



County of Los Angeles **CHIEF EXECUTIVE OFFICE OPERATIONS CLUSTER**

SACHI A. HAMAI
Chief Executive Officer

DATE: November 19, 2015
TIME: 1:00 p.m.
LOCATION: Kenneth Hahn Hall of Administration, Room 830

AGENDA

Members of the Public may address the Operations Cluster on any agenda item by submitting a written request prior to the meeting.
Three (3) minutes are allowed for each item.

1. Call to order – Gevork Simdjian
 - A) **Board Letter – Living Wage Ordinance and Implementation Plan Update**
CEO - Sid Kikkawa or designee
 - B) **Board Letter – COUNTYWIDE CLASSIFICATION ACTIONS TO IMPLEMENT CLASSIFICATION STUDIES**
CEO Classification – Steve Masterson or designee
 - C) **Board Letter - EXTEND MILITARY LEAVE OFFSET PAY**
CEO Maryanne Keehn and Susan Moomjean
 - D) **Enterprise IT Initiatives Update**
CIO – Richard Sanchez or designee

NOTICE OF CLOSED SESSION

1. **ACA Cadillac Tax**
Lisa Garrett or designee
2. Public Comment
3. Adjournment



County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

SACHI A. HAMAI
Chief Executive Officer

Board of Supervisors
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First District
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Third District
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MICHAEL D. ANTONOVICH
Fifth District

December 8, 2015

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

COUNTYWIDE CLASSIFICATION ACTIONS MANAGED CARE SERVICES REORGANIZATION STUDY (ALL DISTRICTS - 3 VOTES)

SUBJECT

This letter and accompanying ordinance will update the tables of classes of positions and the departmental staffing provisions by reclassifying positions in the Department of Health Services (DHS) to implement findings of the My Health Los Angeles (MHLA) Program Reorganization Study.

IT IS RECOMMENDED THAT THE BOARD:

Approve the accompanying ordinance amending Title 6, Salaries, of the County Code to reclassify 23 ordinance positions in DHS as part of the implementation of MHLA Program reorganization within Managed Care Services (MCS).

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Board of Supervisors (Board) has requested submission of classification letters on a periodic basis throughout the year to facilitate consideration of classification and compensation recommended actions in a timely manner. Approval of these recommendations will provide the ordinance authority for County departments to implement the classification and compensation recommendations in this letter.

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These recommendations will ensure the proper classification and compensation of positions based upon the duties and responsibilities assigned to these jobs as performed by the incumbents (Attachment A). This is a primary goal of the County's classification and compensation system. Positions reclassified upward and downward are consistent with the class concepts of the proposed classifications.

These actions are recommended based upon generally accepted principles of classification and compensation. Furthermore, these actions are important in addressing departmental operational needs, and in maintaining consistency in personnel practices throughout the County. The proper classification and compensation of positions facilitates good business operations, and can reduce the number of costly personnel-related problems.

My Health Los Angeles (MHLA) Program Reorganization Study

On November 5, 2013, your Board initially approved the reclassification of 124 positions within DHS-MCS to transform managed care services and respond to the massive health care delivery changes required by the California 1115 Medicaid Waiver and the impending national health reform.

With this letter and ordinance, the Department of Health Services (DHS) is continuing to restructure existing budgeted positions to implement the MHLA Program, which was approved by the Board on September 23, 2014. The MHLA Program was launched on October 1, 2014 to provide an improved health care program to thousands of low-income residents ineligible for health insurance under the federal Affordable Care Act. MHLA is a County-sponsored program, which provides primary and specialty care services to qualified residents.

We have reviewed a total of 28 ordinance positions within DHS-MCS and DHS-Administration, of which 23 are being reclassified. These actions will provide the department with the appropriate position allocations and organizational structure.

Implementation of Strategic Plan Goals

Your approval of the accompanying ordinance is consistent with the County Strategic Plan Goal 1 - Operational Effectiveness/Fiscal Sustainability as it establishes effective organizational structures and individual position allocations for County departments, which in turn, helps to maximize the effectiveness of processes, structure, operations, and strong fiscal management to support timely delivery of customer-oriented and efficient public services. Specifically, it will improve the quality of the workforce, achieve departmental operational efficiencies, and maintain consistency in personnel practices throughout the County.

FISCAL IMPACT/FINANCING

The projected budgeted annual savings for the 23 budgeted positions that will be reclassified is estimated to total \$29,608 and there is no Net County cost. Cost increases associated with upward reclassification actions will be absorbed within the Board's adopted budget for DHS. No additional funding is required.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The County Charter authorizes the establishment and maintenance of "a classification plan and the classification of all positions." This responsibility is further delineated in Civil Service Rule 5.

Appropriate consultations have been conducted with the impacted employee organizations regarding the recommended classification actions. The accompanying ordinance implementing amendments to Title 6, Salaries, of the County Code has been approved as to form by County Council.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Your approval of these classification recommendations will enhance the operational effectiveness of the Department of Health Services through the proper classification and compensation of positions.

Respectfully submitted,

Sachi A. Hamai
Chief Executive Officer

SAH:RM:SJM
AE:KP:mmg

Attachment

c: Executive Office, Board of Supervisors
County Counsel
Auditor-Controller
Department of Human Resources
Chief Information Office
Affected Departments

**RECOMMENDED RECLASSIFICATIONS FOR
MANAGED CARE SERVICES REORGANIZATION STUDY POSITIONS**

HEALTH SERVICES - ADMINISTRATION

Number of Positions	Present Classification and Salary	Classification Findings and Salary	CEO Approved Location
1	Assistant Staff Analyst, Health Services Item No. 4595A NM 94F Non-Represented	Management Analyst Item No. 1848A NM 88F Non-Represented	HWLA – Contract Administration
1	Intermediate Typist-Clerk Item No. 2214A NMV 65A Represented	Intermediate Clerk Item No. 1138A NMV 64B Represented	HWLA – Contract Administration
1	Senior Secretary II Item No.2101A NM 80A Non-Represented	Supervising Clerk Item No. 1174A NM 68G Represented	HWLA – Administrative Support
1	Senior Secretary IV Item No.2103A NM 84A Non-Represented	Secretary IV Item No.2097A NMV 75K Represented	HWLA – MHLA Administration

**RECOMMENDED RECLASSIFICATIONS FOR
MANAGED CARE SERVICES REORGANIZATION STUDY POSITIONS**

HEALTH SERVICES – MANAGED CARE SERVICES

Number of Positions	Present Classification and Salary	Classification Findings and Salary	CEO Approved Location
1	Administrative Assistant III Item No. 0889A NM 88A Represented	Intermediate Clerk Item No. 1138A NMV 64B Represented	HWLA – Administrative Support
1	Assistant Staff Analyst, Health Services Item No. 4595A NM 94F Non-Represented	Management Analyst Item No. 1848A NM 88F Non-Represented	HWLA – Contract Administration
9	Community Health Plan Marketing Representative Item No. 9180A NM 80E Represented	3 - Patient Financial Services Control Worker (Non-Megaflex) Item No. 9188A NM 78H Represented 3 - Patient Financial Services Worker Item No. 9193A NM 75A Represented 3 - Staff Development Specialist, Health Services Item No. 9144A NM 89C Non-Represented	3 - HWLA – Audit Team 3 - HWLA – Audit Team 3 – HWLA - Training Team
2	Intermediate Typist-Clerk Item No. 2214A NMV 65A Represented	Intermediate Clerk Item No. 1138A NMV 64B Represented	1 - HWLA – Contract Administration 1 - HWLA – Administrative Support

**RECOMMENDED RECLASSIFICATIONS FOR
MANAGED CARE SERVICES REORGANIZATION STUDY POSITIONS**

HEALTH SERVICES – MANAGED CARE SERVICES (Continued)

Number of Positions	Present Classification and Salary	Classification Findings and Salary	Location
2	Patient Resources Worker Item No. 9192A N3M 67A Represented	1 - Patient Financial Services Control Worker (Non-Megaflex) Item No. 9188A NM 78H Represented 1 - Staff Development Specialist, Health Services Item No. 9144A NM 89C Non-Represented	1 - HWLA – Audit Team 1 - HWLA – Training Team
1	Senior Typist-Clerk Item No. 2216A NMV 69F Represented	Intermediate Clerk Item No. 1138A NMV 64B Represented	HWLA – Administrative Support
2	Staff Analyst, Health Item No.4593A NM 98F Non-Represented	1 - Management Analyst Item No. 1848A NM 88F Non-Represented 1 - Senior Staff Analyst, Health Item No. 4594A NM 105G Non-Represented	1 - HWLA – Eligibility Enrollment 1 - HWLA – Eligibility Enrollment
1	Supervising Community Health Plan Marketing Representative Item No. 9183A NM 82B Represented	Patient Financial Services Control Supervisor Item No. 9191A NM 82J Non-Represented	HWLA – Audit Team

ANALYSIS

This ordinance amends Title 6 – Salaries, of the Los Angeles County Code by adding, deleting, and/or changing certain classifications and numbers of ordinance positions in the Department of Health Services.

MARY C. WICKHAM
Interim County Counsel

By: _____

RICHARD D. BLOOM
Principal Deputy County Counsel
Labor & Employment Division

RDB:

ORDINANCE NO. _____

An ordinance amending Title 6 - Salaries, of the Los Angeles County Code relating to the addition, deletion, and/or changing of certain classifications and number of ordinance positions in various departments to implement the findings of a classification study.

The Board of Supervisors of the County of Los Angeles ordains as follows:

SECTION 1. Section 6.78.010 (Department of Health Services – Administration) services) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>2097A</u>	<u>1</u>	<u>SECRETARY IV</u>

SECTION 2. Section 6.78.010 (Department of Health Services – Administration) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
4595A	24 <u>20</u>	ASSISTANT STAFF ANALYST,HLTH SERV
1138A	24 <u>22</u>	INTERMEDIATE CLERK
2214A	68 <u>67</u>	INTERMEDIATE TYPIST-CLERK
1848A	40 <u>41</u>	MANAGEMENT ANALYST
2101A	46 <u>15</u>	SENIOR SECRETARY II
2103A	8 <u>7</u>	SENIOR SECRETARY IV

1174A 4 2 SUPERVISING CLERK

SECTION 3. Section 6.78.030 (Department of Health Services – Managed care services) is hereby amended to delete the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2214A	2	INTERMEDIATE TYPIST-CLERK
9183A	4	SUPVG CMTY HLTH PLAN MARKETING REP

SECTION 4. Section 6.78.030 (Department of Health Services – Managed care services) is hereby amended to add the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>1848A</u>	<u>2</u>	<u>MANAGEMENT ANALYST</u>
<u>9191A</u>	<u>1</u>	<u>PATIENT FINANCIAL SERVS CONT SUPVR</u>
<u>9188A</u>	<u>4</u>	<u>PAT FIN SVCS CONT WKR(NON-MEGAFLEX)</u>
<u>9193A</u>	<u>3</u>	<u>PATIENT FINANCIAL SERVS WORKER</u>

SECTION 5. Section 6.78.030 (Department of Health Services – Managed care services) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
0889A	2 <u>1</u>	ADMINISTRATIVE ASSISTANT III
4595A	7 <u>6</u>	ASSISTANT STAFF ANALYST,HLTH SERV
9180A	44 <u>5</u>	COMMUNITY HEALTH PLAN MARKETING REP
1138A	17 <u>21</u>	INTERMEDIATE CLERK
9192A	45 <u>13</u>	PATIENT RESOURCES WORKER
4594A	3 <u>4</u>	SENIOR STAFF ANALYST,HEALTH
2216A	34 <u>30</u>	SENIOR TYPIST-CLERK
4593A	24 <u>19</u>	STAFF ANALYST,HEALTH
1861A	4 <u>5</u>	STAFF DEVELOPMENT SPECIALIST

SECTION 6. Pursuant to Government Code Section 25123(f), this ordinance shall take effect immediately upon final passage.

[FILENAME]



SACHI A. HAMAJ
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

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Fourth District
MICHAEL D. ANTONOVICH
Fifth District

December 08, 2015

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

EXTEND MILITARY LEAVE OFFSET PAY ALL DISTRICTS (3 VOTES)

SUBJECT

Recommendation to extend the suspension of the 720-day limit for purposes of continuing military offset pay for County employees who are military reservists beyond 2015.

IT IS RECOMMENDED THAT THE BOARD:

Approve the continued suspension of the 720-day limit on County-provided military offset pay through calendar year 2017, and instruct the Chief Executive Officer to monitor the actual usage of this benefit and return to the Board with a report and appropriate recommendations by July 1, 2017.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On October 16, 2012, the Board approved changes to the military leave policy applicable to County employees who are military reservists. This included a suspension of the 720-day limit on military offset pay. On June 25, 2015, this office provided the Board with a memorandum recommending the continued suspension of the 720-day limit for an additional two years through calendar 2017, and that the Chief Executive Office report back with further updates and appropriate recommendations by July 1, 2017. A copy of the June memorandum is attached for your reference.

The circumstances that justified the suspension of the 720-day limit in 2012 have not changed significantly since that time. The recommendation outlined in the June memorandum was based on findings that reservist activations are down but only slightly. According to the most recent quarterly

military activation report provided by the Department of Human Resources, the County has an average of 75 employees in active military service in 2015 compared to 75 employees in 2012. Nine individuals have been on leave for more than 720 days and without this suspension, those reservists would have been adversely impacted.

By continuing the suspension of the 720-day limit for an additional two years, the County will continue to protect those reservists who give the most in terms of length of deployment and will guarantee that those employees and their dependents do not suffer from economic loss as a consequence of extended active military service.

Implementation of Strategic Plan Goals

The recommended action is consistent with the Countywide Strategic Plan by promoting the well-being of County employees who are military reservists.

FISCAL IMPACT/FINANCING

Since the October 2012 suspension of the 720-day limit, the average annual cost to the County for continuing military offset pay beyond 720 days was \$250,688. During this timeframe, a total of eight (8) employees were on military leave longer than 720 days.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On October 16, 2012, the Board approved an ordinance change, which was approved as to form by County Counsel, and included a suspension of the 720-day limit for County-provided military offset pay.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

No impact on current services.

The Honorable Board of Supervisors

12/8/2015

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Respectfully submitted,

SAH:JJ:MTK

SM:LSB:mst

c: Executive Office, Board of Supervisors
County Counsel
Military and Veterans Affairs
All Department Heads
Coalition of County Unions
SEIU, Local 721

Draft



County of Los Angeles CHIEF EXECUTIVE OFFICE

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SACHI A. HAMAI
Interim Chief Executive Officer

June 25, 2015

To: Mayor Michael D. Antonovich
Supervisor Hilda L. Solis
Supervisor Mark Ridley-Thomas
Supervisor Sheila Kuehl
Supervisor Don Knabe

From: Sachi A. Hamai 
Interim Chief Executive Officer

Board of Supervisors
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REPORT BACK ON MILITARY LEAVE

On October 16, 2012, the Board approved a number of adjustments to the paid military leave benefits provided to County employees who are military reservists, and who are ordered into active military service. These changes included a suspension of a previously established 720-day limit on the benefits paid to individuals on extended military deployments. The Board suspended this limit through calendar 2015 and instructed the Chief Executive Officer to report back by July 1, 2015, as to the need for any further suspension. The information in this memorandum constitutes that report.

Background

California law requires State and local government employers to provide up to 30 days of paid military leave each year to eligible employees performing active military service. The 30 days generally covers routine annual training, and it may also cover at least a portion of longer-term deployments. The State mandated benefit is paid in addition to any pay otherwise received from the military. It is not reduced or offset in any way by the value of the military pay.

The County's paid military leave policy is designed to complement the State benefit with respect to the longer-term deployments. The County's benefit differs, however, with regard to the calculation of the benefit. The County's benefit (commonly referred to as military offset pay) supplements the difference, if any, between a reservist's military salary and his or her County salary. Since the Board's action in 2012, military offset pay applies without limit to the full duration of a reservist's active military service.

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As noted in the information presented to the Board in 2012, the County's military leave policy has changed over time to reflect the nation's changing dependence on military reservists. The military offset pay concept was originally established in 1991 in connection with the Iraq-Kuwait crisis. The benefit, at that time, had a maximum duration limit of 360 days. Subsequent iterations of the benefit were also established in connection with the conflicts in Bosnia and Yugoslavia. Following the 9/11 attacks, the benefit was again re-established with a maximum duration of 720 days. In 2012, the Board suspended the 720-day limit through 2015 with the understanding the Chief Executive Officer would report back on the need for that limit before the suspension sunsets.

Reservist Activations Are Down, But Only Slightly

The Department of Human Resources produces a monthly report that shows the number of reservists by Department and, separately, the number currently performing active military service. At the time of the Board's action in 2012, the data for the most recent three month period showed an average total of 675 reservists in 25 different County Departments. An average of 75 reservists were engaged in active military service at any given point in time during that period. In 2015, the most recent three month data shows an average total of 604 reservists in 22 Departments, with an average of 68 engaged in active military service at any point in time. The numbers are down, but not by much.

In 2012, we also reported that there were approximately 14 instances in the preceding three years where a reservist had remained on active military duty for more than 720 days. That was a key consideration for our 2012 recommendation to suspend the 720-day limit. In the three years since 2012, we have identified eight such cases. Seven of these individuals are still on leave at this time: four have been on leave for less than three years; two for less than four years; and one for approximately four years and six months.

Countywide Military Leave Coordinator

The Board's action on October 16, 2012, also provided for the establishment of a Countywide Military Leave Coordinator. It was intended that this Coordinator position would have responsibility for ensuring that all County departments are up-to-date on the State and Federal laws pertaining to reservists' employment rights, as well as related County policies, and would establish a tracking system to report Countywide military leave usage.

In March of 2015, a Countywide Military Leave Coordinator was appointed, and reports to the Director of Military and Veterans Affairs. The duties of the Coordinator are to assist County Departments in the administration of State and Federal law, County ordinance, and other Board approved policy pertaining to the compensation and employment rights of County employees who are military reservists. This position works directly with the County departments, the Chief Executive Office, and other central staff agencies to ensure that military reservists who are ordered into active military service receive the salary and employee benefit coverage to which they are entitled during such service, and all of the employment rights guaranteed by law and Board policy following return from that service.

On June 16, 2015, the Military Leave Coordinator held a "Reservists Resource Day" to educate County reservists on their rights and benefits, as well as educating them on their potential Federal Veteran Benefits. The Coordinator is also planning an educational training for all Departmental representatives who administer military leave benefits for their departmental employees. In addition, the Military Leave Coordinator is working with DHR's Test Examination Administration Unit to develop strategies and contingencies for active duty reservists to participate in the County examination process. This proactive approach demonstrates the County's commitment to revisit and improve its processes for our military personnel, and helps ensure that our Reservists are educated about their rights and benefits, and provides protection from any discrimination as a result of their Military status.

Recommend Continuation of Suspension and Further Monitoring

We are recommending that the suspension of the 720 limit on military offset pay be extended for an additional two years through calendar 2017, and that the Chief Executive Office report back with a further update and appropriate recommendations by July 1, 2017. Our reasoning is as follows:

- The purpose of the County's paid military leave policy is to protect reservists and their dependents from economic loss as a consequence of active military service.
- The purpose of the suspension of the 720-day limit is to protect those reservists who give the most in terms of length of deployment. Without this protection, eight of these individuals would have been adversely impacted over the past three years.

Each Supervisor
June 25, 2015
Page 4

- Circumstances justified the suspension of the 720-day limit in 2012 and, given the aforementioned numbers, those circumstances have not changed significantly.

Continuation of the suspension of the 720-day limit beyond 2015 requires formal action by the Board. We will, therefore, plan to place this recommendation on the agenda for Board approval.

If you have any questions or need additional information, please contact me, or your staff may contact Maryanne Keehn at (213) 974-0470, or via e-mail at mkeehn@ceo.lacounty.gov.

SAH:JJ:MTK
WGL:SM:LSB:rld



ENTERPRISE INITIATIVES HIGHLIGHTS

1. Managed Print Services

- ▶ 5,300 printers installed, 13,200 existing printers replaced. 6,100 printers in deployment, 14,839 printers being replaced.
- ▶ Completed Rancho Los Amigos Hospital, Olive View Hospital Phase 2, Fire Phase 1, CSSD Phase 2, DCFS Yaroslavsky Center.
- ▶ Current estimated cost savings/cost avoidance is \$10.6 million annually based on completed designs and installs.
- ▶ Two bids for 1,275 printers issued in October.
- ▶ Two bids for up to 150 printers expected to be issued in November.

2. Office 365 Implementation (O365)

- ▶ All scheduled migrations to the Microsoft Office 365 email service have completed as of October 2015. The final statistics are:
 - ▶ Thirty (30) departments in the general County tenant with 90,692 email boxes.
 - ▶ The Sheriff's Department with 18,083 email boxes.
 - ▶ The District Attorney's Office with 2,282 email boxes.
- ▶ There are a small number of email accounts still hosted on County servers due to application incompatibilities, potentially unneeded accounts, and timing related to personnel transfers related to the Health Agency consolidation. The number is less than one percent of the total overall email accounts, and the departments are actively working to remediate them.
- ▶ With the migrations complete, the County's email infrastructure will be downsized. There will be a small footprint to facilitate legacy applications, business continuity, and technical administration of email accounts hosted at Microsoft. ISD has already begun decommissioning efforts associated with the former Countywide Email System (CES), which represents the largest footprint.
- ▶ Departments have started projects to utilize other functions within Microsoft Office 365, such as the new Office software, collaboration, and file storage and sharing.

3. Data Center Assessment and Consolidation

- ▶ The Enterprise Data Center Governance Model and five-year Consolidation Roadmap final report were submitted to the Board on October 2nd. Currently, discussions are underway between the Board Offices, CEO, ISD and CIO regarding possible centralized funding models.
- ▶ CEO Capital Projects has submitted to the Board the final data center lease/build/buy report.

Upcoming IT Board Agenda items

- ▶ DHS – Purchased of VDI Hardware and Software for Phase 2 DHS Data Centers
- ▶ DHS – Amendment to Agreement with Health Management Systems, Inc., (HMS) to extend term and increase Contract Sum
- ▶ DHS - Sole Source Extension of Agreement with Global Healthcare Exchange
- ▶ CDC - Sole Source Agreement with Emphasys Technologies, Inc.
- ▶ CIO - Enterprise Mobility Management (EMM) Solution
- ▶ CIO - Enterprise Services Master Agreement (ESMA)

Enterprise IT Initiatives Dashboard by Department – November 2015

Department	Managed Print Services (Target completion - Dec 2016)	Office 365 Implementation Completed*
Agricultural Commissioner / Weights and Measures	Completed From 67 to 40 printers Est. savings – 48% @\$40K / yr. PM: S. Hunter	Completed 322 users 3-year email retention PM: ISD
Alternate Public Defender	Design review in progress From 134 to 128 printers Est. savings – 5% @ \$5K / yr. PM: J. Yerian	Completed 275 users* 7-year email retention PM: ISD
Animal Care & Control	Deployment in progress From 101 to 59 printers Est. savings – 54% @ \$63K / yr. PM: R. Ignacio	Completed 500 users 3-year email retention PM: ISD
Assessor	On hold From 561 to 269 printers Est. savings – 42% @ \$298K / yr. PM: J. Krantz	Completed 1,342 users Unlimited email retention PM: ISD
Auditor-Controller	Completed From 150 to 95 printers 44% savings @ \$90K / yr. PM: J. Neill	Completed 620 users 3-year and 7-year email retention PM: ISD
Beaches & Harbors	Completed From 85 to 61 printers 26% savings @ \$77K / yr. PM: K. Fountain	Completed 200 users No email retention PM: ISD
Chief Executive Office	Completed From 212 to 120 printers 44% savings @ \$125K / yr. PM: D. Aardema	Completed 584 users No email retention PM: ISD
Chief Information Office	Completed From 8 to 4 printers 69% savings @ \$19K / yr. PM: J. Arnstein	Completed 28 users 3-year email retention PM: ISD

* Denotes updates from prior reporting period

Department	Managed Print Services (Target completion - Dec 2016)	Office 365 Implementation Completed*
Child Support Services	Phase 1 deployment completed From 395 to 157 printers Est. savings – 17% @ \$48K / yr. Phase 2 deployment completed* From 186 to 96 printers Est. savings – 20% @ \$13K / yr. Phase 3 design underway* PM: B. Bowden	Completed 1,564 users 3-, 5-, and 7-year email retention PM: ISD
Children & Family Services	Wateridge deployment completed From 39 to 27 printers Yaroslavsky Center deployment completed* 59 printers Design approval for remainder of dept. in progress* From 1,248 to 1,063 printers Est. savings – 42% @ \$1.42M / yr. PM: N. Ahmad	Completed* 8,465 users* 3-year email retention PM: ISD
Community & Senior Services	Deployment in progress From 111 to 63 printers Est. savings – 38% @ \$56K / yr. PM: M. Agostinelli	Completed 692 users 3-year, 5-year and unlimited mail retention PM: ISD
Consumer/Business Affairs	Completed From 39 to 25 printers 38% savings @ \$19K / yr. PM: K. Shelton	Completed 196 users* 3-year email retention PM: ISD
Medical Examiner - Coroner	Completed From 99 to 75 printers Est. savings – 44% @ \$33K / yr. PM: B. Cosgrove	Completed 400 users 3-year email retention PM: ISD
County Counsel	Deployment in progress From 471 to 142 printers Est. savings - 42% @ \$131K / yr. PM: M. Der	Completed 608 users Email retention pending PM: ISD
District Attorney	Phase 1 deployment completed Phase 2 design approval in progress From 1,770 to 505 printers Est. savings – 49% @ \$665K / yr. PM: T. Pelkey	Completed 2,282 users Email retention pending PM: T. Pelkey

* Denotes updates from prior reporting period

Department	Managed Print Services (Target completion - Dec 2016)	Office 365 Implementation Completed*
Fire	Phase 1 deployment completed* 27 printers Phase 2 design review in progress From 1,610 to 638 printers Est. savings – 23% @ \$249K / yr. PM: V. Mesrobian	Completed 4,185 users Email retention pending PM: ISD

* Denotes updates from prior reporting period

Department	Managed Print Services (Target completion - Dec 2016)	Office 365 Implementation Completed*
Health Services	<p><u>High Desert</u> Completed From 523 to 108 printers Est. savings – 39% @ \$93K / yr.</p> <p><u>MLK</u> Completed From 759 to 281 printers Est. savings – 44% @ \$187K / yr.</p> <p><u>Harbor UCLA</u> Phases 1-3 deployment completed Phase 4 deployment in progress From 1,191 to 582 printers Est. savings - 35% @ \$248K / yr.</p> <p><u>HSA</u> deployment in progress From 677 to 279 printers Est. savings – 55% @ \$393K / yr.</p> <p><u>Rancho Los Amigos</u> Completed* From 986 to 391 printers* Est. savings – 37% @ \$174K / yr.*</p> <p><u>Olive View</u> Phase 1 deployment completed Phase 2 deployment completed* From 663 to 205 printers Est. Phase 1-2 savings – 47% @ \$220K / yr.</p> <p>Phase 3 design review on hold From 440 to 221 printers Est. savings – 41% @ \$101K / yr.</p> <p><u>LAC+USC</u> Phase 1 deployment completed From 378 to 368 printers Clinics design approval in progress* From 793 to 596 printers Est. savings - 30% @ \$91K / yr.* IPT bid in progress* From 649 to 340 printers* Est. savings - 21% @ \$65K / yr.* Phases 4,5 future state designs in progress* Dept. PM: K. Lynch</p>	<p>Completed</p> <p><u>High Desert</u> Completed 538 users</p> <p><u>Rancho Los Amigos</u> Completed 1,995 users</p> <p><u>Olive View</u> Completed 4,781 users</p> <p><u>Harbor-UCLA</u> Completed 6,779 users</p> <p><u>LAC+USC</u> Completed 10,532 users</p> <p>3-year, 5-year and 7-year email retention PM: ISD</p>

* Denotes updates from prior reporting period

Department	Managed Print Services (Target completion - Dec 2016)	Office 365 Implementation Completed*
Human Resources	Completed From 124 to 80 printers Est. savings - 25% @ \$82K / yr. PM: S. Contreras	Completed 512 users 3-year email retention PM: ISD
Internal Services	Completed From 645 to 152 printers* Est. savings – 56% @ \$427K / yr.* PM: G. Plummer	Completed 2,000 users 3-year email retention PM: ISD
Mental Health	Completed From 1,631 to 795 printers* Est. savings - 40% @ \$533K / yr.* PM: K. Van Sant	Completed* 5,226 users* 3-year email retention PM: K. Van Sant
Military & Veterans Affairs	Completed From 27 to 21 printers* Est. savings – 22% @ \$7K / yr. PM: K. Gutierrez	Completed 30 Users 3-year email retention PM: ISD
Parks & Recreation	Deployment in progress From 265 to 81 printers Est. savings – 55% @ \$92K / yr. PM: M. Brown	Completed 936 users 7-year email retention PM: ISD
Probation	Phase 1 deployment completed From 1,604 to 253 printers Est. savings - 39% @ \$282K / yr. Phase 2 design review in progress From 1,983 to 599 printers Est. savings – 46% @ \$581K / yr. PM: B. Chacko	Completed 6,046 users 2-year email retention PM: ISD
Public Defender	Design review resumed From 386 to 178 printers Est. savings – 58% @ \$420K / yr. PM: N. Kennamer	Completed 1,200 users Unlimited email retention PM: ISD
Public Health	Completed From 2,264 to 927 printers Est. savings - 49% @ \$967K / yr.* PM: E. Hidalgo	Completed 5,000 users 3-year, 7-year, and unlimited email retention PM: ISD
Public Library	Deployment in progress From 1,586 to 627 printers Est. savings – 28% @ \$197K / yr. PM: B. Le	Completed 655 users 7-year email retention PM: ISD

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Department	Managed Print Services (Target completion - Dec 2016)	Office 365 Implementation Completed*
Public Social Services	Phase 1 deployment in progress From 748 to 460 printers Est. savings – 2% @ \$31K / yr. Phase 2 planning underway* Est. 5,961 total printers PM: P. Choday	Completed 14,593 users* Email retention pending PM: C. Nguyen
Public Works	Phase 1 deployment in progress From 940 to 363 printers Est. savings – 31% @ \$291K / yr. Phase 2 design in progress PM: D. Carney	Completed 4,034 users Email retention pending PM: ISD
Regional Planning	Completed From 106 to 54 printers Est. savings - 52% @ \$98K / yr. PM: J. Calas	Completed 220 users Unlimited email retention PM: ISD
Registrar-Recorder	Phase I deployment in progress From 865 to 645 printers Est. savings – 46% @ \$205K/yr. Phase 2 design in progress PM: K. Ponte	Completed 774 users 3-year, 5-year, and unlimited email retention PM: ISD
Sheriff	HOJ deployment completed 151 printers Patrol deployment in progress Patrol from 1,176 to 671 printers Est. Patrol savings – 61% @ \$1M/yr. Custody design approval in progress* Custody from 1,508 to 1,209 printers* Est. Custody savings - 45% @ \$758K / yr.* Administration, Court Services, Investigations - on hold* Est. 6,120 total printers PM: Lt. T. Leon	Completed 18,083 users 2-year email retention PM: Capt. P. Drake
Treasurer & Tax Collector	Completed From 321 to 131 printers 28% savings @ \$74K / yr. PM: L. Adran	Completed 500 users Email retention pending PM: ISD

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