



September 7, 2016 • 12:00 – 2:00 p.m.

Center for Healthy Communities at The California Endowment
1000 North Alameda Street, Big Sur Room
Los Angeles, CA 90012

PROPOSED AGENDA

- | | | | |
|-------|---|--------------------|---------------------------------|
| 1. | Welcome and Introductions | | Sarah Soriano, Chair |
| noon | ▪ Opening Statement and Comments by the Chair | | |
| 2. | Approval of Minutes | Action Item | Debra Colman, Vice Chair |
| 12:10 | ▪ June 1, 2016 | | |
| 3. | Reflecting Back, Looking Ahead | | Michele Sartell, Staff |
| 12:15 | ▪ Results of Check-in | | |
| | ▪ Sneak Preview – Office of Child Care’s Emerging Direction | | |
| 4. | Public Policy | | Michele Sartell |
| 12:25 | ▪ Approval of Public Policy Platform – First Year of 2016-17
Legislative Session | Action Item | |
| 5. | Organizing Our Work for 2016-17 | | Sarah Soriano & Michele Sartell |
| 12:35 | ▪ Access/Inclusion | | Ritu Mahajan & Cyndi McCauley |
| | ▪ Quality | | Laurel Parker & Kevin Dieterle |
| | ▪ Workforce | | Kathy Schreiner & Fiona Stewart |
| | ▪ Needs Assessment Event | | Bernadette Chase & |
| | ▪ Public Policy | | Karla Pleitéz Howell |
| 6. | Work Group Breakouts | | All |
| 1:00 | | | |
| 7. | Linking Efforts: Cross-cutting Issues | | Debra Colman & Michele Sartell |
| 1:40 | | | |
| 8. | Announcements and Public Comment | | Debra Colman |
| 1:50 | ▪ Cycle 18 of Investing in Early Educators Stipend Program | | |
| 9. | Call to Adjourn | | Sarah Soriano |

Next Meeting

October 5, 2016 • 12:00 – 2:00 p.m.
Los Angeles County Office of Education (LACOE)
Head Start-State Preschool Conference Center
10100 Pioneer Boulevard, Conference Room 105
Santa Fe Springs, CA 90670

MISSION STATEMENT

The mission of the Child Care Planning Committee is to engage parents, child care providers, allied organizations, community, and public agencies in collaborative planning efforts to improve the overall child care infrastructure of Los Angeles County, including the quality and continuity, affordability, and accessibility of child care and development services for all families.



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COUNTY OF LOS ANGELES



POLICY • PLANNING • PRACTICE

Meeting Minutes – June 1, 2016

Members in Attendance: (30) Alejandra Berrio, Edilma Cavazos, Richard Cohen, Debra Colman, Diana Esquer, Lindsey Evans, Teresa Figueras, Mona Franco, Robert Beck for Nora Garcia-Rosales, Jennifer Kuida, Aolelani Lutu, Ritu Mahajan, Cyndi McCauley, Pat Mendoza, Kelly O’Connell, Daniel Orosco, Laurel Parker, Dianne Philibosian, Nellie Ríos-Parra, Ricardo Rivera, Joyce Robinson, Reiko Sakuma, Ancelma Sanchez, Kathy Schreiner, Helen O’Connor for Janet Scully, Michael Shannon, Sarah Soriano, Fiona Stewart, Jenny Trickey, and Rhonda-Marie Tuvai

Guests and Alternates: Korina Chavira, Kevin Dieterle, Sally Durbin, Mark Funston, Bernice Gilmore, Gay Macdonald, Catalina Sanchez, Maricela Tafoya, Julie Taren

Staff: Michele Sartell

I. Welcome and Introductions

Sarah Soriano, Chair, opened the meeting at 12:10 p.m. She welcomed members and guests, read the opening statement and then requested self-introductions.

II. Approval of Minutes

The Vice Chair called for a motion to approve the minutes after providing a brief review. Jenny Trickey made the motion; the motion was seconded by Nellie Ríos-Para. The motion passed by the members present with abstentions from Lindsey Evans and Laurel Parker.

III. Public Policy Update

Michele Sartell, staff to the Planning Committee, gave the report on behalf of Devon Miner, Co-chair of the Joint Committee on Legislation, focusing on the Governor’s revisions to his proposed 2016-17 budget package (May Revise). Referring to the PowerPoint, Michele commented that the Governor is continuing with his theme of fiscal conservancy in anticipation of the next recession and building the rainy day fund. With respect to early care and education, the May Revise provides more detail on implementation the early education block grant and the proposal for the California Department of Education to develop a plan to transition from contracted funding for non-Proposition subsidized child care and development services to a voucher-based system within the next five years. New in the May Revise is a proposal to eliminate the current structures of the Local Child Care and Development Planning Councils (LPCs) and transition the funding and needs assessment functions to the county offices of education.

Michele reported that both the Senate and the Assembly rejected all three of the Governor’s reform proposals and alternatively proposed new investments to increase access, rates and quality. The budget package proposed by the Assembly is more generous at \$618.6 million to increase reimbursement rates across the board, implement 12 months of continuous eligibility, increase income eligibility, add spaces, and improve quality. The Senate package proposes an additional \$99 million to the current budget with more modest increases to reimbursement rates and spaces. The Assembly package included a proposal to create a Blue Ribbon Commission on Early Care and Education comprised of stakeholders to develop options for improving services for children birth to



three years old and implementing universal pre-k for all four year old children. Next steps are for the Budget Conference Committee to resolve the differences between the two budget packages.

IV. Presentation of Membership Slate

Ancelma Sanchez and Nellie Ríos-Parra introduced the proposed membership slate for 2016-17. They noted that more applications than spaces for new members were received and a large number of existing members with time remaining in their terms submitted applications to return. On the other hand, recruiting parent representatives is a continuing challenge and, as such, one vacancy remains. In addition, efforts are underway to obtain appointments from Supervisors Mark Ridley-Thomas and Sheila Kuehl.

Dianne Philibosian made the motion to accept the membership slate as proposed; Rhonda-Marie Tuvai seconded the motion. The motion passed unanimously.

V. Election of Officers

Ancelma and Nellie next presented Sarah Soriano and Debra Colman to continue as chair and vice chair respectively for a second term. No nominations were presented from the floor.

Dianne Philibosian made the motion to accept the nomination of Sarah Soriano as Chair and Debra Colman as Vice Chair for FY 2016-17. Kelly O'Connor seconded the motion. The motion passed unanimously.

VI. Needs Assessment Ad Hoc Committees

The ad hoc committees met for 40 minutes.

VII. Linking Efforts

Representatives of the ad hoc committees were asked to report on key and cross-cutting issues that arose, including those that need to be addressed by another committee.

Research

The ad hoc committee discussed the data collection underway on children with special needs. The committee is working to ensure that data is as accurate as possible, however has noted that there may be some duplication between reporting by school districts and the regional center system. Of note, further exploration is needed on the intersect between the number of children receiving regional center services and in foster care.

Communications and Actions

This ad hoc committee began by exploring opportunities for garnering interest from various stakeholders on the use of the needs assessment. As such, they are planning an event for late winter/early spring as a launching point for the needs assessment. Ideally, it is hoped that the data may be available to inform legislation and budget conversations. Additionally, there is interest by the committee to consider the relationship between the needs assessment and other sources of data for a more complete picture of resources available and accessed by children and families.

Writing and Review

The committee is considering the format for the report and began making writing assignments. Questions were raised on some data points beyond those required by the

California Department of Education, such as wages and benefits, cost of care, and impact of income changes on families eligible for subsidized services.

VII. Announcements and Public Comment

- The Southern California Association for the Education of Youth Children (SCAEYC) has scheduled its installation of officers for Saturday, June 18, 2015. The meeting also will feature a special presentation by Reneé Martinez, President of Los Angeles City College.

VIII. Adjournment

The meeting adjourned at 2:08 p.m.

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CHECKING IN – MEMBERS/ALTERNATES
How are we doing? How could we do better?

Total respondents: 30

Please rate each item on a scale of 1 to 5 – "1" indicates strong disagreement with the statement and "5" indicates strong agreement .		Rating		
		3	4	5
1.	I understand my responsibilities as a member or alternate of the Child Care Planning Committee (Planning Committee). Comments: <ul style="list-style-type: none"> ▪ Initial pre-meeting helpful. ▪ I learn something new each year about my responsibilities as a member. ▪ Reminders are welcomed. 	2	10	18
2.	I understand the Planning Committee's mission and its obligations as a County Local Planning Child Care and Development Council. Comments: <ul style="list-style-type: none"> ▪ Repeated mention is helpful. ▪ Wondering what goals are when not working on needs assessment. 	3	4	23
3.	The Planning Committee's structure is clear, including officers, work groups and staff. Comments: <ul style="list-style-type: none"> ▪ Staff, Chair and Vice Chair performed as outstanding leaders. Promoting more active role of participation has improved from past years. ▪ It's a work in progress – I have yet to participate in more than one work group. 	1	9	20
4.	The Planning Committee has clear goals that lead to relevant actions. Comments: <ul style="list-style-type: none"> ▪ Very clear goals keeping us involved. ▪ Sometimes need to link goals and actions more directly. ▪ Agree with statement, but challenging to make progress on needs assessment. Tough to do this as a large group and with data not easily accessible. ▪ There is connection from meeting to meeting and follow-up. Well-prepared and keeps members informed of latest news, research and policies. 	3	13	14
5.	The Planning Committee focuses on appropriate issues. Comments: <ul style="list-style-type: none"> ▪ Impressed with focus on what is going on at all levels. Questions welcomed and answered clearly. ▪ Sometimes try to cover too much and need to drill down on issues with more time for discussion. 	1	4	25

Please rate each item on a scale of 1 to 5 – “1” indicates strong disagreement with the statement and “5” indicates strong agreement .		Rating		
		3	4	5
6.	Planning Committee meetings are worthwhile and well attended. Comments: <ul style="list-style-type: none"> ▪ Enjoyed attending because information learned was shared with colleagues and ECE field when appropriate. ▪ Would appreciate more speakers/presentations. ▪ Sometimes try to cover too much and need to drill down on issues with more time for discussion. ▪ Meeting content this year has been “light”. I understand the reason for the change, but cannot say that the meetings have been “worthwhile.” 	3	6	21
7.	Members and alternates are provided with appropriate materials in a timely manner, allowing for informed decision-making at Planning Committee meetings. Comments: <ul style="list-style-type: none"> ▪ Handouts, minutes, agendas are timely and well-written. ▪ Excellent decision-making process. 	1	3	26
8.	The Planning Committee meeting format is effective. Comments: <ul style="list-style-type: none"> ▪ Not enough time to work; a little rushed at times. ▪ Enjoyed this new 2 hour slot; excellent when driving long distances. ▪ Appreciate the thoughtfulness in setting the agenda and making meetings action/work-based. ▪ Would like to have more time allotted to work groups. ▪ Sometimes try to cover too much and need to drill down on issues with more time for discussion. ▪ Missed having adequate time for functional committees this year. 	2	11	17
9.	The Planning Committee is effectively utilizing my skills for addressing the overall infrastructure. Comments: <ul style="list-style-type: none"> ▪ Hope to be more involved in next year. ▪ My skills are always heard when commenting in small groups. ▪ Meeting content this year has been “light”. I understand the reason for the change, but cannot say that the meetings have been “worthwhile. Missed having adequate time for functional committees this year. 	5	12	13
10.	Other issues we should be aware of: <ul style="list-style-type: none"> ▪ Happy to be here. ▪ Appreciate how time is always respected and ends on time. ▪ The Planning Committee is always aware of and provides information on what is going on; also advocates on big issues. 			
Name (not required – may help with clarification, if needed):				





PUBLIC POLICY PLATFORM
First Year of 2017-18 Legislative Session

Introduction

The Child Care Planning Committee (Planning Committee) and Policy Roundtable for Child Care and Development (Roundtable) promote policies designed to increase the availability of and access to affordable, high quality early care and education programs for all children and their families of Los Angeles County. This public policy platform presents current and emerging policy issues in early care and education that are consistent with the County of Los Angeles State Legislative Agenda for the First Year of the 2017-18 Legislative Session. The platform delineates each of the County's legislative agenda items in **bold** followed by examples of efforts that may be addressed by proposed legislation and/or the proposed state budget.

Platform Issues

1. Support efforts to enhance the quality of early care and education that set high standards for all services and program types and address the needs of all children, including those with disabilities and other special needs, and their families.

Such efforts should include, but not be limited to:

- Addressing the early care and education needs of children from birth through age 12, including infants and toddlers, preschool and school age children, and children with disabilities and other special needs up to age 22, and their families.
- Enhancing the quality of centers, family child care homes, and license-exempt care providers.
- Promoting a strengthening families approach to meet the needs of children at risk for abuse, neglect or sexual exploitation or under the supervision of the child welfare system and children of families under the supervision of Probation.
- Integrating early identification and intervention systems that recognize and respond early to young children who may be at risk for disabilities and other special needs.
- Developing policies that encourage collaboration between early care and education programs and locally-funded projects and public agencies that foster child and family well-being through the provision of coordinated services.
- Incorporating optimal health promotion policies and procedures as an integral component that contributes to the overall quality of early care and education services and programs.
- Engaging parents as their child's first teachers and partners in promoting their child's optimal growth and development.



2. Support efforts to develop and implement a statewide quality rating and improvement system and a system to adjust reimbursement rates based on demonstrated quality.

Such efforts should include, but not be limited to:

- Providing parents with clear, concise information on the quality of early care and education settings.
- Fostering the engagement of parents that promotes their child's optimal healthy growth and development and learning.
- Incorporating early learning standards that are research-based, culturally responsive to children from diverse cultural and linguistic backgrounds, aligned with existing regulatory systems and local quality initiatives, recognize and respond to the individual needs of children in group settings, and attend to families' needs for comprehensive services.
- Building an infrastructure of technical assistance, financial supports and training, all of which are tied to defined quality standards, to help early care and education programs achieve and maintain high quality services.

3. Support efforts to develop and sustain a well-educated and highly skilled professional workforce prepared to serve the culturally and linguistically diverse child and family populations of Los Angeles County.

Such efforts should include, but not be limited to:

- Focusing on teachers and other members of the workforce gaining skills and demonstrating competencies in the following areas: forming relationships and interacting with children, how to provide instructional support to children, best practices in working with dual language learners, proficiency in recognition and response to children with disabilities and other special needs, health and nutrition best practices, engaging parents and guardians, and expertise on the spectrum of child development from birth through early adolescence. Workforce practice must be based on established early care and education research.
- Offering coursework and instruction responsive to a multi-lingual, multicultural workforce, including but not limited to providing content in students' home language and offering classes during non-traditional hours.
- Expanding early childhood educators' access to higher education through stipend programs, grant funds and loan forgiveness programs, higher compensation when they attain post-secondary degrees, and benefits (i.e. health insurance and retirement plans).
- Facilitating child development or early childhood education coursework coordination and articulation between the community colleges and California State University (CSU) and University of California (UC) systems.
- Supporting efforts to enhance the quality of the license-exempt care workforce and facilitating connections between license-exempt care and the larger system of early care and education.

- Supporting alignment of teacher requirements under Title 22 with teacher requirements under Title 5.

4. Support efforts to ensure the health and safety of all children cared for in licensed early care and education facilities as afforded by timely, regular, and frequent on-site monitoring by the California Department of Social Services, Community Care Licensing Division (CCLD).

Such efforts should include, but not be limited to:

- Increasing to, at a minimum, annual inspections of centers and family child care homes.
- Advocating for, at a minimum, annual unannounced inspections of all licensed facilities.
- Providing that CCLD is sufficiently funded, staffed and held accountable to meet the standards, conduct timely reviews of licensing applications and responses to complaints, and provide technical assistance and resources to current and future licensees.
- Ensuring that costs of obtaining and renewing the license (or licenses for programs with multiple sites) is reasonable and not an extraordinary burden to the licensee's cost of doing business.

5. Support efforts to adequately fund high quality early care and education services for all children from low and moderate income families.

Such efforts should include, but not be limited to:

- Expanding access to high quality subsidized services for all eligible children, including infants and toddlers and children with disabilities and other special needs as well as preschool and school age children.
- Increasing levels of reimbursement in the Standard Reimbursement Rate (SRR) and the Regional Market Rate (RMR) to compensate providers for the true cost of high quality services.
- Prioritizing funds targeted to infants and toddlers to meet the growing demand for high quality services.
- Increasing funds for expansion of high quality full-day, full-year services for all ages.
- Offering tax incentives to businesses to provide or subsidize employee's early care and education services.
- Ensuring that the income ceiling for eligibility for State subsidized care reflects the current State Median Income (SMI), adjusted by region if appropriate.
- Opposing proposals that would reduce subsidized rates based on geographic location.

6. Support the streamlining of California Department of Education administrative processes to expand access for low-income families, ensure continuity of care, and promote flexible use of early care and education funding to meet the needs of families.

Such efforts should include, but not be limited to:

- Allowing administrative efficiencies such as multi-year contracting, grant-based funding, and waivers on program rules and regulations to allow flexibility of services based on community and family needs.
- Establishing a 12-month annual eligibility redetermination to allow for more stable enrollments for early care and education programs and continuous services for children and their families.
- Ensuring agencies have the capacity to connect with and serve the most vulnerable and the most difficult-to-serve families.
- Maintaining affordable family fees that do not exceed eight percent of gross family income.
- Maintaining part-day State Preschool as a free, comprehensive early care and education program.
- Allowing for various systems that serve vulnerable and low-income children and families to streamline administrative functions and share information in order to facilitate the enrollment of children in subsidized early care and education programs and to participate in joint data collection efforts.

7. Support proposals designed to prevent, detect, investigate and, when appropriate, prosecute fraud in subsidized child care and development programs.

8. Support efforts to ensure that vulnerable children and their families have access to consistent, uninterrupted subsidized early care and education services.

Such efforts should include, but not be limited to:

- Making sure that California Work Opportunity and Responsibility to Kids (CalWORKs) families have access to child care and education services, ensure that participating families are afforded the time and information needed to evaluate their child care and education options and make sound choices, and that allow parents to pursue or maintain employment.
- Promoting, facilitating and supporting consistent and continuous participation of children under the supervision of the child welfare system and Probation and their families in high quality programs that promote healthy child development and support effective parenting.

- Ensuring that all subsidized children – infants and toddlers, preschool age, and school age children – and their families have access to consistent and continuous high quality early care and education services that partner with parents to promote children’s healthy growth and development and prepare them for school and life, and meet the needs of families.
- Addressing the needs of pregnant and parenting teens to ensure their access to high quality early care and education services that support their academic goals, promote positive and effective parenting skills, and contribute to their child’s healthy growth and development.
- Facilitating access to high quality early care and education programs that are responsive to the unique needs of children and families experiencing homelessness.

9. Support efforts to expand the supply of appropriate early care and education services through facility development in communities with a significant shortage of these services.

Such efforts should include, but not be limited to:

- Facilitating the cost of effective construction or renovation of early care and education facilities in communities with unmet needs for these services.
- Integrating early care and education in specific plans for land use, housing, transportation, economic, workforce, and community development.

Pending Approval of the Board of Supervisors

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WORK GROUPS

Strategic Plan Implementation Work Groups and Ad Hoc Committees

Quality Work Group

The Quality Work Group develops plans to implement the Strategic Plan for Child Care and Development in Los Angeles County – 2013-18 (Strategic Plan) in areas relating to quality. Among its tasks is serving as an advisory to the locally-based quality rating and improvement systems.

Access/Inclusion Work Group

The Access/Inclusion Work Group oversees the process for setting geographic priorities for State funding, collects and analyzes data related to the needs assessment for child care and development, reviews requests from California Department of Education-contracted programs proposing changes to their service areas, and develops plans to implement the Access section of the Strategic Plan. In addition, promotes the inclusion of children at risk for or with disabilities and other special needs in typical child care and development programs and encourages the coordination of services.

Workforce Work Group

The Workforce Work Group develops plans to implement the Workforce section of the Strategic Plan. Among its tasks is serving as an advisory to the Investing in Early Educators Stipend Program.

Needs Assessment Event Ad Hoc Committee

The Needs Assessment Event Ad Committee will oversee planning for the launch of the countywide needs assessment event, which is scheduled for March 7, 2017. For background, local child care and development planning councils (in Los Angeles County, the Child Care Planning Committee) are required to conduct a needs assessment at least once every five years. The needs assessment compares the overall supply of early care and education services available for children from birth to 12 years old and their families against the gap, inclusive of the gap between supply and demand for subsidized services for low- to moderate income families.

Additional Work Groups

Joint Committee on Legislation

Formed by the Child Care Planning Committee (Planning Committee) and the Policy Roundtable for Child Care and Development (Roundtable) to focus on federal, state and local policy initiatives as they impact early care and education services available for Los Angeles County families. Monitors state and federal legislation and budgets and guides the development of recommended positions on selected bills and the Governor's budget and may revise for proposal to the Board of Supervisors by the Planning Committee and Roundtable. Reviews annually child care and development items for inclusion in the County's state and federal legislative agendas.

Governance

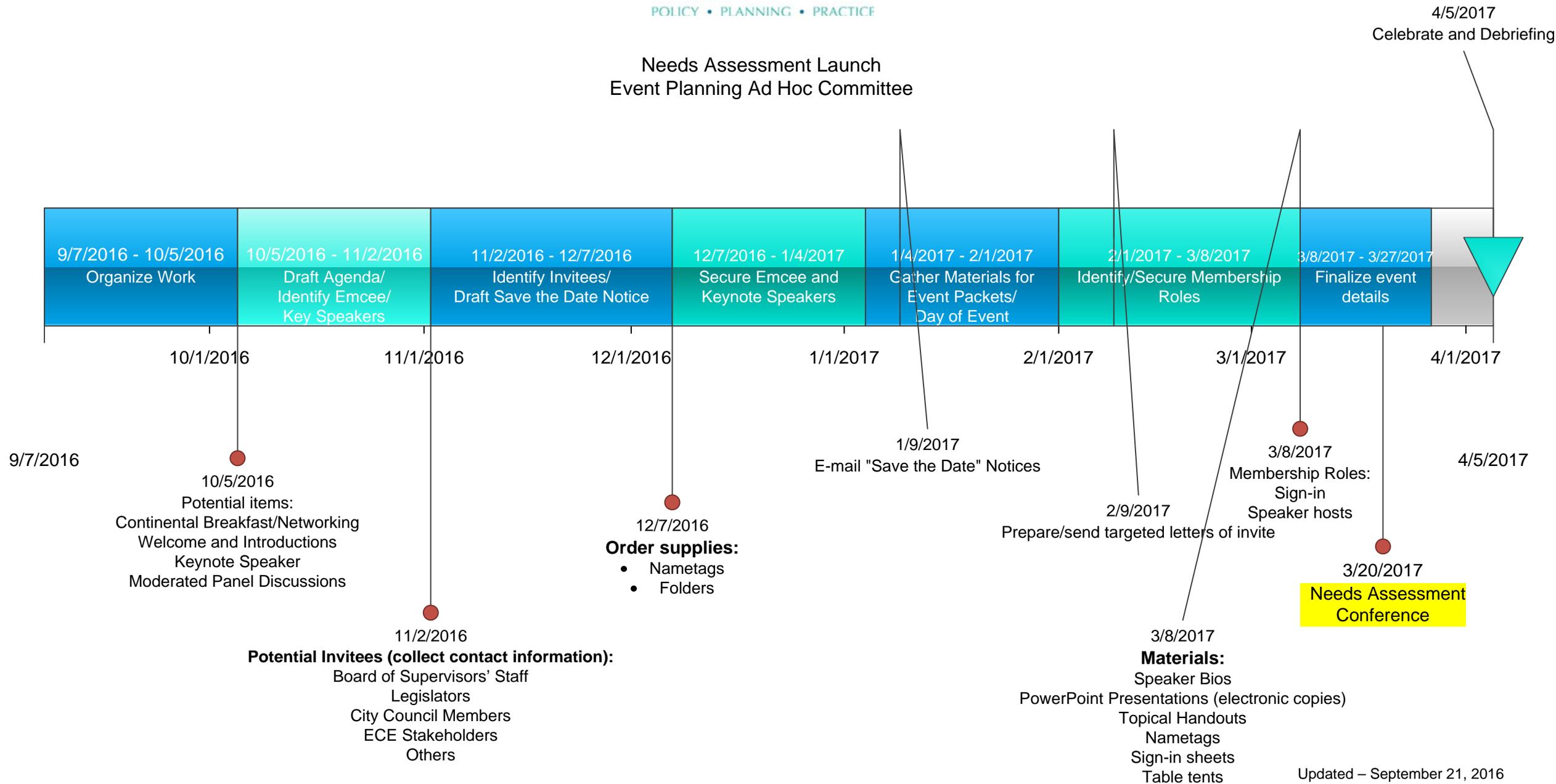
The Governance Work Group manages the recruitment and selection of Planning Committee members each year. In addition, the Work Group reviews, updates, and clarifies Planning Committee policies and procedures, advises on the Planning Committee strategy related to leadership development, and plans the annual retreat and/or new member orientation.

For more information on the work groups, contact the Office of Child Care by e-mail at sib_occ@ceo.lacounty.gov or by telephone at (213) 974-4103.



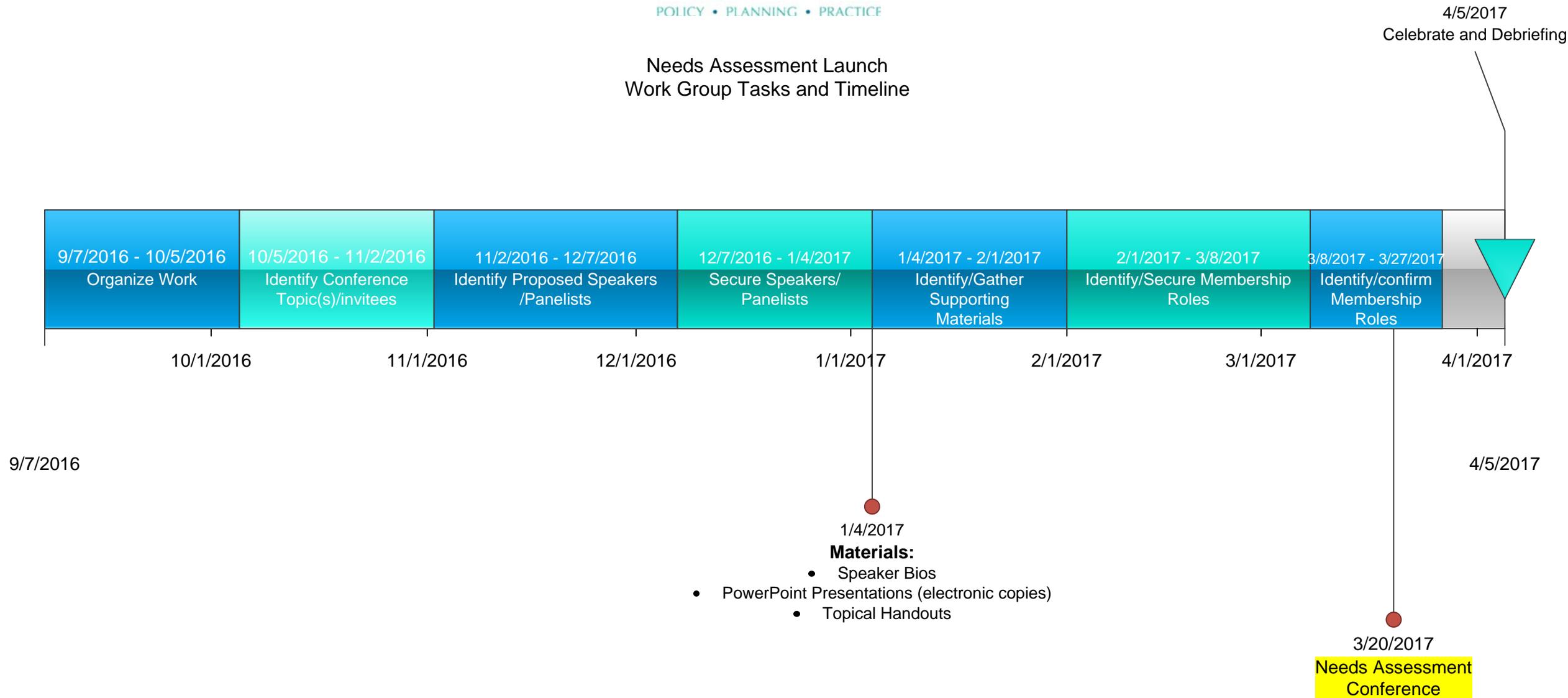
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Needs Assessment Launch
 Event Planning Ad Hoc Committee





Needs Assessment Launch
Work Group Tasks and Timeline





**Needs Assessment Launch
Work Group Tasks and Timeline**

Activity	Due Date	Assigned to	Status Update
Develop Work Plan	10/5/16		
Develop proposed list of invitees	11/2/16		
Identify Conference Topic(s)	11/2/16		
Identify Proposed Speakers/Panelists	11/2/16		
Secure Speakers/Panelists	12/7/17		
Identify/Gather Supporting Materials (electronic copies): <ul style="list-style-type: none"> ▪ Speaker Bios ▪ PowerPoint Presentations ▪ Topical Handouts 	2/1/17		
Identify/Secure Membership Roles/Volunteers <ul style="list-style-type: none"> ▪ Sign-in ▪ Speaker Hosts ▪ Troubleshooters ▪ Greeters 	2/1/16		

COUNTY OF LOS ANGELES



POLICY • PLANNING • PRACTICE

Meeting Schedule – FY 2016-17

The Planning Committee generally meets on the first Wednesday of each month from September through June from 12:00 p.m. to 2:00. at various sites throughout the County. The public is welcome to attend the Committee meetings and participate in its work groups. To confirm meeting schedule and verify meeting locations, check this website or contact the Office of Child Care at (213) 974-4103.

Meeting Date	Time	Location
September 7, 2016	New Member Orientation 10:30 – 11:45 a.m. General Meeting 12:00 – 2:00 p.m.	Center for Healthy Communities at The California Endowment 1000 N. Alameda Street, Big Sur Room Los Angeles, CA 90012
October 5, 2016	12:00 – 2:00 p.m.	Los Angeles County Office of Education (LACOE) Head Start-State Preschool 10100 Pioneer Boulevard, Conference Room 105 Santa Fe Springs, CA 90670
November 2, 2016	12:00 – 2:00 p.m.	Center for Healthy Communities at The California Endowment 1000 N. Alameda Street, Catalina Room Los Angeles, CA 90012
December 7, 2016	12:00 – 2:00 p.m.	Los Angeles County Office of Education (LACOE) Head Start-State Preschool 10100 Pioneer Boulevard, Conference Room 105 Santa Fe Springs, CA 90670
January 4, 2017	12:00 – 2:00 p.m.	Center for Healthy Communities at The California Endowment 1000 N. Alameda Street, Catalina Room Los Angeles, CA 90012
February 1, 2017	General Meeting: 12:00 – 12:45 p.m. Public Hearing – Local Funding Priorities 12:50 – 2:00 p.m.	To be determined
March 1, 2017	12:00 – 2:00 p.m.	To be determined
April 5, 2017	12:00 – 2:00 p.m.	To be determined
May 3, 2017	12:00 – 2:00 p.m.	To be determined
June 7, 2017	12:00 – 2:00 p.m.	To be determined

