaping policy as it relates to QRIS. This change reflects CEO direction to no longer be involved in direct services, but rather transitioning to a strategy and policy impact role.

Next steps include transitioning Office of Child Care work at all levels to a strategic, data driven approach that informs policy and planning with a focus on performance outcomes. This means elevating the Planning Committee work as it relates to the needs assessment and the LPC Local Funding Priorities and using it more intentionally to drive the policy conversations on issues important to the field of early care and education, and most importantly, the children and families it serves. Relatedly, questions have been percolating on what makes the Roundtable distinct from the Planning Committee. This was among the topics of conversations at the Roundtable's annual retreat held in July. The question is not resolved and the discussion will continue, however notable is the importance of the Planning Committee comprised of folks with on the ground work experience with children and families and therefore in a position to elevate priority issues supported by data to the Roundtable. As such, the Planning Committee's data collection and analysis work (e.g. LPC Local Funding Priorities and needs assessment) is gaining significant attention.

Michele closed by adding emphasis to the mantra of the Office of Child Care that work be strategic, data-driven and focused on performance outcomes and therefore should permeate into the Planning Committee and its work group efforts. Michele announced that Harvey will attend the October meeting to provide an updated overview of the direction for the Office of Child Care, expanding upon her comments.

Sarah commented on the importance of bringing this information to the Planning Committee, which is staffed by the County's Office of Child Care, and is therefore impacted by the direction of the Board of Supervisors and the CEO. She added that this is a great opportunity for the Planning Committee to hopefully have a more significant impact on shaping conversations about early care and education in Los Angeles County using the strength of our data collection and analysis and representing the children and families with whom we work.

#### **IV. Public Policy**

Michele announced that Karla Pleitéz Howell agreed to represent the Planning Committee as co-chair to the Joint Committee on Legislation (Joint Committee), serving with Dean Tagawa as co-chair on behalf of the Roundtable. In Karla's absence, Michele referred to the meeting packets for the draft copy of the Public Policy Platform for the First Year of 2017-18 Legislative Session. Each year, the Joint Committee brings to the Planning Committee for approval the Public Policy Platform. The Joint Committee reviewed the Platform at their meeting in June and has no changes to recommend. In summary, the items address: access for children of all families, quality, workforce, regulatory oversight, access to subsidized programs, streamlining administrative practices, prevention and detection of fraud, access for special populations of children, and facility development support.

*La Tanga Gail Hardy made the motion to approve the Public Policy Platform for the First Year of 2017-18 Legislative Session; Valerie Marquez seconded the motion. The motion passed unanimously.*

Michele then referred meeting participants to the draft cover memo addressed to the County's Legislative Affairs office prepared to accompany the Public Policy Platform, focusing on the section of the memo entitled Emerging Child Care and Development Policy Priority Issues for 2017-18. The purpose is to begin elevating priority issues that are likely to arise during the legislative session and particularly in anticipate of the Governor's budget proposal for fiscal year 2017-18. Based on early conversations, the priorities of early care and education stakeholders are likely to remain constant and focused on reimbursement rates, access, and quality.

Members weighed in by adding that advocacy is needed to raise the income eligibility cap using current State Median Income data and provide continuous eligibility to enrolled children and their families.

#### **V. Organizing Our Work for 2016-17**

Sarah introduced the charge to the work groups – access/inclusion, quality and workforce – for the remainder of the meeting, calling upon them to turn attention to respective priorities and issues as it relates to the needs assessment and contribute to the planning for the event in March. She added that the event planning committee will oversee overall planning and logistics of the needs assessment launch. Sarah briefly reviewed the timeline, calling upon the work groups to identify speakers/panelists and proposing materials for the event packet relevant to their suggested priority issues. In addition, she invited work groups to recommend topics/presentations for future Planning Committee meetings. Preliminary recommendations would be reported to the event ad hoc planning committee as well as the membership for consideration as the agenda for the day is developed and

then solidified. The co-chairs of each work group were introduced and provided an opportunity to introduce their work group's focus.

## **VII. Linking Efforts**

Representatives of the ad hoc committees were asked to report on key issues.

### Workforce

- Capacity building for early educators working with infants and toddlers, including higher level education, training and coaching.
- Increase reimbursement rates for equitable compensation of early educators and responds to increases in the minimum wage.
- Embrace and relay the research on dual language learners matched with knowledge of brain development.
- Increase skills and knowledge of requirements for entering into the early care and education job market, inclusive of opportunities to receiving coaching and mentoring.
- Funding opportunities to support ongoing education.

### Quality

- Impact of QRIS on early care and education programs in Los Angeles County.
- Impact of increases in the minimum wage on quality.
- Differences v uniformity between systems – centers and family child care homes.
- Integrate infants and toddlers into the discussions of quality and as an underserved population.

### Access/Inclusion

- More data needed on certain populations, e.g. children at risk for or with disabilities and other special needs, children experiencing homelessness, children engaged with the child welfare system.
- Review needs assessment from five years ago to ascertain highlighted issues.
- Ideas for panelists: ways to collect information, challenges capturing information, what happens to children when they do not receive the services.

### Event Planning Ad Hoc Committee

- Logistics of the day/structure of the event – work needed to come up with a message and framework.
- Next steps – each group to come up with key issues, messages and who can deliver those messages. Needs assessment will provide data to guide the story.
- Looking at logistics of space and target audience. Important to consider the desired audiences.
- Will send something to work groups prior to next meeting.

## **VI. Announcements and Public Comment**

- D.A.D. Project in partnership with others is hosting the Health and Fitness Fair 2016 on September 10, 2016 in Cudahy. Information on the event was sent via e-mail on August 30<sup>th</sup>.
- South Chapter of the Infant Development Association is holding a workshop entitled “What's Next? Transition from Early Start to Preschool” on September 24, 2016. Watch for the e-mail message for more information including how to register for the event.
- The Southern California Association for the Education of Young Children is hosting the hot topic “Working with Families in Difficult Situations” on September 26, 2016. More information sent via e-mail.

## **VII. Adjournment**

The meeting adjourned at 2:03 p.m.

**Mail this form to the LPC Consultant by  
 November 15 of each year to:**  
 Early Education and Support Division  
 California Department of Education  
 1430 N Street, Suite 3410  
 Sacramento, CA 95814-5901

**LOCAL CHILD CARE AND DEVELOPMENT PLANNING COUNCIL PROGRAMS  
 SUMMARY OF SELF EVALUATION FINDINGS**

Agency: Board of Supervisors of the County of Los Angeles Vendor Number: CLPC-5019

Agency Representative: Michele P. Sartell Title: Interim Child Care Planning Coordinator

Telephone Number: 213.974.5187 Dates Reviewed: October 5, 2016

Compliance Items	KEY DIMENSIONS FROM CALIFORNIA <i>Education Code (EC)</i>	Compliant	Non compliant
1. <i>EC</i> Section 8279.3 and 8499.5(b)	<b>Involvement in Local Priority Setting Process</b> Parents, staff, Board of Supervisors, County Superintendent of Schools, LPC members, and the public at large participate in reviewing and evaluating core data elements and determine local priority areas of unmet child care and development services for all children.	<b>X</b>	
2. <i>EC</i> Section 8499.5	<b>Governance and Administration</b> Policies, needs assessments, comprehensive child care and development plans, and administration of LPC categorical programs meet statutory requirements.	<b>X</b>	
3. <i>EC</i> Section 8499.5	<b>Funding</b> Allocation and use of funds meet statutory requirements for allowable expenditures.	<b>X</b>	
4. <i>EC</i> Section 8499.3	<b>Standards, Assessment, and Accountability</b> Categorical LPC programs meet state standards for membership certification.	<b>X</b>	
5. <i>EC</i> Section 8499.3(f),(g)	<b>Staffing and Professional Development</b> Staff members and LPC members are recruited, trained, assigned tasks, and assisted to ensure the effectiveness of the program.	<b>X</b>	



## **POLICIES AND PROCEDURES**

### **I. Standard Operating Procedures**

Anything not covered by the following policies and procedures will revert to Robert's Rules of Order.

### **II. Membership**

#### **RECRUITMENT OF CHILD CARE PLANNING COMMITTEE MEMBERS**

The Governance Work Group of the Child Care Planning Committee (Planning Committee) will conduct recruitment in support of the recommending/appointing bodies, and in compliance with the membership categories defined in the *Education Code Sections 8499 - 8499.7*. To ensure optimal representation and access to this process, recruitment and outreach will be undertaken no less than three (3) months prior to the selection of members. Recruitment and selection will take into consideration geographic and ethnic representation, and will ensure that there will be at least one (1) member from each of the Service Planning Areas:

- Diversity within each category will be a primary consideration in the selection of members. For example, in the "Child Care Providers" category, every effort will be made to include representatives of programs operated under a variety of auspices (public, non-profit, for-profit, church-related, cooperatives, family child care, resource and referral/alternative payment programs, etc.).
- Appropriate nominating groups will be designated for each of the membership slots. Each of the five Board of Supervisors will name one member. The Superintendent of the County Office of Education will recruit members through local School District Superintendents.
- Prospective members will be asked to identify any family members serving on the Planning Committee. In the event that multiple family members are seeking to serve on the Planning Committee, the Governance Work Group will consider the Planning Committee's commitment to diversity, the skills of each member, and ability of each individual to contribute to the mission of the Planning Committee.
- The Governance Work Group will review the membership applications in consultation with the Child Care Planning Coordinator and recommend a membership slate to the Planning Committee for action. Any participant of the Governance Work Group who is being considered for membership cannot participate in the discussion of a membership roster or the final recommendations for membership that will be forwarded to the full Planning Committee. This includes alternates who have applied to become members and members whose first three year term is expiring and wish to extend their membership for another three year term.
- Nominees will be presented for appointment before September of each year.

## **ALTERNATES**

Each member will name an alternate to serve in his/her absence, and will give Planning Committee staff the alternate's name and contact information (address, telephone number, e-mail address, etc.). The member is responsible for maintaining communication with the alternate regarding the business of the Planning Committee and for ensuring that the alternate is available to attend meetings. Alternates are encouraged to attend and participate in discussions at all Planning Committee and Work Group meetings. In the absence of the member, the alternate will be entitled to vote.

If a member chooses to identify different persons to serve as his/her alternate for the Planning Committee and for a Work Group, it is the member's responsibility to provide Planning Committee staff the appropriate information on both alternates.

## **TERMS OF OFFICE**

Members will serve three-year terms, and may serve for up to two (2) consecutive three-year terms without a break. Former members will be eligible for re-nomination after a one (1) year hiatus.

An individual's term of membership may be terminated prior to the end of three (3) years due to: changes in employment or residence; conflict of interest issues; excessive absence (see II. Attendance and Participation); or other changes in status that affect the member's representation on the Planning Committee. When this occurs, the individual designated as the member's alternate will no longer serve in this capacity.

Members designated by a Board Office serve at the discretion of the Board members who designated them and may do so beyond the six year limit. A member designated by a Board office may be replaced under the following conditions: 1) the choice of the Supervisor; 2) the resignation or retirement of the Supervisor from the Board; or 3) the unsatisfactory participation of the designated member in which case the procedure described in Section III is implemented.

## **OFFICERS**

There are two (2) Officers of the Planning Committee: Chair and Vice Chair.

The term of the Chair will be two (2) years. If the Chair's membership term expires during his or her term as Chair, the membership term will be extended through the completion of term of office.

The Chair of the Planning Committee shall: 1) Chair the Planning Committee meetings; 2) help develop the agenda for each meeting; 3) sign all documents related to contracts with the California Department of Education, Board letters related to Planning Committee business, and other correspondence deemed appropriate; 4) serve as the Committee's representative to the Chief Executive Office on matters related to staff selection; and 5) represent the Planning Committee on the Policy Roundtable for Child Care and Development.

### **Election of Chair**

Every two years, or in any year in which the Chair position is vacant, at the time of new member recruitment, the nominating process will begin. Members will be given nomination forms describing the role, responsibilities, and qualifications for Chair. To qualify to be nominated for

Chair, a member must have served on the Planning Committee for at least one year within the last five (5) years and have been actively participating through attendance at both Planning Committee and Work Group meetings. Members may nominate themselves or other Planning Committee members.

Nominations will be open throughout the period of membership recruitment. All nominees will be contacted to ascertain their interest in serving as Chair. The names of all nominees who agree to have their names brought forward will be presented to the full membership prior to the meeting at which the membership slate is approved. The election of the Chair from among those nominated will take place at the same meeting as the approval of the membership slate.

### **Election of Vice Chair**

The term of office for the Vice Chair will be one (1) year with a one year renewable term upon election.

The Vice Chair shall chair the meetings in the absence of the Chair. In the event that the Chair cannot fulfill his/her term, the Vice Chair will step in to fulfill the role of Chair for the remainder of the Vice Chair's term. In his/her capacity as acting Chair, the Vice Chair may appoint, from among actively participating members, an interim Vice Chair for the remainder of the Vice Chair's term.

Every year, at the time of new member recruitment, members will be given nomination forms for the position of Vice Chair. To qualify to be nominated for Vice Chair, a member must have served on the Planning Committee for at least one year within the last five years and have been actively participating through attendance at both Planning Committee and Work Group meetings. Members may nominate themselves or other Planning Committee members.

Nominations will be open throughout the period of membership recruitment. All nominees will be contacted to ascertain their interest in serving as Vice Chair. The names of all nominees who agree to have their names brought forward will be presented to the full membership prior to the meeting at which the membership slate is approved. The election of the Vice Chair from among those nominated will take place at the same meeting as the approval of the membership slate.

### **III. Attendance and Participation**

Although a quorum is constituted by 50 percent of the current membership, members are expected to attend all Planning Committee meetings, or arrange for an alternate to attend. All member(s) and their alternate(s) must sign the attendance roster provided for each Planning Committee meeting and each Work Group meeting.

### **ABSENCES**

Members may be absent from no more than three (3) consecutive Planning Committee meetings or three (3) consecutive Work Group meetings. To be considered absent from a meeting, neither the member nor his/her alternate would be present. After the second consecutive absence, the Planning Committee staff may contact the absent member. After the third consecutive absence, a letter will be sent from staff to the appointee notifying him/her of his/her termination from the Planning Committee. Termination from the Planning Committee does not prohibit participation as a guest.

Exceptions to this termination process are members who have been specifically appointed by the Board of Supervisors or by the Los Angeles County Superintendent of Schools. In these cases, Planning Committee staff will contact staff of the Board Office or the Los Angeles County Superintendent of Schools to recommend termination and to consult with them.

## **WORK GROUP PARTICIPATION**

Participation in at least one (1) Work Group is required of all members. All members must choose their Work Group by the second Planning Committee meeting following the orientation of new members. Failure to attend any Work Group by the third Planning Committee meeting following the orientation meeting will be recorded as an absence. A member may change his/her Work Group by notifying the staff of the Planning Committee and the Chair(s) of the Work Group, which he/she is leaving.

In order to remain on the Planning Committee, a member or his/her alternate can miss no more than three (3) consecutive meetings of the Work Group. (Please see Absence provision.)

Work Group participation is open to any interested individuals regardless of membership status. However, the Governance Work Group is limited to only members and alternates.

## **IV. Voting**

### **QUORUM**

For the purposes of voting, a quorum will be deemed to be 50 percent of the current membership.

### **ACTION ITEMS**

Action Items are routine or extraordinary actions or decisions related to the functions and purposes of the Planning Committee that require a vote of approval from the Planning Committee. Approval of Planning Committee minutes are action items at each meeting. Changes to Planning Committee structure or to the Policies and Procedures are action items.

A vote must be taken by the Planning Committee on items that are child care policy positions, or are related to the mandated functions of the Planning Committee. The Planning Committee will take action on the following mandated functions: 1) service priorities for State-funded child development services; 2) Countywide Needs Assessment; 3) Centralized Eligibility List;<sup>1</sup> and 4) a comprehensive countywide plan for child care and development services.

All action items must be listed on the publicly posted agenda at least three (3) days prior to the scheduled meeting date (see Brown Act Provision). Action items initiated by Work Groups must be forwarded to staff at least two (2) weeks before the date of the meeting on which agenda the action item should appear.

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<sup>1</sup> Funding for countywide centralized waiting lists (CEL) was eliminated from the 2011-12 State budget. Nevertheless, references to the CEL remain in statute.

## **ROLE OF WORK GROUPS**

Work Groups are formed to conduct the business of the Planning Committee, implement the Strategic Plan for Child Care and Development, and fulfill other mandates for Local Planning Councils as stated in the Education Code. In the course of its efforts, a Work Group of the Planning Committee may develop a policy, make a recommendation, plan an event requiring Planning Committee resources, or seek to ensure Planning Committee representation in other groups. The full Planning Committee must be informed of the decisions and recommendations of each Work Group. The full Planning Committee may request that a particular policy statement or activity be presented to the Planning Committee for approval. The following types of action, including but not limited to recommendations for positions on legislation, for changes in the Policies and Procedures, and for activities requiring substantial expenditure of Planning Committee funds, will be brought before the full Planning Committee for a vote. This applies to both standing and ad hoc Work Groups.

## **CONFLICT OF INTEREST**

No member of the Planning Committee will participate in a vote if he/she has a proprietary interest in the outcome. For the purpose of this provision, a person with a proprietary interest is defined as one who may benefit financially from a decision of the Planning Committee; or who is employed by, acts as a paid consultant to, or functions in a decision-making capacity with any agency, which stands to gain directly and financially from an action of the Planning Committee. In case of a potential conflict, the member (or alternate) must refrain from participating in the discussion of the issue after they publicly identify their interest and must recuse themselves from any vote taken on the issue.

Before discussion and voting, members will be reminded of their responsibility to assess the potential for conflict of interest. Members are required to declare their affiliations on the membership application. In case of challenge, the membership applications will be reviewed.

## **VOTING ON MOTIONS**

Each member of the Planning Committee shall be entitled to one vote on each action item before the Planning Committee. If the member is absent, the alternate to the Planning Committee may vote in the place of the member. There will be no secret ballots or absentee voting on any Planning Committee action items, including election of officers. The Chair, or any other member, may request a roll call vote on specific motions. A record of roll call votes shall be kept by Planning Committee staff and be included in the minutes.

A motion will be considered as “passed” when a simple majority of the members present vote in the affirmative. Abstentions are not considered votes and are therefore not counted as support for the motion. A motion which results in a tie vote does not pass.

## **V. Staff Selection**

At the time that a new staff position opens or a current position becomes available in the Office of Child Care, and these positions work directly with the Planning Committee, a representative of the Planning Committee will be part of the interview panel for each position. Members of the Governance Work Group will serve as the pool from which members will be called upon to serve on interview panels. The Chair of the Planning Committee has the discretion to serve on

interview panels or can call for additional or alternate representation as needed from among active Planning Committee members.

## **VI. Complaint Procedure**

Any complaint by a member of the Planning Committee or any other person regarding any action, policy, or procedure of the Planning Committee may be addressed through the following steps:

- 1) The complaint/concern should be brought to the attention of the Planning Committee staff in writing. The staff will respond to the complaint and/or provide a response to the complaining party within 14 working days.
- 2) If the staff is unable to resolve the complaint, the written complaint will be forwarded to the Governance Work Group for review. The Work Group will review the complaint and may or may not, at the Work Group's discretion, meet with the complaining party. The Work Group will respond to the complaint within 30 calendar days from receipt of the written complaint.
- 3) If the Work Group's response is not satisfactory to the complaining party, he/she may submit the complaint to the Board of Supervisors and County Superintendent of Schools for a response.

## **VII. Amendments to the Policies and Procedures**

Amendments to this document can be considered at any time by members of the Planning Committee or as the result of periodic review by the Governance Work Group. Members of the Planning Committee may submit a written inquiry regarding the Policies and Procedures to the Co-chairs of the Governance Work Group at any time. The Work Group will review each written inquiry and issue a written response within thirty (30) days of receipt of the inquiry. All written inquiries and their disposition will be recorded in the Governance Work Group's report to the full Planning Committee.

The Governance Work Group will review the Policy and Procedures every two years to determine if clarification or changes are required. The Governance Work Group may develop an amendment or new policy language and bring it forward to the full Planning Committee as an action item at any time.

## **VIII. Compliance With Brown Act**

The Planning Committee will comply with the Brown Act. All Planning Committee meetings are open to the general public. Agendas for Planning Committee meetings will be posted publicly three (3) days prior to the meeting. No action item will be undertaken at any Planning Committee meeting unless it has been listed on the publicly posted agenda.

Adopted by the Committee:	July 1, 1998
Updated:	December 4, 2002
Updated:	April 4, 2003
Updated:	March 6, 2004
Updated:	March 11, 2005
Updated:	June 1, 2005
Updated:	May 3, 2006
Updated:	December 3, 2008
Updated:	December 1, 2010
Updated:	May 2, 2012
Updated:	November 5, 2014
Reviewed without changes:	September 20, 2016

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## WORK GROUPS

### *Strategic Plan Implementation Work Groups and Ad Hoc Committees*

#### **Quality Work Group**

The Quality Work Group develops plans to implement the Strategic Plan for Child Care and Development in Los Angeles County – 2013-18 (Strategic Plan) in areas relating to quality. Among its tasks is serving as an advisory to the locally-based quality rating and improvement systems.

#### **Access/Inclusion Work Group**

The Access/Inclusion Work Group oversees the process for setting geographic priorities for State funding, collects and analyzes data related to the needs assessment for child care and development, reviews requests from California Department of Education-contracted programs proposing changes to their service areas, and develops plans to implement the Access section of the Strategic Plan. In addition, promotes the inclusion of children at risk for or with disabilities and other special needs in typical child care and development programs and encourages the coordination of services.

#### **Workforce Work Group**

The Workforce Work Group develops plans to implement the Workforce section of the Strategic Plan. Among its tasks is serving as an advisory to the Investing in Early Educators Stipend Program.

#### **Needs Assessment Event Ad Hoc Committee**

The Needs Assessment Event Ad Committee will oversee planning for the launch of the countywide needs assessment event, which is scheduled for March 7, 2017. For background, local child care and development planning councils (in Los Angeles County, the Child Care Planning Committee) are required to conduct a needs assessment at least once every five years. The needs assessment compares the overall supply of early care and education services available for children from birth to 12 years old and their families against the gap, inclusive of the gap between supply and demand for subsidized services for low- to moderate income families.

### *Additional Work Groups*

#### **Joint Committee on Legislation**

Formed by the Child Care Planning Committee (Planning Committee) and the Policy Roundtable for Child Care and Development (Roundtable) to focus on federal, state and local policy initiatives as they impact early care and education services available for Los Angeles County families. Monitors state and federal legislation and budgets and guides the development of recommended positions on selected bills and the Governor's budget and may revise for proposal to the Board of Supervisors by the Planning Committee and Roundtable. Reviews annually child care and development items for inclusion in the County's state and federal legislative agendas.

#### **Governance**

The Governance Work Group manages the recruitment and selection of Planning Committee members each year. In addition, the Work Group reviews, updates, and clarifies Planning Committee policies and procedures, advises on the Planning Committee strategy related to leadership development, and plans the annual retreat and/or new member orientation.

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For more information on the work groups, contact the Office of Child Care by e-mail at [sib\\_occ@ceo.lacounty.gov](mailto:sib_occ@ceo.lacounty.gov) or by telephone at (213) 974-4103.



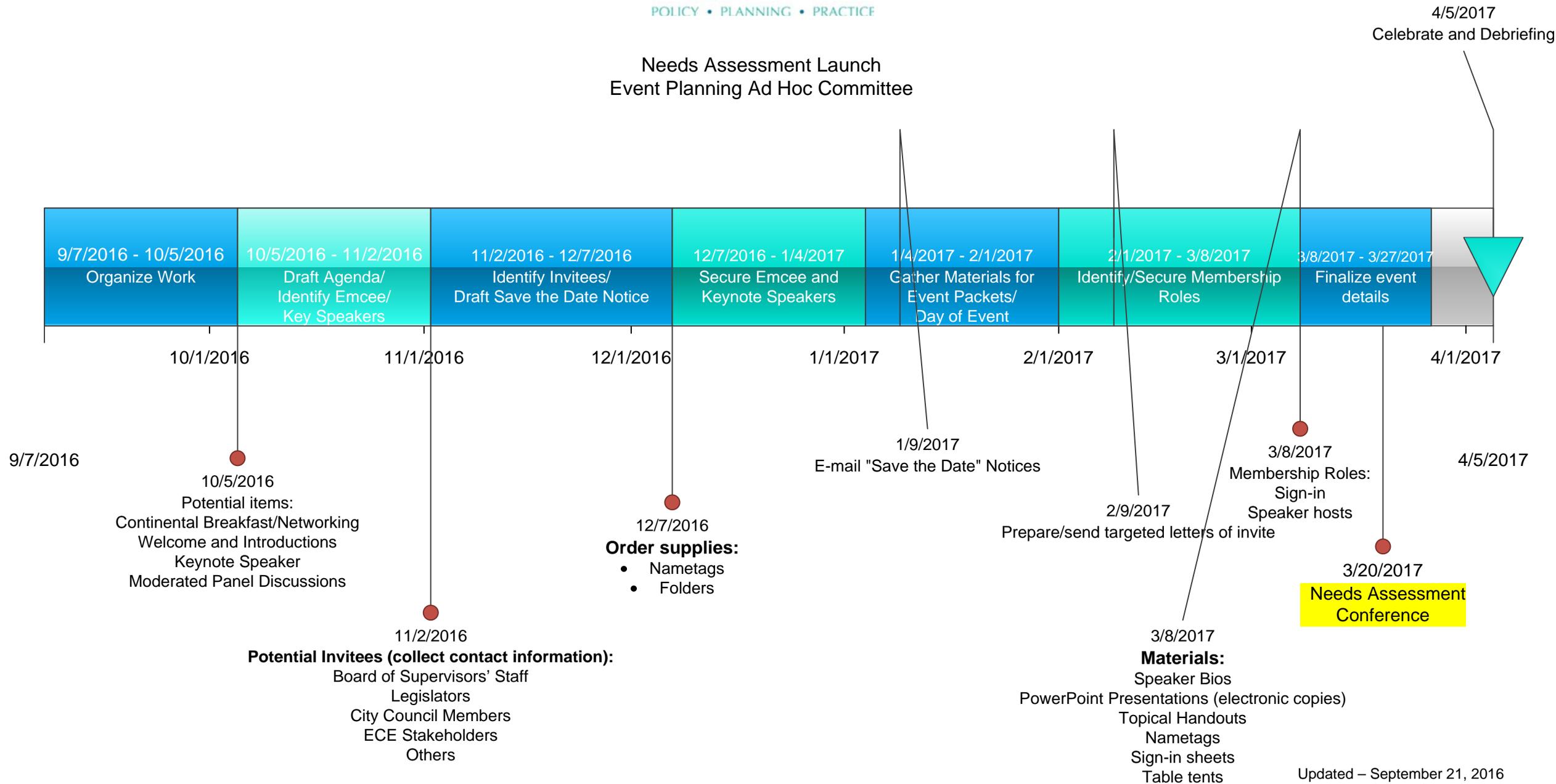
## Work Group and Ad Hoc Committee Membership – 2016-17 (Preliminary)

<p><b>Access/Inclusion</b>  <i>Co-chairs:</i>  Ritu Mahajan  Cyndi McCauley</p> <hr/> <p>Demitra Adams  Alejandra Berrio*  Tonya Burns  Kimberly Dobson-Garcia  Lindsey Evans  Alicia Fernandez  Kellie Konysky  Kelly Meyers-Wagner  Michael Shannon  Andrea Sulsona  Ruth Tiscareño  Jenny Trickey</p>	<p><b>Quality</b>  <i>Co-chairs:</i>  Kevin Dieterle  Laurel Parker</p> <hr/> <p>Sandy Dingman  Diana Esquer  Teresa Figueras  La Tanga Gail Hardy*  Andrea Joseph*  Pat Mendoza  Kelly O’Connell  Zoraya Ordonez¥  Daniel Polanco  Nellie Ríos-Parra  Celeste Salinas  Ancelma Sanchez  Mariana Sanchez  Janet Scully¥  Sarah Soriano  Rhonda-Marie Tuivai¥</p>	<p><b>Workforce</b>  <i>Co-chairs:</i>  Kathy Schreiner  Fiona Stewart</p> <hr/> <p>Alejandra Berrio*¥  Edilma Cavazos  Sally Durbin  Mona Franco  Angeles Gray  La Tanga Gail Hardy  Tara Henriquez  Andrea Joseph*  Aolelani Lutu  Gay Macdonald  Christine Manley  Valerie Marquez  Micha Mims  Dania Molina  Melissa Noriega  Daniel Orosco  Nanette Rincon-Ksido  Ricardo Rivera  Joyce Robinson¥  Reiko Sakuma  Roselle Schafer¥  Truyen Tran  Connie White</p>
<p><b>Governance</b>  <i>Co-chairs:</i>  Nellie Ríos-Parra  Ancelma Sanchez</p> <hr/> <p>Nora Garcia-Rosales  La Tanga Gail Hardy  Daniel Orosco  Dianne Philiposian  Daniel Polanco  Carolyn Wong</p>	<p><b>Joint Committee on Legislation</b>  <i>Co-chairs:</i>  Karla Pleitéz Howell  Dean Tagawa (Roundtable Rep)</p> <hr/> <p>Robert Beck  Nora Garcia-Rosales  Laurel Parker  Joyce Robinson  Kathy Schreiner  Sarah Soriano  Carolyn Wong</p>	<p><b>Needs Assessment Event  Ad Hoc Committee</b>  <i>Chair:</i>  Julie Taren</p> <hr/> <p>Debra Colman  Dianne Philiposian  Kate Riedell  Roselle Schafer  Dr. Vera Vignes  Carolyn Wong</p>

\* Signed up for two or more work groups that meet simultaneously.

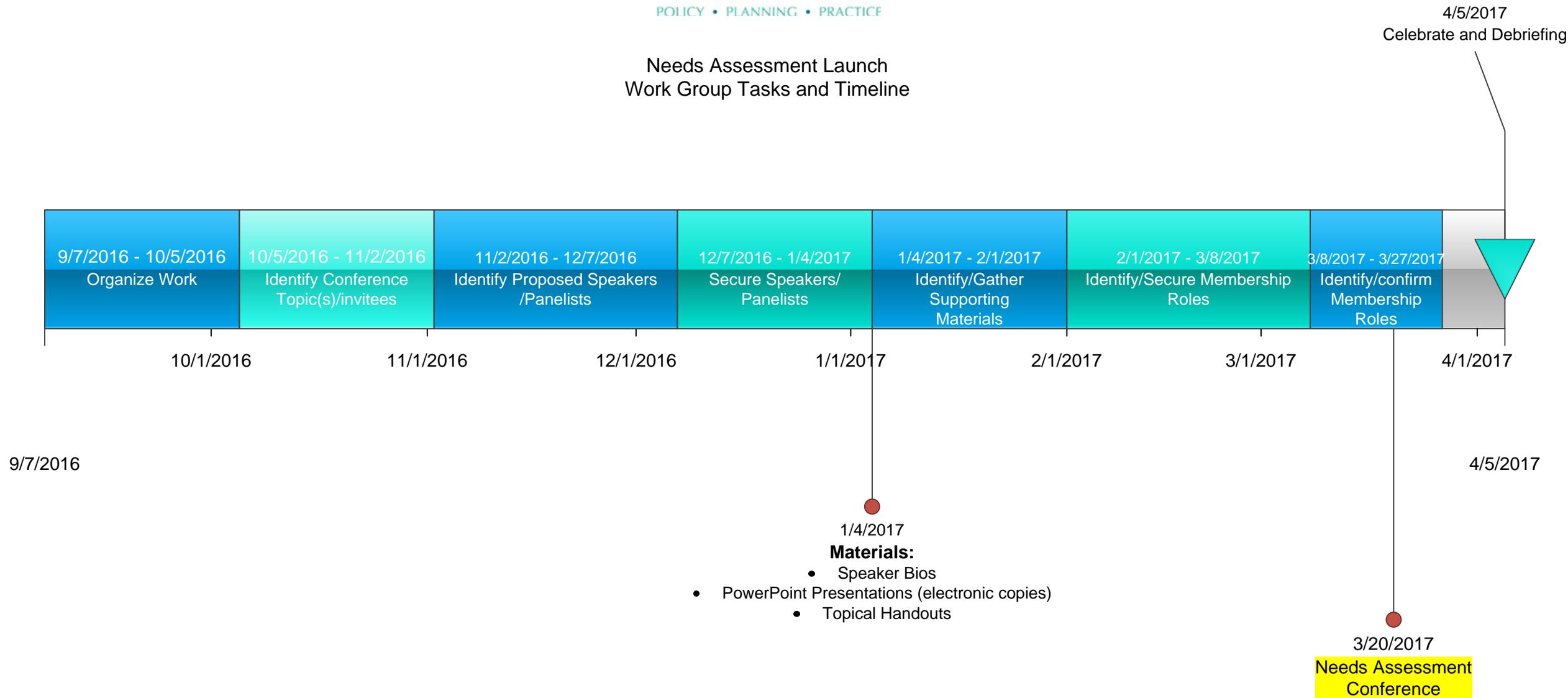
¥Served as member of Communications and Action Ad Hoc Committee renamed Needs Assessment Event Ad Hoc Committee

Needs Assessment Launch  
 Event Planning Ad Hoc Committee





Needs Assessment Launch  
Work Group Tasks and Timeline



## Needs Assessment and Launch Event

### Launch Event Date:

- March 20, 2016
- 8:00 am – 1:00 pm
- The California Endowment, Yosemite Room

### Current Partners:

- Los Angeles County Office of Child Care
- Los Angeles County Child Care Planning Committee
- First 5 LA
- California Community Foundation/LAPAI

### Report Support:

Report Copy Editing	Exec. Summary is 7 – 10 pages	First 5 LA
Report Graphic Design	Design of Exec. Summary	First 5 LA
Report Printing	Print 500 copies of 10 page Exec. Summary	
Fact Sheet Editing	3 infographic fact sheets	First 5 LA
Fact Sheet Graphic Design	3 info graphic fact sheets	First 5 LA
Fact Sheet printing	Print 500 copies of 3 info graphics	

### Event Support:

Invitation Design	E-mail invitation design	First 5 LA
Venue	Free at The California Endowment	N/A
Equipment	Mics, projector, registration tables, easels	N/A
Parking	Free at The California Endowment	N/A
Speaker Honorariums	Honorariums and/or travel for speakers	
Refreshments	Continental Breakfast for 175 participants	CCF/LAPI
Materials	Name badges, handouts, folders	CCPC/OCC
Signage	9 Poster boards of key facts from report	First 5 LA
Invitations to Elected Officials	First 5 LA Policy Team will support	First 5 LA
Staffing for Event	Child Care Planning Committee Members	CCPC/OCC

### Media Support:

Press Release	Write initial press release	First 5 LA
Follow-up with Media	Calls to ensure media attends event	First 5 LA
Media Training	Media Training for CCPC spokespeople	First 5 LA/CCPC
Social Media	Develop suggested social media postings for partners	First 5 LA
Media Stories	Pitch stories, Opp Eds, etc. about Report	First 5 LA

**STATE OF EARLY CARE AND EDUCATION IN LOS ANGELES COUNTY**

...Elevating Our Voices

Monday, March 20, 2017 - 7:30 a.m. – 1:00 p.m.

	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>
<b>Logistics</b>	<ol style="list-style-type: none"> <li>Reserve venue                             <ul style="list-style-type: none"> <li>The California Endowment Yosemite Room confirmed for 3/20/17, 7:30a-1p</li> </ul> </li> <li>Obtain quote for continental breakfast                             <ul style="list-style-type: none"> <li>Quote received</li> <li>CCF as potential co-sponsor</li> </ul> </li> </ol>	<ol style="list-style-type: none"> <li>Assemble proposed invitation list (up to 200)</li> <li>Create e-mail invitation distribution list</li> <li>Identify co-sponsors/ collect logos</li> </ol>	<ol style="list-style-type: none"> <li>Order supplies (nametags, folders)</li> <li>Craft Save the Date notice</li> </ol>	<ol style="list-style-type: none"> <li>E-mail Save the Date notice</li> <li>Draft letters of invitation</li> </ol>	<ol style="list-style-type: none"> <li>Send letters of invitation</li> <li>Identify volunteer roles (event lead, registration, speaker hosts, gophers, greeters, media liaison, VIP tracker)</li> <li>Gather/prepare ancillary materials – speaker bios, table tents</li> <li>Recruit day of event volunteers</li> </ol>	<ol style="list-style-type: none"> <li>Resend letters of invitation</li> <li>Assemble packets</li> <li>Create registration sheets</li> <li>Create nametags, table tents</li> <li>Check in with TCE re room arrangement &amp; equipment, food service</li> </ol>
<b>Program</b>	<ol style="list-style-type: none"> <li>Draft agenda</li> <li>Identify potential moderator/key speakers</li> <li>Identify panelists</li> </ol>	<ol style="list-style-type: none"> <li>Draft letter of invitation to speakers/ panelists</li> <li>Extend invitations by telephone to speakers/ panelists</li> <li>Send letters</li> </ol>	<ol style="list-style-type: none"> <li>Confirm speakers/ panelists</li> <li>Request bios</li> </ol>		<ol style="list-style-type: none"> <li>Prepare talking points – Board of Supervisor</li> <li>Request PPTs/materials from speakers</li> </ol>	
<b>Materials</b> <i>Exec Summary</i> <ol style="list-style-type: none"> <li>Access (OCC)</li> <li>Quality (F5LA)</li> <li>Workforce (F5LA)</li> </ol> <i>Infographics</i> By BOS Districts	<ul style="list-style-type: none"> <li>Collect data</li> <li>Prepare 1<sup>st</sup> draft of needs assessment</li> </ul>	<ul style="list-style-type: none"> <li>Prepare 2<sup>nd</sup> draft</li> </ul>	<ul style="list-style-type: none"> <li>Prepare 3<sup>rd</sup> draft</li> <li>CCPC review</li> <li>PRCCD review</li> <li>Submit to Harvey/Fesia for review</li> <li>Copy edit</li> </ul>	<ul style="list-style-type: none"> <li>Final review</li> <li>Solicit quotes for print</li> </ul>	<ul style="list-style-type: none"> <li>Graphic design/ infographics</li> </ul>	Print (OCC)
<b>Media</b>				Draft press releases	Prepare media packets	

STATE OF EARLY CARE AND EDUCATION IN LOS ANGELES COUNTY  
 ....Elevating Our Voices

Invitation List (Proposed)

	Last Name	First Name	Organization	E-mail Address
<i>Elected Officials</i>				
Board of Supervisor				
Legislators/Legislative Staff				
City Mayors				
City Managers				
Child Care Planning Committee				
-member organizations executive directors				
Policy Roundtable for Child Care and Development				
<i>Education</i>				
Community College Presidents				
Community College ECE Program reps				
Los Angeles County Office of Education	Duardo	Debra		
<i>Business</i>				
LA Area Chamber of Commerce	Ratray	David		
<i>Media</i>				
KPCC	Fernandes	Deepa		
<i>Philanthropy</i>				
LA Investement in Early Childhood	Blackman	Parker		
Keck Foundation	Fleisher	Dorothy		
Atlas Foundation	Atlas	Richard		

STATE OF EARLY CARE AND EDUCATION IN LOS ANGELES COUNTY  
 ....Elevating Our Voices

Invitation List (Proposed)

<i>Associations</i>			
California Child Development Administrators Association			
Family Child Care Associations			
Infant Development Association			
Southern California Association for the Education of Young Children			
Southeast ECE Task Force			
Santa Monica ECE Task Force			
Long Beach Early Childhood Education Committee			

STATE OF EARLY CARE AND EDUCATION IN LOS ANGELES COUNTY  
....Elevating Our Voices

Proposed Speakers/Panelists

Names	Organization	Key Issue Topic	Assigned to
<b>Event Moderator</b>			
<b>Welcome by Board of Supervisor</b>			
<b>Keynote</b>			
<b>Panelists</b>			
<i>Moderator</i>			

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**Notes from the Needs Assessment Ad Hoc Committee – September 7, 2016**

Items Discussed:

- 1) We need to possibly identify another co-chair for the committee.
- 2) Development of a work plan – think about the logistics and structure of the day.
  - a. Michele has started to spell out some of the details with tasks and a timeline.
  - b. Michele will explore other sites that might be available, as a larger room is definitely desired.
- 3) Registration
  - a. We can get them to register beginning at 7:30AM if we stay at the endowment.
- 4) Framework
  - a. We need to come up with a framework/theme for the conference.
    - i. Along with this, we need to set our intention/goal – we need to think about policy and practice: what is our goal?
    - ii. We need to keep in mind that we will be driven by the recommendations from the Needs Assessment. (We want the data to message a powerful story.)
- 5) Influential People
  - a. We need to think critically about the people that we want to bring to the meeting.

Next Steps:

- 1) Solicit feedback from members on the key issues/messages we would like to share at the event, and who can deliver those messages by the next meeting.

## Notes from Access/Inclusion Committee 9-7-16

- Introductions of those in attendance
- Ritu explained the history of the group and the projects for the past two years (updating information for website in conjunction with 211), support activities for the needs assessment, in addition to the requests to move, downsize, re-locate programs and the committee's role in making recommendations;
- Ritu also emphasized that we will continue to work on the needs assessment
- We discussed the Needs Assessment Template and one of the attendees pointed out that not every child with a disability has an IFSP/IEP, but may be funded under a 504 plan; this will have an impact on the numbers reported in the "special needs" section\*. There was also a comment that children in transitional kindergarten programs won't be captured. (Note: I *believe* that a child with a disability in a TK program would be captured through the IEP.)
- Questions were raised about the veracity of the demographic information available to complete the needs assessment and the following suggestions were made to identify additional resources for the information:
  - o The PIR (Program Information Report) that is completed by the Office of Head Start
  - o Child Protective Services
  - o NFP (Nurse Family Partnership)
  - o Cradles to Career – a project of the City of Santa Monica
  - o HUD/Housing Authority for homelessness data
- A concern was raised that the zip code priority list actually limits services because families live all over the city of Long Beach and may not be able to access services for that very reason, or there are children who may live in a high priority zip code, but would need child care services in a low priority area because of a parent's job (Jenny brought up Santa Monica as an example.)
- Next Steps:
  - o Brainstorm speaker ideas – Jenny has a colleague that she will approach
  - o RE: the needs assessment – what information can we access and what are the challenges
  - o Identifying gaps in services
  - o Read the Needs Assessment Narrative on Special Needs

\* Ritu – I looked up the difference between the two designations for service provision and ran across this handy dandy chart: <https://www.understood.org/en/school-learning/special-services/504-plan/the-difference-between-ieps-and-504-plans>

Also – re: our conversation about Access/Inclusion in general terms: I think the people in attendance have a clear understanding of the Access piece, but I'd be curious to see what the thoughts are with regard to what inclusion means and what are the needs and what is the committee's role in this area. (This of course assumes that we get "repeat" attendees next month...)

**From:** [Kevin Dieterle](#)  
**To:** [Michele Sartell](#)  
**Subject:** Notes from Quality Workgroup  
**Date:** Wednesday, September 07, 2016 2:49:41 PM  
**Attachments:** [image001.png](#)

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Hi Michele,

I wanted to type out my notes from the Quality Workgroup so that you wouldn't have to try to piece together my notes.

- I served as notetaker, Laurel as reporter, Diana E. as timekeeper
- One member discussed an opportunity to discuss LACOE's new role in QRIS (and QRIS in LA more broadly as I get the sense there was some confusion about the various funding streams) – I think this may be more appropriate for a member of the Architects/QSLA Leadership to discuss at a future CCPC meeting rather than the launch of the Needs Assessment
- The issue of minimum wage and its unintended consequences were elevated. While this may seem like a workforce issue, but as programs are seeking to raise their quality, they are facing an untenable situation: in order to pay the bills, they are hiring staff with no ECE units where possible, which obviously will impact their ability to meet quality requirements. In a sense, the floor is being raised but at the same time the ceiling is being lowered out of economic necessity. Could make for a rich discussion.
  - Somewhat related note was unintended impact of TK – TK has made it very challenging to find entry level teachers, and a lot of programs are finding themselves as unintended “training programs” as teachers leave as soon as they can find higher paying employmen
- The lack of support for infant/toddler and elevating that need could be something that we highlight in the launch event. We know how huge a gap there is in infant/toddler spaces, and they are often ignored in the quality conversation
- More fully integrating Family Child Care Homes in the quality discussion. They participate in QRIS, but a common criticism of QRIS and the rating matrix is that it favors center-based settings. We know more children are served in family child care homes, so how do we create a quality system that is inclusive of them and encourages them to participate without them making them feel as though they are being established as the “lesser alternative” to center-based care. Similarly, current funding (except for F5LA's funding) only allows FCCHs with state contracts to participate, this leaves a lot of folks behind.
- DPH is currently wrapping up their Choose Health LA evaluation. Findings could potentially be presented there.
- Several potential presenters suggested by the group: Marcy Whitebook, a member of QRIS Architects, Randi Wolfe (wages), LAUP Parent Ambassador, Celia Ayala

Kevin Dieterle, M.P.P.  
Program Officer

**First 5 LA**

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Los Angeles, CA 90012

Phone: 213.482.7828

Fax: 213.482.5903

[kdieterle@first5la.org](mailto:kdieterle@first5la.org)

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## CCPC - Workforce Work Group

9/7/16  
p.1

~~Focus~~

Focus - direct service work force

↳ compensation, wages, training, higher ed.

This year goal: Think about how to bring action to these issues. What are our top priorities? Who do we want to invite to speak in March? Plan for upcoming event.

→ Clear stories (i.e. teacher has 2<sup>nd</sup> job)  
(i.e. teacher can't afford school now that stipend ends)

Timeline in packet

First 5 LA is also interested in this conference

### ISSUES:

- Lack of I/T training/classes in upcoming teachers  
Need community colleges/colleges to focus on adding quality and focus on I/T
- Capacity building for I/T spaces. How to include licensed family child care? Cost?  
~~How to get the~~
- Compensation (how do you retain workforce; by next meeting, will know if governor signed it)

Issues

p.2

- Students may not stay in field to go to min. wage job.
- Higher qualifications are expected, but pay not meeting it.
- More focus on dual language learners. Understanding brain development. How monolingual teachers can support
- Basic skills regarding applications
- Connect volunteer agencies so workforce gets experience (i.e. ROP, internships with colleges)
- Mentoring and coaching
- On going professional support - hands on experience
- Taking more classes when pay doesn't reflect it.

Event:

Need what key issue/message is. Who will deliver that message.

Do we need a bigger space?

[www.dadproject.org](http://www.dadproject.org)

COUNTY OF LOS ANGELES  
 POLICY ROUNDTABLE  
FOR CHILD CARE  
AND DEVELOPMENT  
POLICY • PLANNING • PRACTICE

Jeannette Aguirre

September 26, 2016

Maria Calix

Fran Chasen

To: Olivia Rodriguez  
Legislative Affairs and Intergovernmental Relations

Richard Cohen, Ph.D.

From: Harvey Kawasaki, Manager/Interim Director  
Service Integration Branch/Office of Child Care

Robert Gilchick, M.D., M.P.H.

Jennifer Hottenroth, Psy.D.

Vincent Holmes, Interim Staff  
Service Integration Branch

Karla Pleitéz Howell, J.D.

Michele P. Sartell, Program Specialist III  
Office of Child Care  
Service Integration Branch

Dora Jacildo

Dawn A. Kurtz, Ph.D.

**RECOMMENDATIONS FOR COUNTY OF LOS ANGELES STATE  
LEGISLATIVE AGENDA FOR FIRST SESSION OF 2017-18 – CHILD  
CARE AND DEVELOPMENT ITEMS**

Sharoni Little, Ph.D.

Jackie B. Majors

This memorandum responds to the request for review and update of the County's State Legislative Agenda for the first year of the 2017-18 legislative session. For reference, attached to this memorandum is the Child Care Planning Committee (Planning Committee) and Policy Roundtable for Child Care and Development (Roundtable) Public Policy Platform – First Year of 2017-18 Legislative Session (Platform).

Jacqueline McCroskey, D.S.W.

Stacy Miller

Terri Chew Nishimura

Terry Ogawa

In addition, this memorandum calls attention to priority issues with potentially significant impacts on the field of child care and development that may be addressed through budget proposals and legislation during the upcoming session. Jointly, the Roundtable and the Planning Committee will closely monitor proposals that address these issues and forward items relevant to meeting the needs of children and families in our County to the Board of Supervisors with proposed pursuits of position.

Faith Parducho

Nurhan Pirim

Sarah Soriano

Dean Tagawa

Boris E. Villacorta

Keesha Woods



## **County Legislative Agenda – Items for Child Care and Development**

For background, each year the Planning Committee and Roundtable review the Platform, which delineates the County's legislative agenda items for child care and development (sub-section 1.3) with examples of efforts that may be addressed by proposed legislation or state budget. The Platform was considered by the Planning Committee on September 7, 2016 and then was approved by the Roundtable on September 14, 2016. The Roundtable recommends referencing the availability of the Public Policy Platform document in the material presented to the Board of Supervisors and be made available to the general public through the County and/or Office of Child Care website.

The remainder of this memo reiterates sub-section 1.3 Child Care and Development as listed in the County's current State Legislative Agenda, recommending that the items be retained as written.

### **1.3 Child Care and Development**

1. Support efforts to enhance the quality of early care and education that set high standards for all services and program types and address the needs of all children, including those with disabilities and other special needs, and their families.
2. Support efforts to develop and implement a statewide quality rating and improvement system and a system to adjust reimbursement rates based on demonstrated quality.
3. Support efforts to develop and sustain a well-educated and highly skilled professional workforce prepared to serve the culturally and linguistically diverse child and family populations of Los Angeles County.
4. Support efforts to ensure the health and safety of all children cared for in licensed early care and education facilities as afforded by timely, regular, and frequent on-site monitoring by the California Department of Social Services, Community Care Licensing Division (CCLD).
5. Support efforts to adequately fund high quality early care and education services for all children from low and moderate income families.
6. Support the streamlining of California Department of Education administrative processes to expand access for low-income families, ensure continuity of care, and promote flexible use of early care and education funding to meet the needs of families.
7. Support proposals designed to prevent, detect, investigate and, when appropriate, prosecute fraud in subsidized child care and development programs.
8. Support efforts to ensure vulnerable children and their families have access to consistent, uninterrupted subsidized early care and education services.
9. Support efforts to expand the supply of appropriate early care and education services through facility development in communities of unmet need.

## **Emerging Child Care and Development Policy Priority Issues for 2017-18**

Since taking office in 2011, Governor Brown has attempted to address the complexity of the child care and development system through the budget process. Unfortunately, the budget process does not afford the time needed to engage early care and education stakeholders as well as legislators in a thoughtful manner to create significant policy change that ensures children and families access to high quality child care and development services. Last year, the California Women's Legislative Caucus ("Women's Caucus") in collaboration with stakeholders responded to the Governor's proposal to consolidate funding resources for preschoolers and transition to a fully voucher-based system with alternative proposals urging for continued support of the mixed delivery system for subsidized child care and development services and increased investments focused on four areas: 1) raising reimbursement rates; 2) increasing access; 3) promoting developmentally appropriate practices; and 4) strengthening investments in the quality infrastructure. The final budget approved by the Governor reflected enhancements to the existing child care and development system as proposed by the legislators in response to the advocacy efforts of the Women's Caucus and stakeholders, albeit with more modest investments as achieved through compromise and negotiations between the Budget Conference Committee and the Governor.

It is notable that during budget negotiations, Assembly Speaker Anthony Rendon (D-Los Angeles) proposed convening a Blue Ribbon Commission on Early Care and Education ("Commission") comprised of state leaders and early care and education experts from across the state to develop an action plan for providing and improving high quality early care and education services for children from birth to five years old. While the item did not make it into the final budget, Speaker Rendon's office is forging ahead with the Commission by identifying members and preparing an agenda. The Commission is expected to be charged with planning for long-term change as well as developing proposals in the short term for consideration during the upcoming legislative session. The Planning Committee and the Roundtable will continue to monitor the development of the Commission and, as appropriate, seek opportunities for representation on this newly formed body.

In the meantime, it is anticipated that Governor Brown, in his budget proposal for FY 2017-18, will reintroduce reforms for subsidized child care and development services that may mirror proposals from previous years. The Roundtable, with input from the Planning Committee, will urge the Board of Supervisors to join efforts locally and across the state to support proposals that reflect the priorities established by the Women's Caucus and early care and education stakeholder during the last session with modifications to be developed during the upcoming session. For the most part, priority items will continue to focus around three general areas: 1) increase access to subsidized child care and development services for children birth to five years old (birth up to 35 months old and preschool for three and four year olds) for all eligible families; 2) raise reimbursement rates reflective of the true cost of providing quality services and consistent with current market need; and 3) grow investments to enhance the quality of the services through professional development activities, the evolution of the quality rating and improvement system (QRIS), and QRIS Block Grants that address the quality of programs serving infants and toddlers as well as preschool age children.

Los Angeles County continues to experience significant gaps between the supply and demand for families eligible for subsidized child care and development services, particularly for low-income working families with infants and toddlers. Of the 357,849 children

(212,294 infants/toddlers, 145,555 preschoolers) eligible in 2015, 83,427 (17,459 infants and toddlers, 65,968 preschoolers) were served by Early Head Start/Head Start programs or California Department of Education/Early Education and Support Division (CDE/EESD)-contracted programs. Since 2005, Los Angeles County has been a leader in the state in developing and implementing quality rating and improvement systems (QRIS). Various funding streams to support a QRIS locally and across the state have shaped its evolution from a broad focus on children birth to five served by a mixed delivery system of centers and family child care homes and inclusive of private as well as publicly funded programs to a narrow shift to CDE/EESD-contracted programs serving preschool age children. With funds from First 5 CA IMPACT (Improve and Maximize Programs So All Children Thrive), efforts are underway in Los Angeles County to develop a unified and streamlined QRIS that is easy for programs serving children from birth to five years old to navigate and informs parents to the value of quality and to use as a guide when selecting a program for their children.

In closing, thank you for this opportunity to weigh in on the County's State Legislative Agenda and offer preliminary areas of advocacy for the coming session. If you have any questions regarding the information provided in this memo, please contact Michele by e-mail at [msartell@ceo.lacounty.gov](mailto:msartell@ceo.lacounty.gov) or by telephone at (213) 974-5187.

Attachment

HK:VH:MPS

Cc: Sarah M. Soriano, Chair, Child Care Planning Committee  
Sharoni Little, Ph.D., Chair, Policy Roundtable for Child Care and Development



**PUBLIC POLICY PLATFORM**  
**First Year of 2017-18 Legislative Session**

## Introduction

The Child Care Planning Committee (Planning Committee) and Policy Roundtable for Child Care and Development (Roundtable) promote policies designed to increase the availability of and access to affordable, high quality early care and education programs for all children and their families of Los Angeles County. This public policy platform presents current and emerging policy issues in early care and education that are consistent with the County of Los Angeles State Legislative Agenda for the First Year of the 2017-18 Legislative Session. The platform delineates each of the County's legislative agenda items in **bold** followed by examples of efforts that may be addressed by proposed legislation and/or the proposed state budget.

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## Platform Issues

**1. Support efforts to enhance the quality of early care and education that set high standards for all services and program types and address the needs of all children, including those with disabilities and other special needs, and their families.**

Such efforts should include, but not be limited to:

- Addressing the early care and education needs of children from birth through age 12, including infants and toddlers, preschool and school age children, and children with disabilities and other special needs up to age 22, and their families.
- Enhancing the quality of centers, family child care homes, and license-exempt care providers.
- Promoting a strengthening families approach to meet the needs of children at risk for abuse, neglect or sexual exploitation or under the supervision of the child welfare system and children of families under the supervision of Probation.
- Integrating early identification and intervention systems that recognize and respond early to young children who may be at risk for disabilities and other special needs.
- Developing policies that encourage collaboration between early care and education programs and locally-funded projects and public agencies that foster child and family well-being through the provision of coordinated services.
- Incorporating optimal health promotion policies and procedures as an integral component that contributes to the overall quality of early care and education services and programs.
- Engaging parents as their child's first teachers and partners in promoting their child's optimal growth and development.



**2. Support efforts to develop and implement a statewide quality rating and improvement system and a system to adjust reimbursement rates based on demonstrated quality.**

Such efforts should include, but not be limited to:

- Providing parents with clear, concise information on the quality of early care and education settings.
- Fostering the engagement of parents that promotes their child's optimal healthy growth and development and learning.
- Incorporating early learning standards that are research-based, culturally responsive to children from diverse cultural and linguistic backgrounds, aligned with existing regulatory systems and local quality initiatives, recognize and respond to the individual needs of children in group settings, and attend to families' needs for comprehensive services.
- Building an infrastructure of technical assistance, financial supports and training, all of which are tied to defined quality standards, to help early care and education programs achieve and maintain high quality services.

**3. Support efforts to develop and sustain a well-educated and highly skilled professional workforce prepared to serve the culturally and linguistically diverse child and family populations of Los Angeles County.**

Such efforts should include, but not be limited to:

- Focusing on teachers and other members of the workforce gaining skills and demonstrating competencies in the following areas: forming relationships and interacting with children, how to provide instructional support to children, best practices in working with dual language learners, proficiency in recognition and response to children with disabilities and other special needs, health and nutrition best practices, engaging parents and guardians, and expertise on the spectrum of child development from birth through early adolescence. Workforce practice must be based on established early care and education research.
- Offering coursework and instruction responsive to a multi-lingual, multicultural workforce, including but not limited to providing content in students' home language and offering classes during non-traditional hours.
- Expanding early childhood educators' access to higher education through stipend programs, grant funds and loan forgiveness programs, higher compensation when they attain post-secondary degrees, and benefits (i.e. health insurance and retirement plans).
- Facilitating child development or early childhood education coursework coordination and articulation between the community colleges and California State University (CSU) and University of California (UC) systems.
- Supporting efforts to enhance the quality of the license-exempt care workforce and facilitating connections between license-exempt care and the larger system of early care and education.

- Supporting alignment of teacher requirements under Title 22 with teacher requirements under Title 5.

**4. Support efforts to ensure the health and safety of all children cared for in licensed early care and education facilities as afforded by timely, regular, and frequent on-site monitoring by the California Department of Social Services, Community Care Licensing Division (CCLD).**

Such efforts should include, but not be limited to:

- Increasing to, at a minimum, annual inspections of centers and family child care homes.
- Advocating for, at a minimum, annual unannounced inspections of all licensed facilities.
- Providing that CCLD is sufficiently funded, staffed and held accountable to meet the standards, conduct timely reviews of licensing applications and responses to complaints, and provide technical assistance and resources to current and future licensees.
- Ensuring that costs of obtaining and renewing the license (or licenses for programs with multiple sites) is reasonable and not an extraordinary burden to the licensee's cost of doing business.

**5. Support efforts to adequately fund high quality early care and education services for all children from low and moderate income families.**

Such efforts should include, but not be limited to:

- Expanding access to high quality subsidized services for all eligible children, including infants and toddlers and children with disabilities and other special needs as well as preschool and school age children.
- Increasing levels of reimbursement in the Standard Reimbursement Rate (SRR) and the Regional Market Rate (RMR) to compensate providers for the true cost of high quality services.
- Prioritizing funds targeted to infants and toddlers to meet the growing demand for high quality services.
- Increasing funds for expansion of high quality full-day, full-year services for all ages.
- Offering tax incentives to businesses to provide or subsidize employee's early care and education services.
- Ensuring that the income ceiling for eligibility for State subsidized care reflects the current State Median Income (SMI), adjusted by region if appropriate.
- Opposing proposals that would reduce subsidized rates based on geographic location.

**6. Support the streamlining of California Department of Education administrative processes to expand access for low-income families, ensure continuity of care, and promote flexible use of early care and education funding to meet the needs of families.**

Such efforts should include, but not be limited to:

- Allowing administrative efficiencies such as multi-year contracting, grant-based funding, and waivers on program rules and regulations to allow flexibility of services based on community and family needs.
- Establishing a 12-month annual eligibility redetermination to allow for more stable enrollments for early care and education programs and continuous services for children and their families.
- Ensuring agencies have the capacity to connect with and serve the most vulnerable and the most difficult-to-serve families.
- Maintaining affordable family fees that do not exceed eight percent of gross family income.
- Maintaining part-day State Preschool as a free, comprehensive early care and education program.
- Allowing for various systems that serve vulnerable and low-income children and families to streamline administrative functions and share information in order to facilitate the enrollment of children in subsidized early care and education programs and to participate in joint data collection efforts.

**7. Support proposals designed to prevent, detect, investigate and, when appropriate, prosecute fraud in subsidized child care and development programs.**

**8. Support efforts to ensure that vulnerable children and their families have access to consistent, uninterrupted subsidized early care and education services.**

Such efforts should include, but not be limited to:

- Making sure that California Work Opportunity and Responsibility to Kids (CalWORKs) families have access to child care and education services, ensure that participating families are afforded the time and information needed to evaluate their child care and education options and make sound choices, and that allow parents to pursue or maintain employment.
- Promoting, facilitating and supporting consistent and continuous participation of children under the supervision of the child welfare system and Probation and their families in high quality programs that promote healthy child development and support effective parenting.

- Ensuring that all subsidized children – infants and toddlers, preschool age, and school age children – and their families have access to consistent and continuous high quality early care and education services that partner with parents to promote children’s healthy growth and development and prepare them for school and life, and meet the needs of families.
- Addressing the needs of pregnant and parenting teens to ensure their access to high quality early care and education services that support their academic goals, promote positive and effective parenting skills, and contribute to their child’s healthy growth and development.
- Facilitating access to high quality early care and education programs that are responsive to the unique needs of children and families experiencing homelessness.

**9. Support efforts to expand the supply of appropriate early care and education services through facility development in communities with a significant shortage of these services.**

Such efforts should include, but not be limited to:

- Facilitating the cost of effective construction or renovation of early care and education facilities in communities with unmet needs for these services.
- Integrating early care and education in specific plans for land use, housing, transportation, economic, workforce, and community development.

Pending Approval of the Board of Supervisors

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## Overview of 2016 Child Care and Development Fund Final Rule

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The 2016 Child Care and Development Fund Final Rule updates regulations to incorporate, and in some cases clarify, changes made through the Child Care and Development Block Grant Act of 2014.



### Background

The Child Care and Development Fund (CCDF) is the primary Federal funding source devoted to providing low-income families that are working or participating in education and training with help paying for child care and improving the quality of care for all children. It provides child care financial assistance for 1.4 million children each month throughout the United States, U.S. Territories and Tribal Nations. A majority of these children are under the age of five, allowing CCDF to support early childhood education and care for hundreds of thousands of young children. Additionally, CCDF investments in improving the quality of care benefit millions more of the nation's children who do not receive a child care subsidy but participate in child care programs that benefit from these quality investments, such as teacher training.

On November 19, 2014, President Obama signed bipartisan legislation that comprehensively updated the Child Care and Development Block Grant (CCDBG) Act for the first time in nearly twenty years. The law made many important statutory changes focused on strengthening child care to better support the success of both parents and children, while also providing a new emphasis on the importance of providing high-quality early education and care for our youngest learners.

This final rule updates CCDF regulations for the first time since 1998. The rule applies to states, territories and tribes administering CCDF and incorporates and clarifies changes made through the bipartisan CCDBG Act. It also is reflective of helpful comments received on the Notice of Proposed Rulemaking (NPRM) published in December 2015. Throughout the final rule, ACF responds to the more than 150 comments received during the public comment period and makes changes where appropriate. Where possible, it also aligns child care

requirements with new Head Start regulations, including certain requirements for background checks and health and safety trainings for staff.

Below is a brief summary of the major changes in the CCDBG Act and the final rule, in the following categories:

- 1) protect the health and safety of children in child care;
- 2) help parents make informed consumer choices and access information to support child development;
- 3) support equal access to stable, high quality child care for low-income children; and
- 4) enhance the quality of child care and better support the workforce.

## Protect the health and safety of children in child care



Prior to the new law, health and safety standards varied widely across states and left critical gaps. The Act and this rule establish a baseline for health, safety, and quality to ensure children are adequately protected and are in nurturing environments that support their healthy growth and development.

The requirements include, but are not limited to:

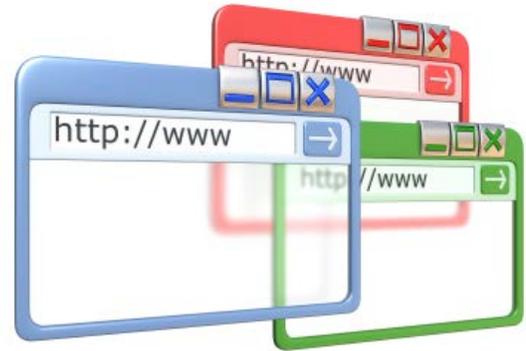
- Annual monitoring for CCDF licensed and license-exempt providers and a pre-licensure inspection for licensed CCDF providers;
- Health and safety requirements and training on ten basic topics (such as first aid and CPR), to which the final rule adds “reporting and recognition of child abuse and neglect” and “child development training” and points to [Caring for Our Children Basics](#) as a recommended baseline for minimum health and safety standards;
- Comprehensive background checks for child care staff members (including prospective child care staff members and individuals with unsupervised access to children) of all licensed and CCDF-eligible providers (which includes licensed providers who do not receive CCDF funds); and
- Allowing provisional hiring under certain conditions, aligned with Head Start provisional hiring requirements that include important protections for children.

States may exempt child care providers from the health and safety requirements if the providers are only serving children to whom they are related.

## Help parents make informed consumer choices and access information to support child development

A key pillar of CCDF is parental choice, and providing families clear and accurate information about child care providers can help them make sound decisions for their families. The final rule, which will reach beyond those directly served by CCDF, ensures that parents have specific information on provider options and available services. This includes, but is not limited to, requiring states to:

- Disseminate information to parents, providers, and the general public on child care services and other assistance programs such as the Supplemental Nutrition Assistance Program (SNAP);
- Provide parents applying for child care assistance with information about developmental screenings that can identify any delays or disabilities. The rule recommends all children receive a developmental screening within 45 days of enrollment, similar to Head Start;
- Describe a state's policies relating to suspension and expulsion in early childhood settings, including any policies to prevent suspension and expulsion of children birth to age 5 in child care and other early childhood programs;
- Maintain a consumer education website with provider-specific information, including, if available, quality information through a Quality Rating and Improvement System or other transparent system of quality indicators;
- Post provider-specific reports and results from child care monitoring inspections in a consumer-friendly and easily accessible format;
- Provide CCDF families with a provider-specific consumer education statement that includes a summary of the state's health and safety and licensing policies;
- Post the annual number of deaths, serious injuries, and instances of substantiated child abuse that occurred in all CCDF-eligible child care settings.

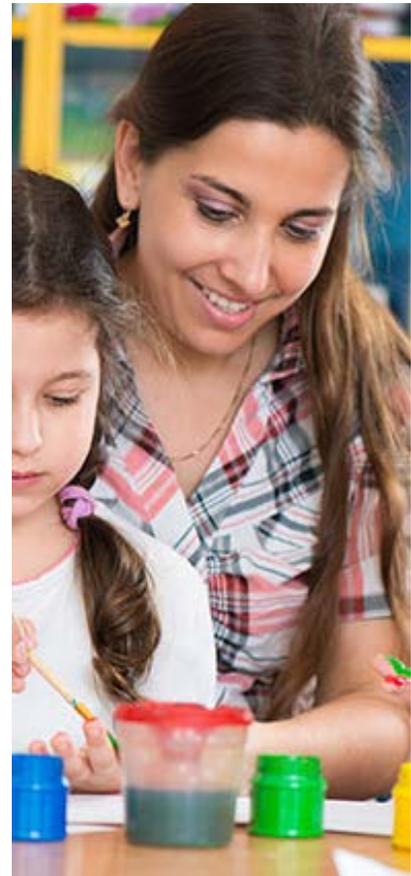


## Support equal access to stable, high quality child care for low-income children

Prior to the new law, many families received subsidies for only a short period and frequently cycled on and off the program, leading to significant instability for families and breaking the adult-child attachments that are so critical for many of our youngest learners. Provider subsidy payment rates and other policies and practices were also insufficient to allow low-income families to afford high quality care. The law and this final rule lengthen eligibility periods so families have more stable subsidies while also supporting continuity of care and relationships between children and their providers. These and other reforms in the law and rule also encourage more providers to care for children receiving subsidies. This includes, but is not limited to:

- Establishing minimum twelve month eligibility periods;
- Allowing states to end assistance prior to the end of the eligibility period only in limited circumstances: loss of job or cessation of attendance at a job training or education program, excessive unexplained absences, change in residency outside of State, and substantiated fraud or intentional program violations;

- Establishing a graduated phase-out of subsidies for families who, at eligibility redetermination, exceed initial State income thresholds but still have modest incomes; this would extend assistance until families exceed 85% of state median income or a lower income level that still accommodates some increase in family income and reasonably allows a family to continue accessing care;
- Requiring states to offer a minimum of three months of continued assistance (at least at the same level) if they choose to terminate assistance if a family suffers a non-temporary job loss or stops participating (for more than a temporary period) in training or education;
- Requiring states to take the cost of providing quality child care into account when setting provider subsidy payment rates, and to use valid methodologies to update rates at least every three years;
- Allowing the public to participate in the state’s decision-making process around the setting of reimbursement rates;
- Requiring states to show how base payment rates enable providers to meet health, safety, quality, and staffing requirements;
- Providing for affordable co-payments that are not a barrier to families’ ability to access quality care and requiring states to monitor, and limit if applicable ,any additional fees a provider may charge above the copayment; and
- Building the supply and quality of care for priority and vulnerable populations, including promoting services for children experiencing homelessness.



## Enhance the quality of child care and the early childhood workforce

Despite extensive research on how early learning shapes brain development, many children are in child care settings that do not lay a strong foundation for future learning and life, or do not have access to stable, quality child care. The law and rule address these concerns, in part, by the following:

- Gradually increasing (over a five year period) the proportion of funds States must use for quality from four percent to nine percent and adding a new three percent infant-toddler set aside;
- Requiring states to have training and professional development requirements tied to a progression of professional development for CCDF providers; and
- Prioritizing populations with high-concentrations of poverty & unemployment

## Changes for Tribal Grantees

The new law did not explicitly apply many provisions to Tribes. This final rule clarifies which provisions apply to CCDF tribal grantees. This includes, but is not limited to:

- Establishing three categories of tribal grantee sizes, based on large, medium, and small CCDF allocations, and providing greater flexibility to grantees with lower levels of funding; and
- Allowing tribes the flexibility to consider any Indian child in the Tribe’s service area to be eligible to receive CCDF funds if a tribe’s median income is below an amount established by the Secretary.



[Home](#) / [Specialized Programs](#) / [Child Development](#) / [Resources](#)

# Child Care and Development Fund State Plan

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## Introduction

The federal Child Care and Development Fund (CCDF) is an aggregate of several funding sources that is distributed in block grants by the federal government to the states and territories. The majority of the funds are to be used to provide child care services to families who meet certain income and need criteria. A portion of the funding is to be used for activities to improve the quality of child care. Another portion is to be used to pay for costs of administering the CCDF.

The purpose of the CCDF is to increase the availability, affordability, and quality of child care services. States and territories receiving CCDF funds must prepare and submit to the federal government a plan detailing how these funds will be allocated and expended.

## Federal Fiscal Years 2016–18

- [CCDF Fiscal Years 2016-18 Information](#)
- [State Plan Summary FFY 2016–18](#)
- [Final CCDF State Plan FFY 2016–18 \(DOC\)](#)
- [Final CCDF State Plan FFY 2016–18 Waiver Letter \(DOC\)](#)  
A letter submitted by the California Department of Education on June 6, 2016 to the Administration of Children and Families requesting waivers and extensions for specific sections of the California's CCDF State Plan.
- [CCDF State Plan FFY 2016–18 Approval Letter \(PDF\)](#)  
A letter submitted by the Administration of Children and Families on June 10, 2016 to the California Department of Education approving California's Child Care and Development Fund Fiscal Year 2016-18 State Plan

## Federal Fiscal Years 2014 and 2015

- [State Plan Summary FFY 2014 and 2015](#)
- [Final CCDF State Plan FFY 2014 and 2015 \(PDF\)](#)

## **Federal Fiscal Years 2012 and 2013**

- [State Plan Summary FFY 2012 and 2013](#)
- [Final CCDF State Plan FFY 2012 and 2013](#) (PDF; 2MB)

## **Federal Fiscal Years 2010 and 2011**

- [State Plan Summary FFY 2010 and 2011](#)
- [Final CCDF State Plan FFY 2010 and 2011](#) (DOC; 1MB)

## **Federal Fiscal Years 2008 and 2009**

- [State Plan Summary FFY 2008 and 2009](#)
- [Final CCDF State Plan FFY 2008 and 2009](#) (DOC)

## **Federal Fiscal Years 2006 and 2007**

- [State Plan Summary FFY 2006 and 2007](#)
- [Final CCDF State Plan FFY 2006 and 2007](#) (DOC)

**Questions:** Early Education and Support Division | [statepln@cde.ca.gov](mailto:statepln@cde.ca.gov) | 916-322-6233

Last Reviewed: Friday, September 9, 2016

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## EARLY LEARNING

# State could lose federal funds if rules for child care eligibility don't change

By [Jeremy Hay](#) | October 3, 2016 | [1 Comment](#)

California risks losing more than \$500 million in federal funds if it doesn't establish new rules within a year governing eligibility for state-subsidized childcare and after-school programs. At least three attempts to accomplish that have died in the Legislature since 2014.

The state has until Sept. 30, 2017 to comply with a [2-year-old federal requirement](#) to ensure that families qualifying for public childcare, preschool and after-school programs remain eligible for 12 months without having to re-establish eligibility during that time. The legislative window to pass a bill making that change has narrowed to one session, starting in January. Failing that, the change would have to occur through the state budget process.

Advocates and parents say the current rules often cause people to lose benefits over bureaucratic hurdles, when their job status changes or they receive even a minor wage increase.

“The status quo is hurting families, women and children stuck in a vicious cycle of poverty,” said Mary Ignatius, statewide organizer for [Parent Voices](#), a nonprofit that advocates for childcare policies. “No matter how hard someone works, how many jobs they have, how many degrees they are pursuing, they always end up against a wall that keeps them from breaking through.”

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**“They thought I was a little crazy. They said, ‘Well, no, he’s doing good, we really like him, we want to reward him,’” said Angela Torres of Santa Rosa, who asked her husband’s employer to take back a raise they’d given him.**

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Angela Torres of Santa Rosa has battled the status quo for two years.

This year, Torres’ husband became licensed to drive large trucks and, as a result, received a raise from his employer of about \$2.50 an hour.

However, that bumped the Torres family over the income limits for the subsidized childcare programs.

“I went to his job and thanked them and told them we really appreciated it, but could they take it back so we could afford our childcare,” Torres said. “They thought I was a little crazy. They said, ‘Well, no, he’s doing good, we really like him, we want to reward him.’”

Torres cut her work hours back to preserve her eligibility for childcare for her two daughters, ages 3 years old and 10 months old. Then she was laid off from her job at a thrift store and when her unemployment benefits kicked in, she became ineligible again. To regain eligibility, Torres registered for classes at Santa Rosa Junior College and dropped her unemployment benefits.

“It literally feels like every couple of months my childcare is getting terminated and I’m trying to work the system to change things around and fix it,” she said.

The latest legislative attempt to change those rules was [AB 2150](#), sponsored by Assemblyman Miguel Santiago, D-Los Angeles. The bill, co-sponsored by Parent Voices, died in the state Senate in August over concerns about its cost.

About 450,000 children under age 13 are in California’s state-subsidized childcare, preschool and after-school programs. Families must re-establish eligibility whenever their circumstances change, including employment, income, address or school status. Also, families lose eligibility once their income exceeds 70 percent of the state median income; 70 percent is about \$42,000 for a family of three. Santiago’s bill would have revised both those requirements, guaranteeing 12-month eligibility and raising the income limit to 85 percent of the median income.

The federal requirement establishing 12-month eligibility took effect in 2014 with the reauthorization of the Child Care Development Block

Grant. California received \$573 million in block grant funds last year — about 15 percent of its early education budget. It was one of 10 states to request a one-year waiver — extending the compliance date from Sept. 30, 2016 to Sept. 30, 2017 — from the requirement.

Patrick Fisher, a spokesman with the federal Office of the Administration for Children and Families, said the penalties for not meeting the requirement range from partial loss of funding to disqualification from additional block grant funds.

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**“We married two concepts that were really important: consistent, stable child care and the ability for someone to earn just a little more to make ends meet,” said Assemblyman Miguel Santiago, D-Los Angeles.**

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Looking ahead, said Peter Tira, a spokesman for the California Department of Education, which backed AB 2150, “We will have to explore options with the Legislature and the Department of Finance, as we have no authority to implement (compliance measures) on our own.”

Santiago said he will put some version of the bill forward in January.

“We’ve learned the argument better and who we need to talk to,” he said. “It’s absolutely imperative to get this done. The problem is still there, and the solution is on the table.”

Tira said, “In addition to the need to comply with the CCDBG requirement for 12-month eligibility, we think it is the right thing to do for children and families.”

But while the Department of Education estimated the bill would cost between \$1 million and \$5 million a year — as 2 to 10 percent of children who now dis-enroll each year remained in the system under the new rules — the state Department of Finance arrived at a much higher number, [estimating costs as high as \\$30 million](#) annually. Department of Finance analysts said the state would incur greater costs as fewer families were removed from programs for exceeding income limits, and as more children became eligible for services through CalWorks, the state’s welfare program.

This week, Department of Finance officials said they are aware of the compliance deadline — and have discussed the issue with federal officials — but it’s not certain what the ramifications of not coming into compliance would be.

“A half a billion dollars is always a significant part of the discussion,” said Jessica Holmes, the department’s acting principal program budget analyst. “However, it’s not clear at this time what the penalty would be, and it could be much smaller.”

Department of Finance spokesman H.D. Palmer said, “Given that you’re looking at a deadline of more than a year, it’s fair to say that it is speculative at this point to talk about loss of funding.”

Santiago said that with more time to hash out the difference between cost estimates, “We’ll have the ability to reconcile over the numbers and begin with a much more solid bill.”

AB 2150’s supporters are strategizing what’s next. One option is to separate the changes to income limits issue from the 12-month eligibility rules.

Santiago said he’d consider that but “we married two concepts that were really important: consistent, stable child care, and the ability for someone to earn just a little more to make ends meet.”

With the state having passed a law increasing the state’s minimum wage to \$15 by 2021, Santiago said, the income limit consideration becomes that much more important.

COUNTY OF LOS ANGELES



POLICY • PLANNING • PRACTICE

**Meeting Schedule – FY 2016-17**

Meeting Date	Time	Location
September 7, 2016	<b>New Member Orientation</b> 10:30 – 11:45 a.m. <b>General Meeting</b> 12:00 – 2:00 p.m.	Center for Healthy Communities at The California Endowment 1000 N. Alameda Street, Big Sur Room Los Angeles, CA 90012
October 5, 2016	12:00 – 2:00 p.m.	Los Angeles County Office of Education (LACOE) Head Start-State Preschool 10100 Pioneer Boulevard, Conference Room 105 Santa Fe Springs, CA 90670
November 2, 2016	12:00 – 2:00 p.m.	Center for Healthy Communities at The California Endowment 1000 N. Alameda Street, Catalina Room Los Angeles, CA 90012
December 7, 2016	12:00 – 2:00 p.m.	Los Angeles County Office of Education (LACOE) Head Start-State Preschool 10100 Pioneer Boulevard, Conference Room 105 Santa Fe Springs, CA 90670
January 4, 2017	12:00 – 2:00 p.m.	Center for Healthy Communities at The California Endowment 1000 N. Alameda Street, Catalina Room Los Angeles, CA 90012
February 1, 2017	<b>General Meeting:</b> 12:00 – 12:45 p.m. <b>Public Hearing – Local Funding Priorities</b> 12:50 – 2:00 p.m.	To be determined
March 1, 2017	12:00 – 2:00 p.m.	Center for Healthy Communities at The California Endowment 1000 N. Alameda Street, Yosemite B Los Angeles, CA 90012
April 5, 2017	12:00 – 2:00 p.m.	To be determined
May 3, 2017	12:00 – 2:00 p.m.	To be determined
June 7, 2017	12:00 – 2:00 p.m.	To be determined

\*\* The Child Care Planning Committee generally meets the first Wednesday of the month from 12:00 – 2:00 p.m. at various locations throughout the County. The public is welcome to attend the Committee meetings and participate in its work groups. To confirm meeting schedule and verify meeting locations, check the Office of Child Care website at [www.childcare.lacounty.gov](http://www.childcare.lacounty.gov) or call Michele Sartell at (213) 974-5187.