



It gave me great pleasure to present the inaugural CAO Employee Recognition Program (ERP) awards at the ERP Reception and again at the Department-wide meeting on March 31st. I hope you will join me in congratulating the following award winners:

- *Outstanding Teamwork*: Risk Management, Employee Assistance Program: **Liena Hsieh, Dorothy Jones, Herman Rodriguez, Donna Stine**

- *Workforce Excellence*: Service Integration Branch – Urban Research: **Mark Greninger**

I am also pleased to announce that the second round of award nominations are now open in the other two award categories -- *Service Excellence and Outstanding Leadership*. **Please note that if you previously submitted a nomination in one of these two categories, your nomination is still valid and will be evaluated by the ERP Committee.** A complete description of the Award Categories, Nomination Form, and other information is available at the ERP website: <http://cao.co.la.ca.us/erp>.

There are some modifications to the ERP awards nomination process. First, if you submit a nomination, your name will remain anonymous. Your name will only be used if there is a need to contact you regarding your nomination. Secondly, the nomination form has been revised to provide for a more efficient format to gather pertinent information about the nominee. The nominator will be encouraged to provide specific examples of the nominee's work product and conduct within the workplace to support their justification.

I encourage each of you to review the award criteria and submit nominations in the two categories: *Service Excellence and Outstanding Leadership*. Your participation in the ERP process is integral to the ongoing success of the program. I appreciate your continued support of this program and look forward to once again recognizing our outstanding employees.