

**STATEMENT OF PROCEEDINGS**  
**FOR THE REGULAR MEETING OF THE LOS ANGELES**  
**CONTRACT CITIES LIABILITY TRUST FUND CLAIMS BOARD**  
**HELD IN THE CITY OF NORWALK, COMMUNITY MEETING CENTER**  
**SPROUL ROOM, 13200 CLARKSDALE AVENUE, NORWALK, CALIFORNIA 90650**  
**ON**  
**WEDNESDAY, OCTOBER 16, 2013, AT 11:00 AM**

*Members Present:* Chair Curtis Morris, Margaret Finlay, Harold Hofmann,  
Mark Alexander, Michael Egan, Doug Prichard, and  
Sam Olivito

*Alternates Present:* Cheri Kelley and David Spence

1. **Call to Order.**
2. **Opportunity for members of the public to address the Claims Board on items of interest within the subject matter jurisdiction of the Claims Board.**

No members of the public addressed the Claims Board.

3. **Closed Session – Conference with Legal Counsel – Existing Litigation (Subdivision (a) of Government Code section 54956.9).**

There were no settlement proposals for this meeting.

4. **Closed Session – Conference with Legal Counsel – Existing Litigation (Subdivision (a) of Government Code Section 54956.9)**

- a. Noel Bender v. County of Los Angeles, et al.  
Los Angeles Superior Court Case No. BC440862

No reportable action was taken.

- b. S.F., a minor, et al. v. County of Los Angeles, et al.  
Los Angeles Superior Court Case No. BC504566

No reportable action was taken.

**5. Report of actions taken in Closed Session.**

The Contract Cities Liability Trust Fund Claims Board reconvened in open session and reported the actions taken in closed session as indicated under Agenda Items No. 3 and No. 4 above.

**6. Approval of the minutes of the September 4, 2013, meeting of the Contract Cities Liability Trust Fund Claims Board.**

Action Taken:

The Contract Cities Liability Trust Fund Claims Board approved the minutes.

Vote: Curtis Morris, Margaret Finlay, Harold Hofmann, Mark Alexander, Michael Egan, Doug Prichard, and Sam Olivito.

[See Supporting Document](#)

**7. Items not on the posted agenda, to be referred to staff or placed on the agenda for action at a further meeting of the Board, or matters requiring immediate action because of emergency situation or where the need to take immediate action came to the attention of the Board subsequent to the posting of the agenda.**

No such matters were discussed.

**8. Other Business.**

Assistant Sheriff James Hellmold provided the Committee with a presentation regarding training.

**9. Adjournment.**

**COUNTY OF LOS ANGELES  
CONTRACT CITIES LIABILITY TRUST FUND  
CLAIMS BOARD**

**MINUTES OF MEETING**

September 4, 2013

**Agenda Item No.: 5**

**1. Call to Order**

This meeting of the County of Los Angeles Contract Cities Liability Trust Fund Claims Board was called to order by Curtis Morris, at 11:27 a.m. The meeting was held in the Multipurpose Room of the Norwalk Community Meeting Center, 13200 Clarkdale Avenue, Norwalk, CA 90650.

Present at the meeting were **Claims Board Members:** Curtis Morris, Chair, San Dimas, Region III; Mark Alexander, La Canada Flintridge, Region I; Margaret Finlay, Duarte, Region I; Michael Egan, Norwalk, Region III; Doug Prichard, Rolling Hills Estates, Region II; Harold Hofmann, Lawndale, Region II; Sam Olivito, Executive Director, California Contract Cities Association; *Alternates:* Cheri Kelley, Norwalk, Region III; Howard Chambers, Lakewood, Region III; David Spence, La Canada Flintridge, Region I; **County of Los Angeles Staff:** Jennifer Lehman, Principal Deputy County Counsel; Judy Gerhardt, Civil Litigation Unit, Los Angeles Sheriff's Department; Ronald Williams, Civil Litigation Unit, Los Angeles Sheriff's Department; Chris Deacon, Civil Litigation Unit, Los Angeles County Sheriff's Department; David Halm, Commander, Los Angeles Sheriff's Department; **Third Party Administrator for the County of Los Angeles:** Tanya Souza, Claims, Carl Warren & Company; **California JPIA:** Jonathan Shull, Chief Executive Officer; Jim Thyden, Insurance Programs Manager; Jennifer Fullerton, Secretary.

**2. Public Comment**

Members of the public were provided the opportunity to address the Contract Cities Liability Trust Fund Claims Board on items of interest that are within the subject matter jurisdiction of the Claims Board. No members of the public addressed the Board.

At 11:28 a.m., the Chair adjourned the County of Los Angeles Contract Cities Liability Trust Fund Claims Board into Closed Session.

**3. Conference with Legal Counsel - Existing Litigation  
(Subdivision (a) of Government Code Section 54956.9)**

There were not settlement proposals for this meeting.

**4. Conference with Legal Counsel - Existing Litigation  
(Subdivision (a) of Government Code Section 54956.9)**

- a. Susan Eng v. County of Los Angeles, et al.  
United States District Court Case No. CV1210892
- b. Holly Rudolph v. County of Los Angeles, et al.  
United States District Court Case No. CV1203220

The meeting was reconvened into public session at 12:03 p.m. No action was taken in Closed Session which required a public report pursuant to Government Code Section 54957.1.

**5. Approval of the Minutes for August 14, 2013 meeting of the Contract Cities Liability Trust Fund Claims Board.**

The Minutes for the meeting of August 14, 2013, were approved.

**6. Items Not on the Posted Agenda, to be Referred to Staff or Placed on the Agenda for Action at a Further Meeting of the Contract Cities Liability Trust Fund Claims Board, or Matters Requiring Immediate Action Because of Emergency Situation or Where the Need to Take Immediate Action Came to the Attention of the Board Subsequent to the Posting of the Agenda**

**7. Other Business**

None

**8. Adjournment**

There being no further business, the meeting was adjourned at 12:04 p.m.

COUNTY OF LOS ANGELES  
CONTRACT CITIES LIABILITY  
TRUST FUND CLAIMS BOARD

  
SANDRA C. RUIZ