



County of Los Angeles
**CHIEF EXECUTIVE OFFICE
OPERATIONS CLUSTER**

WILLIAM T FUJIOKA
Chief Executive Officer

DATE: April 4, 2013
TIME: 1:00 p.m.
LOCATION: Kenneth Hahn Hall of Administration, Room 830

AGENDA

Members of the Public may address the Operations Cluster on any agenda item by submitting a written request prior to the meeting.
Three (3) minutes are allowed for each item.

1. Call to order – Gevork Simdjian
 - A) **Hall of Administration Roof Replacement Project**
ISD – Tom Tindall or designee
 - B) **Board Letter – TERMINATION OF EQUIPMENT MAINTENANCE AND REPAIR SERVICES AGREEMENT FOR CONVENIENCE**
ISD – Tom Tindall or designee
 - C) **Board Letter – TERMINATION FOR CONVENIENCE AND APPROVAL OF AMENDMENT NO. TWO TO AGREEMENT NO. 77210 FOR AUTOMATED EMPLOYEE SCHEDULING SYSTEM SOFTWARE AND SERVICES**
CIO/SHERIFF – Richard Sanchez and Sheriff Leroy Baca or designee(s)
 - D) **Upcoming IT Items**
CIO – Richard Sanchez or designee
 - E) **eCAPS/eHR Update**
Auditor-Controller – Wendy Watanabe or designee
2. Public Comment
3. Adjournment



TOM TINDALL
Director

County of Los Angeles INTERNAL SERVICES DEPARTMENT

1100 North Eastern Avenue
Los Angeles, California 90063

Telephone: (323) 267-2101
FAX: (323) 264-7135

"To enrich lives through effective and caring service"

March 11, 2013

To: Each Supervisor

From: Tom Tindall
Director

Subject: **KENNETH HAHN HALL OF ADMINISTRATION
ROOF REPLACEMENT PROJECT**

This memo is to inform your Board that ISD recently obtained funding from the Chief Executive Office (CEO) to replace the existing roof at the Kenneth Hahn Hall of Administration. The project is scheduled to begin in early May 2013 with a projected duration of 10 - 12 months.

The removal phase of the existing roof will occur after hours, and replacement work will occur during daytime hours. This will allow for minimal impact to the building occupants by controlling the levels of noise and dust during the tear-off process. ISD will make every effort to reduce noise and inconvenience. However, some inconvenience is inevitable with a project this large:

- Dumpsters will be visible with chutes from the building roof for material disposal.
- Dust will increase in areas where work is underway.
- Odors will be in the air from roof materials.
- Cranes loading material and equipment will result in occasional late night street closures. ISD will coordinate permits through the City of Los Angeles. We will advise your Board in advance of any street closures.
- Vibrations may be felt and noises heard over areas where work is underway.
- The large public freight elevator will have increased use.
- There will be high visibility of construction workers on the roof and movement of workers around the building.

ISD will install charcoal filters in the ventilation system, which will reduce odors from entering the air conditioning system. Given the nature of this project and completion timeframe, ISD will update your Board on a monthly basis starting in April 2013, to include the date in May when construction will start.

If you require additional information, please contact me at (323) 267-2101, or your staff may contact Tim Braden at (323) 267-2107.

TT:TB:jgb

c: Executive Officer, Board of Supervisors
Chief Executive Officer
Deputy CEO

**KENNETH HAHN HALL OF ADMINISTRATION
ROOF REPLACEMENT/MAINTENANCE PROJECT**

1. The roof at the Kenneth Hahn Hall of Administration is over 50 years old.
2. The typical life expectancy of a roof of this type is from 20 to 30 years.
3. The County Courthouse roof next door was replaced two years ago. It also was 50 years old.
4. Most facility roofs are replaced within 25 to 30 years of construction. For example Compton Courts, Norwalk Courts, Pomona Courts and numerous others required replacement within the first 30 years.
5. ISD performs planned maintenance to the roof each year, and responds to emergency calls associated with roof leaks.
6. The planned maintenance performed through the years has allowed the roof to exceed its life expectancy by over 20 years.
7. Over the past 20 years, ISD has progressively increased the annual number of planned maintenance hours to the roof, from 80 to 320 hours, given its current age.
8. Trouble calls in the past three (3) years have increased significantly. From year 1999 to 2009, ISD responded to approximately 50 roof leak calls. From 2010 to date, ISD has responded to approximately 45 roof leak calls.
9. In addition to a roof repair, the interior of the building may require repairs to the ceiling, plaster, and carpet following a leak. Office equipment and furniture may also be damaged. Relocation of staff may be required.
10. During the last two (2) years, large splits in the roof material have made the building vulnerable to major flooding during the rainy season.
11. Major leaks can potentially close a portion of the building.
12. Mold has not been an issue on previous roof tear-offs to date. The Hall of Administration roof tear-off will be conducted at night with the ventilation system turned off.
13. All material will be tested for asbestos by a licensed/certified company. If asbestos exists, all applicable regulations will be adhered to during the removal process.



TOM TINDALL
Director

County of Los Angeles INTERNAL SERVICES DEPARTMENT

1100 North Eastern Avenue
Los Angeles, California 90063

Telephone: (323) 267-2101
FAX: (323) 264-7135

"To enrich lives through effective and caring service"

April 30, 2013

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

TERMINATION OF EQUIPMENT MAINTENANCE AND REPAIR SERVICES AGREEMENT FOR CONVENIENCE (ALL DISTRICTS – 3 VOTES)

SUBJECT

Termination of an equipment maintenance and repair services agreement with Wiztec Incorporated, for convenience, and approval to add equipment to an existing contract for the remaining contract term.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Terminate the equipment maintenance and repair services agreement (Agreement Number I104342) with Wiztec Incorporated, in whole, for convenience.
2. Authorize the Director of Internal Services Department (ISD), or his designee, to add equipment from Agreement Number I104342 (Wiztec Incorporated) to current equipment maintenance and repair services Agreement Number I104340 (LogixService, Inc. dba Amtek, or "Amtek") effective June 1, 2013, under the existing terms and conditions of Agreement I104340, for the remaining contract term through September 30, 2015, with two (2) one-year extension options and twelve (12) month-to-month extensions.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Wiztec Incorporated (Wiztec) provided equipment maintenance and repair services for miscellaneous reproduction equipment for six (6) County departments (Attachment 1).

In a notice dated February 1, 2013, and subsequent letter dated February 6, 2013,

Wiztec notified ISD that it would discontinue field operations and cease to provide the contracted services under Agreement Number I104342 effective February 28, 2013. Equipment maintenance and repair services provided under this agreement are critical for the continued operation of high-end equipment at several County facilities. As a temporary solution to maintain uninterrupted equipment maintenance services, ISD solicited bids from three (3) existing equipment maintenance and repair services contractors. One company (Xerox) did not provide a bid, another company (Canon) proposed a price higher than Wiztec's, and the third company (Amtek) proposed a price lower than Wiztec's current prices. As a result, using its delegated authority, ISD added the equipment to Amtek's agreement, at a lower cost, for a ninety (90) day period, from March 1, 2013 through May 31, 2013. ISD notified your Board of this action on February 26, 2013.

ISD recommends that your Board terminate the agreement with Wiztec pursuant to Section 8.42, Termination for Convenience due to the closing of the company and its resultant inability to continue to provide the contracted services. This termination will be effective the day following Board action.

Implementation of Strategic Plan Goals

The recommended action supports County Strategic Plan Goal Number 1 (Operational Effectiveness) by ensuring the timely delivery of customer oriented and efficient public services.

FISCAL IMPACT/FINANCING

The equipment serviced by Wiztec was added to an existing equipment maintenance and repair services contract (Amtek Agreement Number I104340), at a lower cost to the County, for a ninety (90) day period, from March 1, 2013 through May 31, 2013. The annual cost to provide equipment maintenance and repair services for equipment added to Amtek's agreement is \$310,450. Approval of the recommended action will allow ISD to add the equipment to Agreement Number I104340, at a cost lower than in Wiztec's current contract, for the remaining term of the contract.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On August 14, 2012, your Board approved, and ISD executed, an agreement for equipment maintenance and repair services with Wiztec, effective October 1, 2012, for three (3) years with two (2) one-year extension options and twelve (12) month-to-month extensions.

The Honorable Board of Supervisors
April 30, 2013
Page 3

Due to Wiztec's inability to continue to provide services under its existing contract terms and conditions, ISD recommends that your Board terminate the agreement with Wiztec pursuant to Section 8.42, Termination for Convenience.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of this recommendation will ensure that ISD and County departments continue to receive equipment maintenance and repair services without a lapse in service.

Following approval of the recommended action, ISD will amend Agreement Number I104340 with Amtek, to add equipment for the remaining term of such agreement.

Respectfully submitted,

TOM TINDALL
Director

TT:YY
Attachment

c: Chief Executive Officer
County Counsel
Auditor-Controller

April 30, 2013

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Dear Supervisors:

**TERMINATION FOR CONVENIENCE AND APPROVAL OF AMENDMENT NUMBER TWO TO
AGREEMENT NUMBER 77210 FOR AUTOMATED EMPLOYEE SCHEDULING SYSTEM
SOFTWARE AND SERVICES
(ALL DISTRICTS) (3 VOTES)**

**CIO RECOMMENDATION: APPROVE (X) APPROVE WITH MODIFICATION ()
DISAPPROVE ()**

SUBJECT

The Los Angeles County Sheriff's Department (Department) requests the Board terminate Agreement Number 77210 (Agreement) for Automated Employee Scheduling System (AESS) software and services with Kronos, Incorporated (Kronos) for convenience and execute Amendment Number Two to the Agreement to effectuate the termination.

IT IS RECOMMENDED THAT THE BOARD:

1. Approve termination of the Agreement for AESS software and services with Kronos for convenience.
2. Approve and instruct the Chairman of the Board to sign the attached Amendment Number Two to the Agreement that formally terminates the Agreement.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

In 2006, the Department began a research effort in search of a commercial off-the-shelf AESS that could be configured for public safety use. In 2007, the Chief Executive Office (CEO) asked that we include the Los Angeles County Fire (Fire) and Probation (Probation) Departments in the project. It was determined that a pilot program could be implemented for the three Departments at a cost of approximately \$1 million. In January 2008, the CEO allocated \$1 million for the pilot project from the CEO Efficiency IT fund.

On December 15, 2009, Los Angeles County (County) entered into Agreement Number 77210 with Principal Decision Systems International (PDSI) for AESS software and services for the Department, as well as the Fire and Probation Departments. On October 1, 2011, PDSI and Kronos formally merged. On June 11, 2012, the County and Kronos entered into Amendment Number One to the Agreement to memorialize the assignment of the Agreement from PDSI to Kronos.

While the County has made every effort to adapt the software to the pilot Departments business processes, the project was only partially implemented in Fires' Lifeguard Section but not Department-wide as planned. Nevertheless, after an extensive evaluation of the Phase 1 pilot, and with the concurrence of the Chief Information Office (CIO), the County and Kronos have mutually agreed to terminate the Agreement.

Under the Agreement, the County purchased 3,000 perpetual user licenses, of which Fire will continue to use 1,031 user licenses for its Lifeguard operations upon termination of the Agreement. Fire will allocate \$32,330 annually to purchase maintenance and support for the implemented user licenses under separate Purchase Orders issued by the Internal Services Department.

Implementation of Strategic Plan Goals

The proposed action satisfies Strategic Plan Goal 2, Fiscal Sustainability. Termination of the Agreement serves as a prudent remedy to avoid further unnecessary costs associated with the project.

FISCAL IMPACT/FINANCING

The cost of services under the Agreement to implement the Phase 1 pilot for the three County departments was not to exceed \$1,494,600. The County has paid a total of \$640,468.68 to Kronos for deliverables completed and accepted by the County. The County and Contractor acknowledge there are no further obligations binding either party.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The attached Amendment Number Two to the Agreement has been reviewed by County Counsel. The Chief Information Office (CIO) reviewed the Board letter and recommends approval. It determined that because this recommended action simply terminates for convenience an existing County Agreement and does not constitute a technology related acquisition, no formal CIO Analysis is required.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There is no impact on current services or projects.

CONCLUSION

Upon approval by the Board, please return two adopted copies of the Board letter and two signed copies of Amendment Number Two to the Department's Contracts Unit.

Sincerely,

Reviewed by:

LERROY D. BACA
SHERIFF

RICHARD SANCHEZ
CHIEF INFORMATION OFFICER

LDB:MEM:mm
(Technical Services Division)

c: Board of Supervisors, Justice Deputies
Sachi A. Hamai, Executive Officer, Board of Supervisors
William T Fujioka, Chief Executive Officer
Brence Culp, Chief Deputy Chief Executive Officer
Georgia Mattera, Senior Assistant Chief Executive Officer
Sheila Williams, Manager, Chief Executive Office (CEO)
Jocelyn Ventilacion, Senior Analyst, CEO
Christina Elias, Associate Analyst, CEO
Brian Lew, Public Affairs Office
Richard Sanchez, Chief Information Officer
John Arnstein, Chief Information Office
John F. Krattli, County Counsel
Michele Jackson, Senior Deputy County Counsel
Paul K. Tanaka, Undersheriff
James J. Hellmold, Assistant Sheriff
Cecil W. Rhambo, Jr., Assistant Sheriff
David R. Betkey, Chief, Technical Services Division
Glen Dragovich, Division Director, Administrative Services Division (ASD)
Conrad Meredith, Assistant Division Director, ASD
David Waters, Commander, ASD
Scott Goodwin, County Project Director (Sheriff)
Jeffrey Bodholdt, County Project Manager (Sheriff)
Robert Sawyer, County Project Manager (Fire)
Larry Burton, County Project Manager (Probation)
Laura E. Lecrivain, Sergeant, ASD
Michael Ramirez, Deputy, ASD
Marcelle Murr, Contracts Analyst, Contracts Unit
Chrono File
(Contracts – Kronos-AESS 04-30-13)

Board IT Agenda Items

| Department | Board IT Agenda Item | Description | Amount | CEO Cluster | New Term | Planned Hearing Date |
|------------|--|---|----------------|---------------------------------|----------|----------------------|
| CIO/CEO | Sole Source Agreement with POG for MPS Deployment Assistance | Agreement with Print Operations Group (POG) to provide deployment assistance for Managed Print Services (MPS). Funding Source: ITF Existing Agreement: N/A | \$2,500,000 | Operations | 3 years | 4/9/2013 |
| DPSS/CIO | Authorization to exercise the last 2 option years of Agreement No. 68587 with Unisys | Authorization to exercise the last 2 option years of the second option term for the Los Angeles Eligibility Automation Determination, Evaluation and Reporting (LEADER) System to maintain support through May 13, 2015. Since this is a two-department Board letter, a CIO Analysis will not be needed. Funding Source: State, Food and Nutrition Service (FNS), and Centers for Medicare & Medicaid Services (CMS) Federal Agencies Existing Agreement: 68587 | \$54M | Children & Families Well-being | 2 years | 4/9/2013 |
| DHS | MSA for Enterprise Patient Data Repository (EPDR) | Agreement will consolidate data view of their clinical, financial, and payor/insurance information. The EPDR is a multi-year project that is very critical for their survival. The P-14 reports are due 1/1/2014. Informational Briefing at Ops Cluster: March 14, 2013 Funding Source: DHS Operating Budget Existing Agreement: N/A | \$20-\$22M est | Health & Mental Health Services | N/A | 4/16/2013 |
| LASD | Approve the acquisition of the Hewlett Packard Superdome2, 3 PAR hardware, native operating software, and data migration services for Sheriff's Department, approve issuance of LA-CAL financing | Contract with HP via competitive bid process for acquisition of Superdome 2 Hardware, professional services and approve use of LACAL financing to fund the Superdome equipment costs and ongoing support maintenance. Funding Source: LASD FY 2012-13 Operating Budget, LAC-CAL financing Existing Agreement: N/A | \$3.3M | Public Safety | 5 years | 4/16/2013 |
| CIO | Use of ITF for Enterprise IT Security and Privacy Awareness Training Software | Use of ITF to acquire and implement the enterprise IT Security and Privacy Awareness training content for use in the County's Learning Net. Funding Source: ITF Existing Agreement: N/A | \$240,000 | Operations | N/A | 6/18/2013 |

| Department | Board IT Agenda Item | Description | Amount | CEO Cluster | New Term | Planned Hearing Date |
|------------------------|---|---|--------------------------------------|--------------------------------|--|----------------------|
| DPW | Contract for Alamitos Barrier Project and Dominguez Gap Barrier Project Telemetry System Maintenance Services | <p>Contract for Alamitos Barrier Project & Dominguez Gap Barrier Project Telemetry System Maintenance Services.</p> <ul style="list-style-type: none"> • Background: The Dominguez Gap and Alamitos Barriers are seawater barriers that are designed to inject freshwater into underground aquifers to create protective pressure ridges and prevent seawater from contaminating groundwater supplies. Portions of the Dominguez Gap and Alamitos Barriers are outfitted with Supervisory Control and Data Acquisition (SCADA) systems that enable operators to remotely monitor conditions and control equipment through COTS user interfaces. Other portions of the barrier systems are manually operated. • Scope: Inspection, maintenance, as-needed repairs, including software configuration and re-programming, and the integration of the manual segments into the automated systems. Note: the Dominguez Gap and Alamitos Barrier systems will remain separate. <p>Funding Source: Flood Fund (No County General funds) Existing Agreement: N/A</p> | \$600,000 per year for up to 5 years | Community & Municipal Services | 1 year, with four 1-year option extensions | 7/30/2013 |
| CIO/CEO/DHS/DMH & DCFS | Countywide Master Data Management (CWMDM) | <p>Implement a Master Data Management solution for the entire County, to include:</p> <ol style="list-style-type: none"> 1. Development and maintenance of a catalog of enterprise data objects (Data entities, Authoritative sources, Attributes, Values, Access control and policies) 2. Development and maintenance of a catalog of existing system interfaces 3. Development of policies for enterprise information management 4. Building of an Enabling Infrastructure (shared service) for enterprise information management, including: <ol style="list-style-type: none"> a. Master Data Management b. Enterprise messaging and service bus c. Data analytics <p>Funding Source: TBD Existing Agreement: N/A</p> | TBD | Operations | TBD | 9/17/2013 |

| Department | Board IT Agenda Item | Description | Amount | CEO Cluster | New Term | Planned Hearing Date |
|------------|---|---|-------------|---------------|----------|----------------------|
| LASD | Multimodal Biometric Identification System (MBIS) | Development of an automated biometric identification system to replace current Cogent system. Approx. Board Date: TBD Funding Source: RAND Board Existing Agreement: N/A | TBD | Public Safety | TBD | |
| LASD | Termination of the Agreement for Automated Employee Scheduling System (AESS) Software and Services with Kronos for convenience. | The Los Angeles County Sheriff's Department (Department) requests that your Board terminate Agreement Number 77210 (Agreement) for Automated Employee Scheduling System (AESS) Software and Services with Kronos, Incorporated (Kronos) for convenience and execute Amendment Number Two to the Agreement to effectuate the termination Approx. Board Date: TBD Funding Source: CEO ITF Existing Agreement: 77210 | \$1,494,600 | Public Safety | N/A | |
| FIRE | Execute Work Order Under the County's IBM Master Services Agreement No. 75869 for Fire Facility Management System | Work Order for services and software licenses will implement Maximo Facilities Management System. Approx. Board Date: TBD Funding Source: Fire FY 2012-13 Operating Budget Existing Agreement: 75869 | \$407,450 | Public Safety | TBD | |

| Department | Board IT Agenda Item | Description | Amount | CEO Cluster | New Term | Planned Hearing Date |
|------------|--|--|---|--------------------------------|---|----------------------|
| DPW | Agreement For Radio Frequency Identification Project (Note: not official BL title) | <p data-bbox="537 155 1255 269">Agreement to implement Motorola Radio Frequency Identification (RFID) solution at DPW to automate business processes. The scope of this project includes hardware, software, installation, and training, and two years of maintenance and support.</p> <p data-bbox="537 315 1255 526">Statement from DPW: "We are going to aim for the 12/18 Board hearing. Meeting this target is dependent on a quick turn around from Motorola's legal staff. Motorola wanted DPW to sign their software and services agreements. Since various Motorola terms and conditions conflicted with the County's, we sent a redlined version back to them for review. We are waiting to hear back from them. "</p> <p data-bbox="537 571 1255 652">Update from DPW on 2/25/13: "...we are down to a few insurance provisions that we are trying to come to agreement on...hopefully in the next week or so we can begin the BL process."</p> <p data-bbox="537 698 1255 881">Approx. Board Date: TBD Funding Source: \$35,000 loan from County Quality and Productivity Commission (repayment within 3 years), balance from Public Works' Flood Control District General Fund and Public Works' Internal Service Fund Existing Agreement: N/A</p> | \$125,000 (\$113,690 +10% contingency) | Community & Municipal Services | Implementation, with 2-year maintenance | |