

Bill Analysis Format**Bill No. (Author): Description – Recommended Position**

Introduction or amendment date:

Priority: Major Minor **Analyst Name and Phone Number:**

If any of the following apply, include as appropriate and return:

No Analysis required – No impact on Department roles/responsibilities, clients/users**No Analysis required** – No impact on Departments roles/responsibilities. See comments below for impact on users.**Analysis no longer required.** Amendments have removed all impacts on Department roles/responsibilities.**No Change to previous analysis.** Previous position of _____ remains valid**Technical/Non-substantive Amendments** (summarize below)**Other Amendments** (summarize below)

(Note: major amendments require update of original analysis)

When completing your analysis, clearly and concisely indicate the following in this section of your analysis:

1. **Current law.**
2. **Bill summary (how the bill changes current law, the bill's intent and major provisions).**
3. **The bill's operational and fiscal impact on your department (and other significant stakeholders, including other departments, agencies and organizations).**
4. **Legal issues, if any, including County Counsel's comments.**
5. **The bill's sponsor and any support and/or opposition and, the bill's status.**
6. **The recommended position.**
 - a. *Base on impact noted above.*
 - b. *Relate to existing policy, if applicable.*
 - c. *Indicate any political or timing issues.*
 - d. *If the bill is department-specific and/or technical in nature, indicate that the department and/or its association will be the bill's primary advocates.*
 - e. *If amendments are recommended, please attach legislative language that has been reviewed by County Counsel.*