



County of Los Angeles
**CHIEF EXECUTIVE OFFICE
OPERATIONS CLUSTER**

WILLIAM T FUJIOKA
Chief Executive Officer

DATE: September 4, 2014
TIME: 1:00 p.m.
LOCATION: Kenneth Hahn Hall of Administration, Room 830

AGENDA

Members of the Public may address the Operations Cluster on any agenda item by submitting a written request prior to the meeting.
Three (3) minutes are allowed for each item.

1. Call to order – Santos H. Kreimann
 - A) **Board Letter – ISSUANCE AND SALE OF COUNTY OF LOS ANGELES REDEVELOPMENT REFUNDING AUTHORITY TAX ALLOCATION REVENUE REFUNDING BONDS, SERIES 2014C AND 2014D**
TTC – Mark J. Saladino or designee
 - B) **Board Letter – DPW – APPROVE LOCAL WORKER HIRING PROGRAM FOR VETERANS**
CEO/DPW – Scott Wiles and Gail Farber or designee(s)
 - C) **Board Letter – APPROVAL OF AMENDMENT NO. 2 TO AGREEMENT H-705407 WITH CERNER CORPORATION**
DHS/CIO – Mitchell H. Katz and Richard Sanchez or designee(s)
 - D) **Upcoming IT Items**
CIO – Richard Sanchez or designee
2. Public Comment
3. Adjournment

September 16, 2014

The Honorable Board of Directors
County of Los Angeles Redevelopment Refunding Authority
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Directors:

**ISSUANCE AND SALE OF
COUNTY OF LOS ANGELES REDEVELOPMENT REFUNDING AUTHORITY
TAX ALLOCATION REVENUE REFUNDING BONDS, SERIES 2014C AND 2014D
(ALL DISTRICTS) (3 VOTES)**

SUBJECT

The Treasurer and Tax Collector (the "Treasurer") is requesting authorization to issue tax allocation revenue refunding bonds (the "October 2014 Refunding Bonds") in an aggregate principal amount not to exceed \$225 million. Proceeds from the sale of the bonds will be utilized to purchase tax allocation refunding bonds (the "Local Obligations") issued by CRA-LA, a Designated Local Authority and Successor Agency ("CRA-LA Successor Agency") to The Community Redevelopment Agency of the City of Los Angeles (the "Former RDA"). Such Local Obligations are to be issued for the purpose of achieving debt service savings that will benefit local taxing entities, including the County, that receive a share of the ad valorem property tax.

The October 2014 Refunding Bonds are being issued by the County of Los Angeles Redevelopment Refunding Authority (the "Authority") pursuant to the State of California Marks-Roos Bond Pooling Act. The payment of debt service on the October 2014 Refunding Bonds will be funded exclusively by the CRA-LA Successor Agency with no financial recourse to either the County or the Authority. The issuance of the October 2014 Refunding Bonds represents the fourth bond sale to be completed under the County of Los Angeles Redevelopment Bond Refunding Program (the "Program").

IT IS RECOMMENDED THAT YOUR BOARD:

Adopt the resolution authorizing all necessary actions related to the issuance and sale of one or more series of the County of Los Angeles Redevelopment Refunding Authority Tax Allocation Revenue Refunding Bonds, Series 2014C and 2014D, in an aggregate principal amount not to exceed \$225 million to fund the purchase of the Local Obligations.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Effective February 1, 2012, pursuant to Assembly Bill x1 26 ("AB 26"), redevelopment agencies throughout the State were abolished and prohibited from engaging in future redevelopment activities. AB 26 enabled the formation of successor agencies ("Successor Agencies"), which have the responsibility of winding down outstanding obligations of the former redevelopment agencies.

On June 27, 2012, the State passed Assembly Bill 1484 ("AB 1484"), which included provisions permitting Successor Agencies to refund outstanding bonds or other obligations of a former redevelopment agency to achieve savings. While Successor Agencies can refund their bonds utilizing their own staff, underwriters, lawyers and consultants, the Treasurer developed the Program to assist Successor Agencies that may not have the staff or the time to pursue a refunding on their own. To further benefit the Successor Agencies, the Treasurer structured the Program to include the following key benefits:

1. The County financing team assumes responsibility for marketing the refunding bonds, managing the credit rating process, and coordinating the approval process with the State Department of Finance.
2. The issuance of multiple series of refunding bonds achieves economies of scale, resulting in reduced costs of issuance for each participating Successor Agency.
3. The Treasurer assumes much of the continuing disclosure responsibility by serving as dissemination agent for the Local Obligations.
4. Structural enhancements, including the County's intercept of debt service payments, improves the marketability of the refunding bonds and results in lower interest rates and increased savings.

Since its inception, the Program has been successful in its outreach efforts with the various cities in Los Angeles County that now serve as Successor Agencies. Of the 71 Successor Agencies in Los Angeles County, 69 are now governed by the city that originally sponsored the formation of the original redevelopment agency. The Treasurer has discussed its Program with more than 40 Successor Agencies and worked with each of these cities on the various options they have with respect to managing their outstanding bond obligations.

The Treasurer's early efforts at marketing the Program have yielded positive results. Since it was first established in 2013, eight Successor Agency have chosen to participate in the Program and as of July 2014, approximately \$182 million of tax allocation revenue refunding bonds have been issued. The refunding transactions have generated gross savings in excess of \$46 million that are beginning to be recognized as additional revenue by the County and other local taxing entities.

Implementation of Strategic Plan Goals

This action supports the County's Strategic Plan Goal #1: Operational Effectiveness/Fiscal Sustainability through collaborative actions between the County and local agencies to refinance outstanding bond obligations of various Successor Agencies to secure additional property tax revenue for the local taxing entities, including the County General Fund.

FISCAL IMPACT/FINANCING

The proposed refunding transaction is scheduled to close at the end of October 2014 and will include two series of revenue refunding bonds. The Series 2014C Bonds will consist of approximately \$171 million of tax-exempt debt, and the Series 2014D Bonds will consist of approximately \$24 million of taxable debt. The two series of bonds will be issued on behalf of the CRA-LA Successor Agency (Bunker Hill Project). The CRA-LA Successor Agency has obtained its governing board and oversight board approvals for the proposed financing.

The total projected debt service savings for the October 2014 Refunding Bonds is estimated to be in excess of \$21 million. These savings will translate to additional property tax revenue for the local taxing agencies that have jurisdiction over the redevelopment project areas. By lowering the amount of future principal and interest payments on their tax allocation bonds, the CRA-LA Successor Agency will be able to reduce the amount requested on its semi-annual Recognized Obligation Payment Schedules ("ROPS"). This will result in a smaller claim on tax increment revenues and an increased residual distribution to those local agencies that receive a share of the ad valorem property tax.

Of the projected \$21 million in savings, the City of Los Angeles is expected to receive approximately 25% of the additional property tax revenues. The County itself can expect to receive at least 25% of the gross debt service savings, which should result in approximately \$5 million of additional property tax revenue over the life of the bonds. The County General Fund will receive the greatest share of this \$5 million, but certain amounts will also benefit the Flood Control District, Consolidated Fire Protection District, and County Library District.

The additional property tax revenue generated by the October 2014 Refunding Bonds represents the fourth installment from what is expected to be a multi-year refunding program. Upon the successful sale of the October 2014 Refunding Bonds, the County will have issued approximately \$377 million of refunding bonds through the Program, with an estimated savings in excess of \$67 million. The Treasurer expects to conclude 2014 with the sale of an additional \$14 million of refunding bonds for the Lancaster Successor Agency in December. In 2015, it is anticipated that another \$200 million of refunding bonds will be issued and sold through the Program.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The October 2014 Refunding Bonds will be issued pursuant to Health and Safety Code Section 34177.5 and Government Code Section 53580. Utilizing a Marks-Roos structure, the Authority will issue two series of tax allocation revenue refunding bonds, the proceeds of which will be

used to purchase the CRA-LA Successor Agency Local Obligations related to the Bunker Hill Project. The Bunker Hill Project is the oldest redevelopment area in the City of Los Angeles and has provided funding for various public improvement projects and over 14,500 affordable housing units. The Bunker Hill Project also was a source of funding for several noteworthy facilities, including the Union Bank Building, Watts Redevelopment Project, Central Library, Convention Center, Bonaventure Hotel, Grand Promenade, Walt Disney Concert Hall, Museum of Contemporary Art, and the Colburn School of Performing Arts.

As a source of financing for the above facilities, the Former RDA was a large and frequent issuer of tax allocation bonds for the Bunker Hill Project. The October 2014 Refunding Bonds will serve to refinance all but \$9 million of the outstanding debt associated with this redevelopment area. Specifically, the October 2014 Refunding Bonds will refinance the Former RDA's 1993 Series H Bonds and 2004 Series L Bonds. The refunding of the Series H Bonds will in turn cause a full redemption of the 2004 Series A and Series B Bonds issued by The Community Redevelopment Financing Authority for the benefit of the Former RDA. In order to maintain the same lien priority as existed on the prior tax allocation bonds, certain statutory County pass-through payments will be subordinated to debt service for the Local Obligations. Neither the County nor the Authority will be responsible for funding the debt service payments on the October 2014 Refunding Bonds.

To assist the County with the October 2014 refunding transaction, the Treasurer has assembled a team of professionals with extensive experience in redevelopment financing. Based on the results of a formal solicitation process, Stifel, Nicolaus & Company, Inc. was selected to be the senior managing underwriter, and Citigroup as co-senior manager. KNN Public Finance has been selected as financial advisor, Keyser Marston Associates, Inc. as fiscal consultant, and Orrick, Herrington & Sutcliffe was chosen as bond counsel. Stradling Yocca Carlson & Rauth will serve as counsel to the underwriters.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Not applicable.

The Honorable Board of Directors
September 16, 2014
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CONCLUSION

Upon approval, it is requested that the Executive Officer-Clerk of the Board of Supervisors return two originally executed copies of the adopted resolution to the Treasurer and Tax Collector (Office of Public Finance).

Respectfully submitted,

MARK J. SALADINO
Treasurer and Tax Collector

Attachments

c: Chief Executive Officer
Auditor-Controller
County Counsel
Executive Officer, Board of Supervisors
Orrick, Herrington & Sutcliffe LLP

DRAFT

DATE

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS:
APPROVE LOCAL WORKER HIRING PROGRAM FOR VETERANS
(ALL DISTRICTS) (3 VOTES)**

SUBJECT

This action is to approve Policy recommendations for a Local Worker Hiring Program for Veterans for the County of Los Angeles.

IT IS RECOMMENDED THAT THE BOARD:

Approve the Local Worker Hiring Program for Veterans Policy (Policy), including a target percentage of 5-percent of the California work hours to be performed by qualified veterans who are residents of the County of Los Angeles, authorize the Chief Executive Officer to implement the necessary administrative processes, procedures, and guidelines to implement the Policy, and find that this Policy furthers a legitimate public interest for the reasons stated in this letter.

PURPOSE AND JUSTIFICATION OF RECOMMENDED ACTION

Background

On May 13, 2014, your Board approved a motion (Agenda Item No. 2) establishing a Local Worker Hiring Program for Veterans (Program) of the United States Armed Forces who are residents of the County of Los Angeles. The motion directed a number of key factors governing the Policy, including that the Policy would apply to new

construction projects with a value greater than \$2,500,000, and that the Policy would require contractors to demonstrate a good faith effort to have a certain percentage of the project's construction hours performed by qualified County residents who are veterans. The motion further directed that: 1) the Chief Executive Officer in consultation with the Directors of Military and Veterans Affairs and Public Works, and the County Veterans Advisory Commission provide a recommendation of the target percentage of work hours to be performed by veterans, and that this recommendation be provided to the Board for approval; 2) the County Executive Officer in consultation with the Director of Public Works and County Counsel develop additional administrative processes, procedures, rules, guidelines, and solicitation and contract language; and 3) the Chief Executive Officer in consultation with the Director of Public Works and County Counsel take all additional actions necessary to fully implement the Program for veterans, subject to Board approval.

Since that time, the Chief Executive Office, the Departments of Military and Veterans Affairs, Public Works, and County Counsel have worked together and with numerous stakeholders to develop a recommended target percentage, and a recommended Policy to act as an implementation guideline for the Chief Executive Officer's further implementation of administrative processes, procedures, rules, and solicitation and contract language. Through this process, we have met with representatives of construction contractors associations, organized labor, the State of California, America's Job Centers of California, and the Department of Community and Seniors Services. We have worked to develop a program that is easily accessible for job seekers and employers, and is streamlined for simple administration. The Program links to existing programs/resources for veterans to access training and assisting them with seeking work, and, therefore, is likely to produce a positive outcome.

Policy

Consistent with the Board's motion, the proposed Policy excludes from the calculation of the goal percentage any construction labor performed by workers residing in states other than California. In addition, the Policy would not be applicable to any project that includes federal funding, or any other source of funding, which restricts such programs. The Policy requires whatever County agency is administering a construction contract to track the results of the Policy monthly on that agency's website.

The proposed Policy for the Program (Attachment A) includes the following key elements:

- Contractors shall demonstrate a good faith effort to ensure that a minimum goal of 5 percent of the construction labor hours be performed by qualified veterans who reside within the County.
- Consistent with Federal criteria under the Workforce Innovation and Opportunity Act (WIOA), formerly known as the Workforce Investment Act, "veteran" is defined as an individual who have received a general or an honorable discharge, or retired from any branch of armed forces as evidenced by a *Certificate of Release or Discharge from Active Duty* (DD 214).
- Consistent with Federal criteria under the WIOA, the spouse of a veteran meeting certain criteria specified in section 2(a) of the Jobs for Veterans Act (38 U.S.C.4215[a]), is also considered to be "veteran" under this Policy.
- If a given construction contract contains both the Program and any other local worker hiring requirement, first priority shall be given to satisfying the Program goal.
- For the purpose of this Policy, "new construction projects" shall be defined as 1) only projects for which the construction contract has not been *awarded prior* to the approval of this Policy; 2) projects including new construction and/or renovation where the contract value is at least \$2.5 million; and 3) includes design-bid-build, design-build, and construction manager at-risk contracts. Because there is an existing local worker hiring program specific to job order contracts, job order contracts would be excluded from this Policy.
- This would apply to County projects, including both building construction and infrastructure projects managed by any County department, special district, commission, or authority for which the Board of Supervisors is the governing body.
- The hiring goal shall be reviewed annually and changed upon the recommendation of the Chief Executive Office and approval of the Board.

On August 13, 2014, the draft Policy was reviewed with the County Veterans Advisory Commission.

The Board's May 13, 2014, motion directed that the Program be limited to only veterans who reside within the County. This limitation is consistent with the Board's action in December 2009 designating the County as an economic recovery area. It is also consistent with the local worker hiring program adopted by the Board in October 2010 that was limited to residents of County.

Good Faith Effort

The Chief Executive Office, Military and Veterans Affairs, Public Works, and County Counsel have developed initial guidelines for the implementation of this Policy. In order

to meet the objectives of making this a Program that is easily accessible, cost-effective, and utilizes existing resources wherever practical, these guidelines will continue to be refined and developed over time to continue to create additional linkages between this Program and other programs that seek to enhance hiring opportunities for veterans. The good faith effort criteria provide multiple means by which to achieve compliance in recognition of the different hiring processes followed by union and nonunion contractors.

At a minimum, contractors working on projects subject to this Policy shall demonstrate a good faith effort, including such things as:

- Contractor shall attend any meetings scheduled by the County to inform all bidders of the Program requirements for the project.
- Contractor shall inform subcontractors of all tiers of the established goal and encourage participation in outreach.
- Contractor shall register and require subcontractors to register potential job opportunities with a minimum of one approved veteran job placement organization resource of their choosing.
- When requesting dispatch from a Veteran Community Service Provider or union hiring hall, contractors should request candidates who are veterans and meet the residency requirements, and shall provide documentation of this request.
- Contractor shall retain records of hiring decisions.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs that we provide Community Support and Responsiveness (Goal 2), including Strategic Initiative 2 (Job Creation Efforts); and Integrated Service Delivery (Goal 3) to maximize opportunities to measurably improve client and community outcomes and leverage resources through the continuous integration of services.

FISCAL IMPACT/FINANCING

There are no new costs or financing needs associated with this recommendation. During the preparation of this Policy, industry input was solicited, and we believe that the administrative cost of implementing this Policy will be nominal.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Program is modeled after the local worker hiring program approved by your Board on October 19, 2010. It is also similar to programs already in place with other local agencies.

The Program is not intended to discriminate or give preference to any particular group based on race, color, gender, sexual orientation, age, or disability.

The definition of "veteran" as used in this Policy, as well as the inclusion of spouses meeting certain eligibility requirements, is consistent with the Federal Jobs for Veterans Act and the WIOA. Maintaining this consistency will facilitate the process of placing qualified candidates through existing America's Job Centers of California operated under the oversight of Community and Senior Services.

The Program serves a legitimate governmental purpose and public policy goal of the County aimed at enhancing opportunities for local County residents who served in the United States Armed Forces or its reserve forces to be hired as construction workers on County projects that are subject to the Program.

ENVIRONMENTAL DOCUMENTATION

The Program does not constitute a project under Section 15378(b) of the California Environmental Quality Act (CEQA) because it is an organizational or administrative activity of government and/or a government fiscal activity that will not result in direct or indirect physical changes in the environment and which does not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment. Individual projects, as defined under CEQA, subject to the Program, will be required to include the impacts of the inclusion of the Program in applicable environmental documentation prepared for the project, which will be considered by the Board along with project approval recommendations, as appropriate, prior to project implementation.

CONTRACTING PROCESS

Following approval by the Board, the Policy will be used by the Chief Executive Officer to implement administrative processes, procedures, rules, and solicitation and contract language to be used in all applicable future contract solicitations.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no negative impact on current County services or projects. Any contract for which bids have been received prior to this action will be excluded.

The Honorable Board of Supervisors
Date
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CONCLUSION

Please return one adopted copy of this letter to the Chief Executive Office, Capital Projects Division; and the Department of Public Works, Project Management Division I.

Respectfully Submitted,

WILLIAM T FUJIOKA
Chief Executive Officer

WTF:GF
DPH:vs

Attachment

- c: Executive Office, Board of Supervisors
- County Counsel
- Department of Community and Senior Services
- Department of Military and Veterans Affairs
- Department of Public Works

DATE

ATTACHMENT

**DEPARTMENT OF PUBLIC WORKS:
APPROVE LOCAL WORKER HIRING PROGRAM FOR VETERANS**

**LOCAL WORKER HIRING PROGRAM OF VETERANS POLICY
(See Attachment)**

DRAFT



LOS ANGELES COUNTY BOARD OF SUPERVISORS POLICY MANUAL

Policy #:	Title	Effective Date:	Page:
X.XXX	Local Worker Hiring Program for Veterans	XX/XX/XXX	1 of 2

PURPOSE

Establish a Local Worker Hiring Program to enhance employment opportunities through construction contracts undertaken by the County of Los Angeles for County residents who are veterans of the United States Armed Forces.

REFERENCE

POLICY

The Local Worker Hiring Program for Veterans shall apply to all Capital construction projects with an estimated contract value greater than \$2,500,000, and infrastructure construction projects with an estimated contract value greater than \$2,500,000. The Policy shall apply to design-build projects, design-bid-build projects, and construction manager at-risk projects. The contractor shall demonstrate a good faith effort to employ qualified veterans who are reside in the County of Los Angeles to complete a minimum of 5-percent of the total California construction hours worked under the County of Los Angeles contract. For the purposes of this policy, a veteran is defined as found in 38 U.S.C.101(2), and also includes an eligible spouse of a veteran as defined in Section 2(a) of the JVA (38 U.S.C. 4215[a][1][B]). In order to qualify under this Policy a veteran, including a veteran who is eligible spouse is seeking employment, must have received an honorable discharge.

The Policy shall apply to construction contracts managed by any County Department, commission, authority, or special district of which the Board of Supervisors is the governing body. The Policy does not cover contracts, which are wholly or partially federally funded. In the event that provisions of the Policy are found to conflict with provisions of any other local hiring goals that may exist in an individual contract, the provisions of the Policy shall take precedence.

Each Department, commission, authority, or special district administering a construction contract that is covered by the Policy shall post on that agency's web site data documenting the veteran participation on the contract as will be defined in the program guidelines.

The Chief Executive Office shall develop and maintain guidelines to further define and administer this Program. The Chief Executive Office shall report to the Board on an annual basis the outcome of this Program, and recommend any needed revisions.



**LOS ANGELES COUNTY
BOARD OF SUPERVISORS POLICY MANUAL**

Policy #:	Title	Effective Date:	Page:
X.XXX	Local Worker Hiring Program for Veterans	XX/XX/XXX	2 of 2

RESPONSIBLE DEPARTMENT

Chief Executive Office

DATE ISSUED/SUNSET DATE

Issue Date: Month X, 20XX

Sunset Date: Month X, 20XX

September 16, 2014

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**APPROVAL OF AMENDMENT NUMBER 2 TO AGREEMENT H-705407
WITH CERNER CORPORATION
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

CIO RECOMMENDATION: APPROVE []

SUBJECT

Approval of Amendment Number 2 to Agreement H-705407 with Cerner Corporation for the provision of an Electronic Health Record System, also known as the Online Realtime Centralized Health Information Database, for Cerner's address verification and validation software and revise the Agreement's Pool Dollar provisions.

IT IS RECOMMENDED THAT YOUR BOARD:

Delegate authority to the Director of Health Services (Director) or his designee to execute Amendment Number 2 to Agreement H-705407 (Agreement) with Cerner Corporation (Cerner) with no change to the Maximum Contract Sum, effective upon execution, to (i) expend Pool Dollars in the estimated amount of \$1,078,162 over the remainder of the Agreement's 10 year Initial Support Term for Cerner's address verification and validation software (Cerner RevWorks Transaction Services) as Optional Work under the Agreement prior to Go-Live; and (ii) amend the Agreement's Pool Dollar provisions to permit the Department of Health Services (DHS or Department) to access Pool Dollars prior to Go-Live for additional professional services and the purchase of new software licenses, subject to review and approval by County Counsel, with notice to the Board and Chief Executive Office (CEO).

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Background

The Agreement with Cerner for the DHS Electronic Health Record (EHR), also known as the Online Realtime Centralized Health Information Database (ORCHID) was originally approved by the Board on November 27, 2012. The Agreement's Maximum Contract Sum of \$359 million includes Pool Dollars, which are currently available for Optional Work that can be procured

after Go-Live, including: (i) additional professional services and the purchase of new software licenses with expenditures authorized by the Director through the issuance of Change Orders; and (ii) additional Electronic Health Record (EHR) capabilities, which the County may purchase through a Board approved Amendment to the Agreement. The Board approved Amendment Number 1 to the Agreement on December 3, 2013 to authorize the Department to access Pool Dollars prior to Go-Live for the acquisition of Cerner's cardiology licensed software and additional end-user training and delegated authority to revise the cluster Go-Live dates as needed.

Recommendation

Approval of the recommendation will enable DHS to execute an Amendment to the Cerner Agreement to expend Pool Dollars to acquire Cerner's address verification and validation software, known as Cerner RevWorks Transaction Services, with no change to the Maximum Contract Sum previously approved by the Board. DHS currently uses software from Provider Advantage NW, Inc. (Provider Advantage) during the patient registration process for address and demographic validation. When the Agreement with Cerner was initially negotiated, the Provider Advantage software was being piloted at a single DHS facility. Since then, DHS expanded the pilot to other facilities and determined that the software is an effective means to verify a patient resides at the address given. However, during the ORCHID build for the Go-Live at Harbor-UCLA Medical Center, it was determined that the Provider Advantage address verification and validation software could not be interfaced to ORCHID. Cerner subsequently identified a product with similar functionality that would effectively interface with ORCHID.

These funds are needed before Go-Live to enable DHS to purchase Cerner's address verification and validation software as part of the Licensed Software in the enterprise-wide implementation. This action will not increase funding in the Agreement. It will simply remove the restriction on using funds that are allocated in the Agreement for Professional Services and new software in advance of Go-Live.

Cerner RevWorks Transaction Services will automate the validation of patient addresses against the United States Postal Service's database, and verify (via Experian Healthcare) whether a patient actually lives at the given address. Cerner RevWorks Transaction Services will reduce inefficiencies related to returned mail, improve patient financial collection efforts, and facilitate appointment scheduling and follow-up communications with patients. Cerner RevWorks Transaction Services is required as part of the ORCHID implementation. Without the timely acquisition and implementation of Cerner RevWorks Transaction Services, DHS cannot proceed with integrated testing for the clusters, which is a fundamental component in achieving Go-Live for information technology system implementations of any size. Harbor-UCLA Medical Center, the first cluster to be implemented, is targeted to Go-Live on November 1, 2014. That said, it is imperative for the Department to acquire the required address verification and validation software in a timely manner.

The recommendation will also enable the Department to use Pool Dollars for Optional Work prior to Go-Live, by revising Pool Dollar provisions that currently stipulate that Pool Dollars may be accessed only following Go-Live. Cerner has developed and/or acquired through third party relationships, additional functionality in its EHR product that was not commercially available when the Request for Proposals (RFP) was initially developed nor when the Agreement was approved in November 2012. DHS desires to access Pool Dollars, without increasing the Maximum Contract Sum, in circumstances that would allow the Department to obtain additional functionality, which eliminates the need to interface with other disparate systems as part of the ORCHID build, and/or improves patient care and safety. This ability to access Pool Dollars prior to Go-Live will provide DHS with additional flexibility to proactively address any issues that may potentially impact the successful and timely implementation of ORCHID. Any such amendment to access the Pool Dollars would be subject to review and approval by County Counsel and notice would be provided to the Board and CEO.

Implementation of Strategic Plan Goals

The recommended actions support Goal 1 - Operation Effectiveness/Fiscal Sustainability; and Goal 3 – Integrated Services Delivery of the County's Strategic Plan.

FISCAL IMPACT/FINANCING

Funding is included in the Fiscal Year (FY) 2014-15 Adopted Budget and will be requested in future fiscal years as needed in accordance with the January 22, 2013 Board approved \$359 million of funding for ORCHID for the first five year period.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Because of the importance of this project, DHS continues to retain Foley & Lardner, in conjunction with County Counsel, to advise on implementation and contract issues. The Chief Information Office concurs with the Department's recommendation and that office's analysis is attached as Attachment A.

CONTRACTING PROCESS

The requested action includes amending the Cerner Agreement, which was originally awarded as a result of a RFP process. Acquisition of the Cerner address verification and validation software is permissible through an Agreement amendment as there are Pool Dollars available in the Agreement.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommendations will enable DHS to implement a centralized, standardized, enterprise-wide EHR system which will ensure that patients who seek services at any location

within DHS will receive consistent care, supported by the same EHR across the entire care continuum.

Respectfully submitted,

Reviewed by:

Mitchell H. Katz, M.D.
Director

Richard Sanchez
Chief Information Officer

MHK:jl

Enclosures

c: Chief Executive Office
County Counsel
Executive Office, Board of Supervisors

DRAFT

Board IT Agenda Items

Department	Board IT Agenda Item	Description	Amount	CEO Cluster	New Term	Planned Hearing Date
DHS	Amendment 2 to Agreement with Cerner for ORCHID	<p>Amendment 2 to Agreement with Cerner for ORCHID to access Pool Dollars before Go-live for additional software. This Amendment does not increase the maximum contract amount.</p> <p>Funding Source: DHS FY 2014-15 Operating Budget Existing Agreement: H-705407</p>	\$0	Health & Mental Health Services	N/A	9/16/2014
LASD	Amendment to Sole Source Agreement with Norman L. Fogel for Computer Automated Dispatch (CAD) Replacement Services	<p>This Amendment will provide for continuation of the current maintenance and programming enhancements that Norman L. Fogel (Contractor) provides to the Department and will add the following services:</p> <ol style="list-style-type: none"> 1. Contractor will provide Subject Matter Expert (SME) services for the Department's CAD replacement project. The Department intends to migrate away from the contracting services of the Contractor once the installation of the new CAD system has been tested and fully implemented. 2. In addition, Contractor will assist the Department with the implementation, testing, and deployment of the Console System Interface project which is an integral part of the dispatching model the Department uses for its CAD system. <p>This Amendment will also extend the Term of the Agreement for an additional five (5) years and increase Contractor's hourly rate from \$100 to \$125.</p> <p>Funding Source: LASD FY 2014-15 Operating Budget Existing Agreement: 71792</p>	\$600,000	Public Safety	5 years	9/16/2014
DPW	Award a Sole-Source Agreement for an Integrated Transportation Management System with Kimley-Horn and Associates, Inc. for Enhancement and Continued Maintenance	<p>The Kimley-Horn Integrated Transportation System (KITS) is the County's existing traffic control system. Public Works is now seeking a new sole-source agreement with Kimley-Horn and Associates, Inc., to provide enhancements and continued maintenance to the system. Sole source advance notification to the Board was given on 11/21/2013.</p> <p>Funding Source: Los Angeles County Metropolitan Transportation Authority (LACMTA) and County Proposition C Local Return Fund Existing Agreement: N/A</p>	\$2.7M	Community & Municipal Services	4 years with one 2-year option	9/30/2014

Department	Board IT Agenda Item	Description	Amount	CEO Cluster	New Term	Planned Hearing Date
DPSS/CIO	DPSS LEADER Amendment 16	Amendment 16 will extend the LEADER contract with Unisys an additional 2 years to cover LRS' design, development and implementation window Funding Source: No NCC (Subvented 100% by State and Federal revenue) Existing Agreement: 68587	\$56M	Children & Families Well-being	2 additional years	9/30/2014
CIO	Approval of Revisions to Board IT Security Policies 6.100-6.112	All of the Board's Information Technology (IT) Security Policies have been revised to address currency and technology evolution. Some of the major revisions to highlight are: consistent use of language, newly defined terms, appropriate use of technology, further clarification of the Countywide Information Security Program, and support of recent IT capabilities in the area of mobile and portable devices (i.e., County-owned only), internet, social media, and internet storage websites. Funding Source: N/A Existing Agreement: N/A	\$0	Operations	N/A	9/30/2014
LASD	Amendment 16 to Sole Source Agreement with 3M COGENT for Support and Maintenance of Automated Fingerprint Identification System (AFIS)	This software provides the core application functionality for the Sheriff's Automated Fingerprint Identification System (AFIS), and is a proprietary product of 3M COGENT. This Agreement will provide continous support for this system until a new Multimodal Biometric Identification System (MBIS) is obtained and implemented. Negotiations are currently underway for an MBIS solution. Funding Source: 100% AFIS Fund, as approved by the Remote Access Network (RAN) Board Existing Agreement: 74083	\$TBD	Public Safety	2 years + one 12-month optional extension	10/7/2014
RRCC	Sole Source Maintenance Agreement with Data Information Management Systems (DIMS) for Voter Information Management System (VIMS)	Sole Source extenstion of maintenance and support agreement with DIMS, for VIMS. Funding Source: RRCC FY 2015-16 Operating Budget Existing Agreement: 76010	TBD	Operations	3 years, with 2 one-year options	11/12/2014

Department	Board IT Agenda Item	Description	Amount	CEO Cluster	New Term	Planned Hearing Date
LASD	University of California, Irvine (UCI) Risk Assessment Application	<p>Sole Source Agreement with University of California, Irvine for Risk Assessment Application. The action will allow the Department to implement the Los Angeles Risk Assessment (LARA), which is based on the unique capabilities of UCI's California Static Risk Assessment tool (CSRA). CSRA was developed by UCI for the State of California Department of Corrections and Rehabilitation (CDCR) inmate population. LARA will enhance the Department's Jail Information Classification System (JIGS), enabling the Department to identify inmates for community placement. UCI will modify the CSRA solution by adapting its model to:</p> <p>1) capture County inmate demographics and criminal history; and 2) interface with the U.S. Department of Justice and the Department's Jail Information Management System (JIMS).</p> <p>Approx. Board Date: TBD Funding Source: TBD Existing Agreement: N/A</p>	TBD	Public Safety	TBD	
RRCC	Sole Source Agreement with IDEO for the Voter System Assessment Project (VSAP) Phase 3	<p>Sole Source Agreement with IDEO for the design and engineering of a new voting system for LA County.</p> <p>Approx. Board Date: TBD Funding Source: RRCC FY 2014-15 Operating Budget. Existing Agreement: N/A</p>	TBD	Operations	TBD	
CIO-LASD-FIRE-OEM	County Mass Notification System (Alert LA)	<p>Purchase of a replacement Mass Notification System (Alert LA), which is used to notify County residents and businesses of emergencies, and to provide information regarding necessary actions to take in those emergencies, such as evacuations. The Office of Emergency Management (OEM) will assume administrative management of the System, while the Los Angeles County Sheriff's Department will continue in its role and responsibility of operating the System 24/7.</p> <p>Approx. Board Date: TBD Funding Source: TBD Existing Agreement: 76945, which will terminate upon execution of a new agreement.</p>	\$3M	Public Safety	5+2 years	

Department	Board IT Agenda Item	Description	Amount	CEO Cluster	New Term	Planned Hearing Date
FIRE	Mobile Electronic Patient Care Reporting System (e-PCR)	<p>Purchase of a commercial off-the-shelf (COTS) Mobile Electronic Patient Care Reporting System</p> <p>Approx. Board Date: TBD Funding Source: TBD Existing Agreement: N/A</p>	TBD	Public Safety	7 years	
CIO/CEO/DHS/DMH & DCFS	Countywide Master Data Management (CWMDM)	<p>Implement a Master Data Management solution for the entire County, to include:</p> <ol style="list-style-type: none"> 1. Development and maintenance of a catalog of enterprise data objects. (Data entities, Authoritative sources, Attributes, Values, Access control and policies). 2. Development and maintenance of a catalog of existing system interfaces. 3. Development of policies for enterprise information management. 4. Building of an Enabling Infrastructure (shared service) for enterprise information management, including Master Data Management; Enterprise Messaging and Service Bus; and Data Analytics. <p>Approx. Board Date: TBD Funding Source: ITF, CEO IT Fund, and PIF Existing Agreement: N/A</p>		Operations	TBD	
LASD	Multimodal Biometric Identification System (MBIS)	<p>Development of an automated biometric identification system to replace current Cogent system.</p> <p>Approx. Board Date: TBD Funding Source: 100% by Remote Access Network (RAN) Board AFIS Fund - \$0 Net County Costs Existing Agreement: N/A</p>	\$24.4M	Public Safety	6 years with one 4-year extension option	

Department	Board IT Agenda Item	Description	Amount	CEO Cluster	New Term	Planned Hearing Date
LASD	Sole Source Agreement with DataWorks Plus, LLC	<p>Sole Source Agreement with DataWorks for maintenance and support services of DataWorks' proprietary software and hardware relating to the DataWorks' Digital Imaging System (System), known as Los Angeles PhotoManager (LAPH). LAPH is used by the Sheriff for capturing, storing, archiving, and retrieving mug shot photographs of all subjects criminally booked within Los Angeles County .</p> <p>Approx. Board Date: TBD Funding Source: Automated Fingerprint Identification System (AFIS) Fund. \$0 net County cost. Existing Agreement: N/A</p>	\$TBD	Public Safety	4 years, with three 1-year option extensions (7 years total)	
CIO	Enterprise IT Security and Privacy Awareness Training Content	<p>Use of Information Technology Fund (ITF) funds for the acquisition, customization, and implementation of the Enterprise IT Security and Privacy Awareness Training content, for use in the County's Learning Net (or Learning Management System - LMS). This training content includes HIPAA/HITECH, security best practices, etc., to support Board Policy # 6.111 Security Awareness Training.</p> <p>Approx. Board Date: TBD Funding Source: ITF Existing Agreement: MA-IS 1440029-1</p>	\$240,000	Operations	N/A. This action only seeks Board approval to use ITF funds.	



Office of the CIO
Technology Directive

NUMBER:

TD 14-02

SUBJECT:

**Website Accessibility Compliance
 (Rehabilitation Act – Section 508)**

DATE ISSUED:

AUGUST 25, 2014

EXPIRES:

UNTIL RESCINDED

CIO PROGRAM:

EGOVERNMENT PROGRAM

REFERENCES:



Section 508
 Self-Evaluation.pdf



Website Accessibility
 Work Plan.xlsx

Distribution

Board Information Technology Deputies
 CEO Executive Committee
 Department Heads and Chief Deputies
 CIO Council & Leadership Committee
 Information Security Steering Committee
 Department Public Information Officers

Purpose

To provide direction and guidance to achieve and maintain compliance with Section 508 Amendment to the U.S. Rehabilitation Act of 1973 for accessibility on County websites within the spirit and intent of the law. Additionally, to describe the responsibilities of the County Departments to ensure continuous compliance with 508 Accessibility requirements.

Background & Context

Resultant from a Federal Court approved lawsuit settlement between the County and the Communities Actively Living Independent and Free (CALIF) organization, relating to adequately meeting the needs of people with disabilities and access and functional needs in its emergency plans. The County agreed to enhance its implementation of emergency planning policies, protocols, practices, and procedures, and be completed in stages over a six-year monitored settlement period. **It is important to note that the Web Accessibility compliance date is October 2014.** To comply with the Settlement Agreement the County must develop action plans in three areas and provide direction and guidance:

1. On emergency training;
2. To include accessibility criteria when seeking funds to implement emergency response related capabilities;
3. To maintain accessibility on County websites.

To address the settlement implementation, a Inclusive Emergency Planning (IEP) team comprised of representatives from the Chief Executive Office (CEO), Chief Information Office (CIO), Office of Emergency Management (OEM), and the Internal Services Department (ISD) was assembled.

Task 3 was assigned to CIO and ISD to establish guidance and training to update and maintain County websites to an acceptable compliance level for accessibility. Resultant from discussions, and research, it was decided that the U.S. Department of Justice's (DOJ) 508 Self-Evaluation will be used as the baseline reference and an Accessibility scanning software tool, provided by CIO, will be used to scan all outward facing websites to ensure accessibility compliance.

Directive

This Directive describes the roles and responsibilities of County staff to ensure progress is provided on departmental efforts to update, manage, monitor, and maintain website accessibility compliance. To address this Directive departments are to address Section 508 Accessibility requirements by:

- Developing websites that include accessibility criteria and features for people with disabilities to understand, navigate, interact, and contribute to the Web effectively;
- Providing a sustainable process for departments to update websites to meet on-going 508 Accessibility; and
- Strengthening internal communications with tools to share results and processes which will provide enhanced services to the public.

Departmental Information Technology (IT) Managers

To ensure successful completion of all tasks that were mapped out on the work plan, cooperation from department IT managers and their team are greatly needed. Below are expectations, roles and responsibilities of the Departmental IT Manager.

- Designate a key staff as the Departmental Website Accessibility Coordinator (WAC).
 - Participate in knowledge transfer session and accessibility training conducted by the IEP team.
 - Use the Website accessibility scanning tool, scan the entire department website, and obtain a scanned report.
 - Devise an internal plan to update and remediate areas cited from the scanned report as errors and in non-compliance. Most notable are the 'Critical', and "Severe" items, which need to be addressed as priority. Note: This may involve the departmental web masters.
 - Work with the department's WAC to provide monthly Website accessibility updates on the IEP report to the IEP team at IEPProgram@ceo.lacounty.gov.
 - Perform on-going monthly monitoring and maintenance on department websites by using the accessibility scanning tool and update the cited areas.
 - Provide training and knowledge transfers to internal staff on Website accessibility compliance requirements.
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Scope & Applicability

This Directive applies to all departments that have websites as all must maintain 508 accessibility compliance.

The County must ensure compliance with website accessibility standards, all Departments must closely monitor this service in light of evolving trends i.e., social media, software and practices.

Exceptions Requests for exceptions to this Directive must be approved by the Chief Executive Officer or his designee in consultation with the County Counsel. Departments requesting exceptions shall document and submit their requests to the CIO. The request should specifically state the scope of the justification for granting the exception, the potential impact(s) and risk(s) granting the exception, costs and timeframes for complying with the policies set forth herein.

Definitions WAC- Departmental Website Coordinator
Section 508 Requirements - <http://www.justice.gov/crt/508/508home.php>

Approved

Richard Sanchez, Chief Information Officer
County of Los Angeles

Please contact the Office of the CIO (213.253.5600 or info@cio.lacounty.gov) for questions concerning this Technology Directive. This document is also available online at <http://ciointranet.lacounty.gov/>

County Team's Website Accessibility Compliance Work Plan						
		June	July	August	September	October
Critical Tasks	WCAG 2.0 vs. 508	Lead: County Counsel				
	Settle on 508 Checklist	Lead: CIO/ISD Support: Counsel/CEO/OEM				
	Settle on Site Scan Tool	Lead: CIO/ISD				
	Develop Technology Directive	Lead: CIO/ISD/Dept. CIOs Support: Counsel/CEO/OEM				
	Issue Technology Directive			Lead: County CIO		
	Identification of Tiers	Lead: OEM/CEO Support: Counsel/ISD/CIO				
	Identification of WAC			Lead: Departments Support: OEM		
	Conduct Trainings				Lead: ISD Support: CIO/OEM	
	Update Websites					Lead: Departments Support: ISD
	Document Progress	Lead: Departments Support: CEO/OEM				