



County of Los Angeles
**CHIEF EXECUTIVE OFFICE
OPERATIONS CLUSTER**

SACHI A. HAMAI
Interim Chief Executive Officer

DATE: September 10, 2015
TIME: 1:00 p.m.
LOCATION: Kenneth Hahn Hall of Administration, Room 830

AGENDA

Members of the Public may address the Operations Cluster on any agenda item by submitting a written request prior to the meeting.
Three (3) minutes are allowed for each item.

1. Call to order – Gevork Simdjian
 - A) **Board Letter – APPROVAL OF EXCLUSIVE NEGOTIATION AGREEMENT WITH LEWIS ACQUISITION COMPANY – MARSHALL CANYON GOLF COURSE**
CEO – Christopher Montana or designee
 - B) **Board Letter – CONTRACT WITH SCADATECH FOR SERVICE AND MAINTENANCE OF THE SUPERVISORY CONTROL AND DATA ACQUISITION SYSTEM**
DPW – Gail Farber or designee
 - C) **Data Center Governance**
CIO – Richard Sanchez or designee
 - D) **Enterprise IT Initiatives Update**
CIO – Richard Sanchez or designee
2. Public Comment
3. Adjournment

DRAFT

September 29, 2015

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**APPROVAL OF AN EXCLUSIVE NEGOTIATION AGREEMENT
WITH LEWIS ACQUISITION COMPANY
MARSHALL CANYON GOLF COURSE
(FIRST DISTRICT)
(3 VOTES)**

SUBJECT

Approval of the recommended actions will allow the County and property developer, Lewis Acquisition Company, LLC (Lewis), to enter into a sixteen (16) month exclusive negotiation agreement (ENA) to explore the feasibility of exchanging the County's Marshall Canyon Golf Course located at 6100 Stephens Ranch Rd, La Verne for the Sierra La Verne Golf Course located at 6300 Country Club Drive in La Verne.

IT IS RECOMMENDED THAT THE BOARD:

1. Approve and authorize the Mayor to execute the exclusive negotiation agreement with Lewis Acquisition Company, establishing a sixteen (16) month period in which Lewis would have the exclusive right to analyze conceptual development ideas encompassing the Marshall Canyon Golf Course and for the parties to engage in exclusive negotiations to establish an exchange agreement for the exchange of the golf course properties.
2. Authorize the Chief Executive Office to negotiate exclusively with Lewis to establish key terms and conditions which would form the basis of an exchange agreement to exchange golf courses.
3. Authorize and instruct the Chief Executive Office to establish a trust account to receive a deposit that will be collected from Lewis to cover reasonable costs that

the County may incur in evaluating and assessing the potential exchange agreement. The deposit has been set at \$75,000, and is the maximum amount Lewis will reimburse the County for its due-diligence costs.

4. Authorize the Chief Executive Office to execute a final draft of the ENA in the same form as the one attached, and prepare and execute a permit to enter and other ancillary documentation necessary to facilitate Lewis' access to the Marshall Canyon Golf Course to conduct property inspections and other tasks necessary to carry out the terms of the proposed ENA.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Lewis Acquisition Company (Lewis) is a subsidiary of Lewis Operating Corp, who has an option interest in purchasing the approximately 120-acre, privately-owned Sierra La Verne Golf Course (Sierra La Verne) located in the City of La Verne. Adjoining the Sierra La Verne Golf Course property is the approximately 120-acre Marshall Canyon Golf Course owned by the County of Los Angeles.

An unsolicited request was submitted by Lewis expressing an interest in exchanging properties. The request led to discussions about entering into exclusive negotiations for a sixteen (16) month period. It is the intent of Lewis, as a privately-held real estate organization, to explore the possibility of acquiring the Marshall Canyon Golf Course with the intent of developing residential housing on the acquired site and to partner with the City of La Verne on annexing the site. The City of La Verne would be the lead agency under CEQA in connection with the environmental analysis and reporting requirements for any future development.

The proposed ENA allows the parties to engage in exclusive negotiations to establish the terms and conditions for a potential exchange agreement and does not constitute an approval of any project, nor does it commit the County to exchanging property. Approval of the ENA merely allows exploratory actions, whereby Lewis is granted the right to analyze, study and design their potential development of the Marshall Canyon Golf Course. An approved ENA will also provide the County with the right to explore operating the Sierra La Verne Golf Course for County golf and associated activities.

Should the exchange negotiations be successful, this office will return to the Board with a recommendation to authorize and approve the proposed property exchange. The potential exchange of the Marshall Canyon Golf Course for the Sierra La Verne Golf Course should benefit the population of the County, since the County would acquire a golf course that is more economically viable with better improvements and a more robust banquet and wedding operation.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan Goal of Operational Effectiveness/Fiscal Sustainability (Goal 1) directs that we maximize the effectiveness of processes, structure, operations and strong fiscal management to support timely delivery of customer-oriented and efficient public services. Approving the proposed action is consistent with this goal since exploring the possibility of exchanging the County's existing Marshall Canyon Golf Course, at no cost to the County, will identify ways to enhance the operations and fiscal management of a County golf course in this community.

FISCAL IMPACT/FINANCING

No financial impact is expected since costs associated with the ENA, including inspections, appraisals, document reviews, environmental assessments, and pre-construction activities will be expensed and billed directly to Lewis. Upon Board approval of the ENA, Lewis will make a payment of \$75,000 to the County to cover the County's due-diligence expenses.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Authority for the Chief Executive Officer to negotiate an exchange agreement on behalf of the Board is authorized by Section 2.08.150 of the County Code as it relates to the administration of transactions. Under that code provision, the Chief Executive Officer shall administer and negotiate for the Board of Supervisors all transactions pertaining to purchases, sales, dedications, leases or rentals of real property or any interest therein, to or by either the county or any public entity of which the Board of Supervisors is ex officio the governing body.

The proposed ENA includes a provision requiring Lewis to conduct a Community Outreach campaign informing the surrounding community of the proposed exchange and development.

County Counsel has reviewed the attached Exclusive Negotiation Agreement (Attachment A) and has approved it as to form.

ENVIRONMENTAL DOCUMENTATION

Approval of the proposed ENA does not constitute a project under CEQA as it is not an activity which may cause either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment. Therefore, CEQA review is not required in connection with the currently recommended actions. The appropriate environmental studies and documentation will be completed prior to returning to the Board

The Honorable Board of Supervisors
September 29, 2015
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for consideration and approval of any discretionary action that may impact the environment, such as consummation of an exchange agreement involving the subject properties.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the current recommendation will have no impact on current services.

CONCLUSION

It is requested that the Executive Officer, Board of Supervisors, return two original copies of the signed Exclusive Negotiation Agreement, a certified copy of the Minute Order and the adopted, stamped Board letter to the CEO, Real Estate Division at 222 South Hill Street, 3rd Floor, Los Angeles, CA 90012 for further processing.

Respectfully submitted,

SACHI A. HAMAI
Interim Chief Executive Officer

Attachment

c: Executive Office, Board of Supervisors
County Counsel
Parks and Recreation

September 29, 2015

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**AWARD SERVICES CONTRACT FOR SERVICE AND MAINTENANCE OF THE
SUPERVISORY CONTROL AND DATA ACQUISITION SYSTEM
(SUPERVISORIAL DISTRICTS 3, 4, AND 5)
(3 VOTES)**

**CIO RECOMMENDATION: APPROVE (X) APPROVE WITH MODIFICATION ()
DISAPPROVE ()**

SUBJECT

This action is to award a service contract for Service and Maintenance of the Supervisory Control and Data Acquisition System for the remote operation and monitoring of the Waterworks Districts' water system facilities.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the contract work is categorically exempt from the provisions of the California Environmental Quality Act.
2. Award the services contract for Service and Maintenance of the Supervisory Control and Data Acquisition System in an annual sum of \$96,000 to ScadaTech. This contract will be for a term of 1 year commencing upon the Board's approval or execution by both parties, whichever occurs last, with four 1-year renewal options and a month-to-month extension up to 6 months for a maximum potential contract term of 66 months and a potential maximum contract sum of \$528,000.

3. Authorize the Director of Public Works or her designee to annually increase the contract amount up to an additional 10 percent of the annual contract sum for unforeseen, additional work within the scope of the contract, if required, and to adjust the annual contract sum for each option year over the term of the contract to allow for an annual cost-of-living adjustment in accordance with County policy and the terms of the contract.
4. Authorize the Director of Public Works or her designee to execute the contract; to renew the contract for each additional renewal option and extension period if, in the opinion of the Director of Public Works or her designee, ScadaTech has successfully performed during the previous contract period and the services are still required; to approve and execute amendments to incorporate necessary changes within the scope of work; and to suspend work if, in the opinion of the Director of Public Works or her designee, it is in the best interest of the County do so.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended action is to provide as-needed software maintenance, installation, system analysis, and repair services for the Los Angeles County Waterworks Districts' Supervisory Control and Data Acquisition (SCADA) System. The SCADA system is a radio-based communication system used for the remote operation and monitoring of the District's water system facilities. The Department of Public Works has contracted for this service since 1998.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of Operational Effectiveness/Fiscal Sustainability (Goal 1), Community Support and Responsiveness (Goal 2), and Integrated Services Delivery (Goal 3). The contractor who has the specialized expertise to provide these services accurately, efficiently, timely, and in a responsive manner will support Public Works in meeting these goals.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The annual contract sum is \$96,000 plus 10 percent for additional work within the scope of the contract and cost-of-living adjustments in accordance with County policy and the terms of the contract. This amount is based on Public Works' estimated annual

utilization of the contractor's services at the unit prices and hourly rates quoted by the contractor.

Funding for this service is included in the Waterworks Districts Fund Fiscal Year 2015-16 Budget, which will be reimbursed by the Waterworks District Fund Budget. Funds to finance the contract's optional years and 10 percent additional funding for contingencies will be requested through the annual budget process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The recommended contractor is ScadaTech, located in San Dimas, California. The contractor is certified by the County of Los Angeles as a Local Small Business Enterprise. This contract will commence upon the Board's approval or execution by both parties, whichever occurs last, for a period of 1 year. With the Board's delegated authority, the Director of Public Works or her designee may renew the contract for four 1-year renewal options and a month-to-month extension up to 6 months for a maximum potential total contract term of 66 months.

The contract will be in the form substantially similar to the form previously reviewed and approved by County Counsel (Enclosure A). Prior to the Director executing this contract, the contractor will sign and County Counsel will review it as to form. The recommended contract with ScadaTech was solicited on an open-competitive basis and is in accordance with applicable Federal, State, and County requirements. The contractor is in compliance with the requirements of the Interim Chief Executive Officer and the Board.

The award of the contract will not result in unauthorized disclosure of confidential information and will be in full compliance with Federal, State, and County regulations. The contract contain terms and conditions supporting the Board's ordinances, policies, and programs including, but not limited to: County's Greater Avenues for Independence and General Relief Opportunities for Work Programs (GAIN and GROW), Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy No. 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code, Chapter 2.202; the Los Angeles County's Child Support Compliance Program, Los Angeles County Code, Chapter 2.200; and Defaulted Property Tax

Reduction Program Ordinance, Los Angeles County Code, Chapter 2.206; and the standard Board-directed clauses that provide for contract termination or renegotiation.

Data regarding the proposers' minority participation is on file with Public Works. The contractor was selected upon final analysis and consideration without regard to race, creed, gender, or color.

Proof of the required Comprehensive General and Automobile Liability insurance policies, naming the County as additional insured, and evidence of Workers' Compensation insurance will be obtained from the contractor before any work is assigned.

The Request for Proposals (RFP) for this contracted service was not submitted to any union for review since no classifications were impacted.

Public Works has evaluated and determined that the Living Wage Program (Los Angeles County Code, Chapter 2.201) does not apply to this recommended contract, which is for services required on an as-needed and intermittent basis; hence, this contract is not a Proposition A contract (Los Angeles County Code, Chapter 2.121).

The contract includes a cost-of-living adjustment provision, which is in accordance with the Board's Policy approved January 29, 2002.

The Chief Information Office (CIO) has reviewed this Board letter and recommends approval. The CIO has determined that because this recommended action does not include any new technology-related matters, no formal CIO analysis is required. The CIO completed a formal analysis in September 2008 for a previous Agreement.

ENVIRONMENTAL DOCUMENTATION

This service is categorically exempt from the provisions of the California Environmental Quality Act (CEQA). This service is within a class of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in Section 15301(b) of CEQA.

CONTRACTING PROCESS

On September 15, 2014, Public Works solicited proposals from 150 independent contractors and community business enterprises to accomplish this work. Also, a notice

of the RFP was placed on the County's "Doing Business With Us" website (Enclosure B), and an advertisement was placed in the *Los Angeles Times*.

On October 20, 2014, five proposals were received. The proposals were first reviewed to ensure they met the minimum requirements in the RFP. All five proposals met these requirements and were then evaluated by an evaluation committee consisting of Public Works staff. The evaluation was based on criteria described in the RFP, which included the price, experience, work plan, and references, utilizing the informed averaging methodology for applicable criteria. Based on this evaluation, it is recommended that this contract be awarded to the highest-rated, apparent responsive, and responsible proposer, ScadaTech.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The award of this contract will not result in the displacement of any County employees as this service has historically been contracted with the private sector.

CONCLUSION

Please return one adopted copy of this letter along with the Contractor Execute and Department Confirm copies to the Department of Public Works, Architectural Engineering Division.

Respectfully submitted,

Reviewed by:

GAIL FARBER
Director of Public Works

RICHARD SANCHEZ
Chief Information Officer

GF:JQ:so

Enclosures

c: Chief Executive Office (Rochelle Goff)
Chief Information Office
County Counsel



ENTERPRISE INITIATIVES HIGHLIGHTS

1. Managed Print Services

- ▶ ISD, Public Health and Mental Health completed, for a total of 14 departments completed. LAC+USC Phase 1 and DA Phase 1 also completed. 4,150 printers installed, 9,308 existing printers replaced. 5,158 printers in deployment, 13,773 printers being replaced.
- ▶ Current estimated cost savings/cost avoidance is \$9 million annually based on completed designs and installs.
- ▶ One bid for 59 printers issued in August.
- ▶ Up to 3 bids for up to 1,500 printers expected to be issued in September.

2. Office 365 Implementation (O365)

- ▶ Twenty-six (26) departments with 42,080 email boxes have been migrated to the O365 environment in the general County tenant as of August 31. Remaining departments to be completed are: DPSS (in progress), DMH (in progress), DHS (in progress), and DCFS (October).
- ▶ Sheriff's O365 migration completed as scheduled in July (18,083 email boxes migrated).
- ▶ District Attorney's migration also completed as scheduled in July (2,282 email boxes migrated).

3. Data Center Assessment and Consolidation

- ▶ The proposed Enterprise Data Center Governance Model and five-year Consolidation Roadmap draft were vetted with the CIO Leadership Committee and the Board Deputies. The final draft of the proposed Data Center Governance will be reviewed with CIO Leadership Committee on 9/9/15 and submitted to the Board on 9/10/15.
- ▶ CEO Capital Projects briefed the IT Deputies on the Financial Model and Analysis of Alternatives for a Consolidated Data Center on 9/3/15.

Upcoming IT Board Agenda items

- ▶ DPW – Award of a Service Contract for Service and Maintenance of the Supervisory Control Data Acquisition System (SCADA)
- ▶ DHS – Amendment to the ORCHID Agreement with Cerner to provide Cerner hosting of the Etreby outpatient pharmacy solution
- ▶ DHS – Acquisition of Hardware for Fuji Radiology Picture Archiving and Communications System (PACS)
- ▶ DHS – Amendment 1 to eConsult Agreement with Safety Net Connect, Inc.
- ▶ CIO - Approval to use ITF to procure GovDelivery using California Multiple Award Schedule
- ▶ CIO – Enterprise Mobility Management (EMM) Solution
- ▶ CIO - Enterprise Services Master Agreement (ESMA)

Enterprise IT Initiatives Dashboard by Department – September 2015

Department	Managed Print Services (Target completion - Dec 2016)	Office 365 Implementation (Target completion – Nov 2015)
Agricultural Commissioner / Weights and Measures	<p style="text-align: center;">Completed</p> <p style="text-align: center;">From 91 to 39 printers Est. savings – 40% @\$48K / yr. PM: S. Hunter</p>	<p style="text-align: center;">Completed</p> <p style="text-align: center;">322 users 3-year email retention PM: ISD</p>
Alternate Public Defender	<p style="text-align: center;">Design review in progress</p> <p style="text-align: center;">From 134 to 128 printers Est. savings – 5% @ \$5K / yr. PM: J. Yerian</p>	<p style="text-align: center;">Completed</p> <p style="text-align: center;">7-year email retention PM: ISD</p>
Animal Care & Control	<p style="text-align: center;">Deployment in progress</p> <p style="text-align: center;">From 101 to 59 printers Est. savings – 54% @ \$63K / yr. PM: R. Ignacio</p>	<p style="text-align: center;">Completed</p> <p style="text-align: center;">500 users 3-year email retention PM: ISD</p>
Assessor	<p style="text-align: center;">Design review in progress</p> <p style="text-align: center;">From 561 to 269 printers Est. savings – 42% @ \$298K / yr. PM: J. Krantz</p>	<p style="text-align: center;">Completed</p> <p style="text-align: center;">1,342 users Unlimited email retention PM: ISD</p>
Auditor-Controller	<p style="text-align: center;">Completed</p> <p style="text-align: center;">From 150 to 85 printers 44% savings @ \$90K / yr. PM: J. Neill</p>	<p style="text-align: center;">Completed</p> <p style="text-align: center;">620 users 3-year and 7-year email retention PM: ISD</p>
Beaches & Harbors	<p style="text-align: center;">Completed</p> <p style="text-align: center;">From 85 to 61 printers 26% savings@ \$77K / yr. PM: K. Fountain</p>	<p style="text-align: center;">Completed</p> <p style="text-align: center;">200 users No email retention PM: ISD</p>
Chief Executive Office	<p style="text-align: center;">Completed</p> <p style="text-align: center;">From 212 to 129 printers 42% savings @ \$118K / yr. PM: D. Aardema</p>	<p style="text-align: center;">Completed</p> <p style="text-align: center;">584 users No email retention PM: ISD</p>
Chief Information Office	<p style="text-align: center;">Completed</p> <p style="text-align: center;">From 8 to 3 printers 69% savings @ \$19K / yr. PM: J. Arnstein</p>	<p style="text-align: center;">Completed</p> <p style="text-align: center;">28 users 3-year email retention PM: ISD</p>
Child Support Services	<p style="text-align: center;">Phase 1 deployment completed</p> <p style="text-align: center;">From 395 to 157 printers Est. savings – 17% @ \$48K / yr.</p> <p style="text-align: center;">Phase 2 deployment in progress*</p> <p style="text-align: center;">From 186 to 96 printers Est. savings – 20% @ \$13K / yr. PM: B. Bowden</p>	<p style="text-align: center;">Completed</p> <p style="text-align: center;">1,564 users 3-, 5-, and 7-year email retention PM: ISD</p>

* Denotes updates from prior reporting period

Department	Managed Print Services (Target completion - Dec 2016)	Office 365 Implementation (Target completion – Nov 2015)
Children & Family Services	Wateridge deployment completed From 39 to 27 printers Yaroslavsky Center bid in progress* 59 printers* Design for remainder of dept. in progress From 1,295 to 1,019 printers Est. savings – 42% @ \$1.62M / yr. PM: N. Ahmad	Pilot completed (15 users) 3-year email retention PM: ISD
Community & Senior Services	Deployment in progress From 111 to 75 printers Est. savings – 38% @ \$56K / yr. PM: M. Agostinelli	Completed 692 users 3-year, 5-year and unlimited mail retention PM: ISD
Consumer/Business Affairs	Completed From 39 to 24 printers 41% savings @ \$20K / yr. PM: K. Shelton	Completed 3-year email retention PM: ISD
Medical Examiner - Coroner	Completed From 99 to 75 printers Est. savings – 44% @ \$33K / yr. PM: B. Cosgrove	Completed 400 users 3-year email retention PM: ISD
County Counsel	Deployment in progress From 471 to 142 printers Est. savings - 42% @ \$131K / yr. PM: M. Der	Completed 608 users Email retention pending PM: ISD
District Attorney	Phase 1 deployment completed* Phase 2 design approval in progress From 1,770 to 505 printers Est. savings – 49% @ \$665K / yr. PM: T. Pelkey	Completed 2,282 users Email retention pending PM: T. Pelkey
Fire	Phase 1 deployment in progress (27 printers) Phase 2 design review in progress From 1,610 to 558 printers Est. savings – 23% @ \$249K / yr. PM: V. Mesrobian	Completed 4,185 users Email retention pending PM: ISD

* Denotes updates from prior reporting period

Department	Managed Print Services (Target completion - Dec 2016)	Office 365 Implementation (Target completion – Nov 2015)
Health Services	<p><u>High Desert</u> deployment completed From 523 to 109 printers Est. savings – 39% @ \$93K / yr.</p> <p><u>MLK</u> deployment completed From 759 to 281 printers Est. savings – 53% @ \$425K / yr.</p> <p><u>Harbor UCLA</u> Phase 1 deployment completed Phase 2 deployment completed Phase 3 deployment completed Phase 4 deployment in progress From 1,191 to 582 printers Est. savings - 35% @ \$248K / yr.</p> <p><u>HSA</u> deployment in progress From 677 to 279 printers Est. savings – 55% @ \$393K / yr.</p> <p><u>Rancho Los Amigos</u> Phase 1 deployment completed From 126 to 35 printers Est. savings – 50% @ \$54K / yr. Phase 2 deployment in progress From 854 to 297 printers Est. savings – 40% @ \$154K / yr.</p> <p><u>Olive View</u> Phase 1A deployment in progress From 663 to 276 printers Est. Phase 1 savings – 47% @ \$220K / yr. Phase 1B, 2 design review on hold* From 440 to 221 printers Est. savings – 41% @ \$101K / yr.</p> <p><u>LAC+USC</u> Phase 1 deployment completed* From 378 to 368 printers Phase 2 future state design in progress* Est. 3,000 existing printers Dept. PM: K. Lynch</p>	<p>Pilot completed (15 users)</p> <p><u>High Desert</u> Completed 538 users</p> <p><u>Rancho Los Amigos</u> Completed 1,995 users</p> <p><u>Olive View*</u> Completed* 4,781 users*</p> <p>3-year, 5-year and 7-year email retention PM: ISD</p>

* Denotes updates from prior reporting period

Department	Managed Print Services (Target completion - Dec 2016)	Office 365 Implementation (Target completion – Nov 2015)
Human Resources	Completed From 124 to 82 printers Est. savings - 25% @ \$82K / yr. PM: S. Contreras	Completed 512 users 3-year email retention PM: ISD
Internal Services	Completed* From 645 to 176 printers Est. savings – 58% @ \$739K / yr. PM: G. Plummer	Completed 2,000 users 3-year email retention PM: ISD
Mental Health	Completed* From 1,631 to 777 printers Est. savings - 35% @ \$561K / yr. PM: K. Van Sant	Migration in progress 3-year email retention PM: K. Van Sant
Military & Veterans Affairs	Completed From 24 to 12 printers Est. savings – 9% @ \$4K / yr. PM: K. Gutierrez	Completed 30 Users 3-year email retention PM: ISD
Parks & Recreation	Deployment in progress From 265 to 81 printers Est. savings – 55% @ \$92K / yr. PM: M. Brown	Completed 936 users 7-year email retention PM: ISD
Probation	Phase 1 deployment completed From 1,604 to 258 printers Est. savings - 39% @ \$282K / yr. Phase 2 design review in progress From 1,983 to 599 printers Est. savings – 46% @ \$581K / yr. PM: B. Chacko	Completed* 6,046 users* 3-year email retention PM: ISD
Public Defender	Design review resumed From 386 to 178 printers Est. savings – 58% @ \$420K / yr. PM: N. Kennamer	Completed 1,200 users Unlimited email retention PM: ISD
Public Health	Completed* From 2,264 to 927 printers Est. savings - 50% @ \$1.29M / yr. PM: E. Hidalgo	Completed 5,000 users 3-year, 7-year, and unlimited email retention PM: ISD
Public Library	Deployment in progress From 1,586 to 627 printers Est. savings – 28% @ \$197K / yr. PM: B. Le	Completed 655 users 7-year email retention PM: ISD

* Denotes updates from prior reporting period

Department	Managed Print Services (Target completion - Dec 2016)	Office 365 Implementation (Target completion – Nov 2015)
Public Social Services	Phase 1 deployment in progress From 748 to 570 printers Est. savings – 2% @ \$31K / yr. Est. 5,961 total printers PM: P. Choday	Migration in progress Email retention pending PM: C. Nguyen
Public Works	Phase 1 deployment in progress From 940 to 415 printers Est. savings – 31% @ \$291K / yr. Phase 2 inventory in progress* PM: D. Carney	Completed 4,034 users Email retention pending PM: ISD
Regional Planning	Completed From 106 to 59 printers Est. savings - 53% @ \$100K / yr. PM: J. Calas	Completed 220 users Unlimited email retention PM: ISD
Registrar-Recorder	Phase I deployment in progress From 865 to 645 printers Est. savings – 46% @ \$205K/yr. Phase 2 design on hold PM: K. Ponte	Completed 774 users 3-year, 5-year, and unlimited email retention PM: ISD
Sheriff	HOJ deployment completed Patrol deployment in progress Patrol from 1,176 to 527 printers Est. Patrol savings – 61% @ \$1M/yr. Custody design in progress Est. 6,120 total printers PM: Lt. T. Leon	Completed 18,083 users 2-year email retention PM: Capt. P. Drake
Treasurer & Tax Collector	Completed From 321 to 161 printers 28% savings @ \$74K / yr. PM: L. Adran	Completed 500 users Email retention pending PM: ISD

* Denotes updates from prior reporting period