



County of Los Angeles  
**CHIEF EXECUTIVE OFFICE  
OPERATIONS CLUSTER**

WILLIAM T FUJIOKA  
Chief Executive Officer

**\*REVISED\***

**DATE:** September 2, 2010  
**TIME:** 12:30 p.m.  
**LOCATION:** Kenneth Hahn Hall of Administration, Room 830

**AGENDA**

Members of the Public may address the Operations Cluster on any agenda item by submitting a written request prior to the meeting.  
Three (3) minutes are allowed for each item.

1. Call to order – Ellen Sandt
  - A)
    - a. **Board Letter – Authorize the Chief Information Officer to Execute Work Orders with Oracle America, Inc., for Database Software Consulting Services**
    - b. **Board Letter – Adopt a Resolution Approving the Application for Grant Funds for the Sustainable Communities Planning Grant and Incentives Program Administered by the California Strategic Growth Council**  
ISD – Tom Tindall or designee
  - B) **Board Letter – Agreements for Special Legal Services – Office of Independent Review**  
CEO – Ellen Sandt or designee
  - C) **eCAPS/eHR Updates**  
Auditor-Controller - Wendy Watanabe or designee
  - D)
    - a. **Proposed CIO-related Ordinance Changes**
    - b. **Upcoming IT Items**  
CIO - Rich Sanchez or designee

2. Public Comment

3. Adjournment



TOM TINDALL  
Director

County of Los Angeles  
**INTERNAL SERVICES DEPARTMENT**

9150 East Imperial Highway  
Downey, CA 90242

*"To enrich lives through effective and caring service"*

Telephone: (323) 267-2101  
FAX: (323) 264-7135

September 21, 2010

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**AUTHORIZE THE CHIEF INFORMATION OFFICER TO EXECUTE WORK ORDERS  
WITH ORACLE AMERICA, INC., FOR DATABASE SOFTWARE CONSULTING  
SERVICES (ALL DISTRICTS - 3 VOTES)**

**CIO RECOMMENDATION:**

**( X ) APPROVE ( ) APPROVE WITH MODIFICATION ( ) DISAPPROVE**

**SUBJECT**

The Internal Services Department (ISD) and Department of Children and Family Services (DCFS) require the professional services of Oracle America, Inc., to provide database and application server consulting services for the upgrade and migration of DCFS Oracle databases and application servers to ISD's data center in Downey.

**IT IS RECOMMENDED THAT YOUR BOARD:**

Approve and direct the Chief Information Officer (CIO), at the request of the Director of ISD, to execute work orders, and any necessary change orders, for database and application server consulting services under the County's Master Services Agreement (MSA) with Oracle America, Inc., for the migration and upgrade of DCFS Oracle databases, application servers, and business intelligence publisher infrastructure to ISD's data center in Downey at a maximum contract amount of \$598,600. In accordance with the Oracle MSA guideline, Board approval is required for projects that will exceed \$300,000.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The existing DCFS Oracle database and Oracle application server environments are running on older, unsupported software releases and old server hardware that is out of warranty. Critical County child welfare data is not protected via an enterprise data backup solution and disaster recovery infrastructure. Additionally, critical database and application server hardware have been housed in DCFS's Norwalk facility, with inadequate power and cooling infrastructure. As an interim solution, ISD assisted DCFS in the transfer of its Oracle database and application server infrastructure to ISD's data center. This interim migration only addressed the lack of power and cooling of server hardware, but continued use of old, out of warranty server hardware, lack of an enterprise backup solution, and no disaster recovery infrastructure leaves critical child welfare data at risk.

Part of the transfer of DCFS Information Technology (IT) services and infrastructure to ISD includes the migration of all Oracle databases, Oracle application servers, and Oracle business intelligence publisher environments to ISD's hosted data center in Downey. Included in this migration plan is the upgrade of all DCFS Oracle databases, Oracle application servers, and Oracle business intelligence publisher environments to supported software releases on new server hardware, adherence to ISD's security policies and procedures, the leveraging of ISD's enterprise backup and recovery infrastructure, and the implementation of a disaster recovery plan and solution.

DCFS management concurs with this recommended action.

### **Implementation of Strategic Plan Goals**

This recommended action is consistent with the principles of Goal 1 of the County's Strategic Plan, Operational Effectiveness, and Goal 5, Children, Family and Adult Well-Being. Having critical child welfare data highly available and secure supports DCFS in its mission to providing quality child welfare services.

### **FISCAL IMPACT/FINANCING**

Approval of the recommended action will authorize work orders to Oracle America, Inc., for services not to exceed \$598,600. Sufficient appropriation for the work orders is included in ISD's Fiscal Year 2010-11 adopted budget. The project costs will be billed in Fiscal Year 2010-11 by ISD to DCFS as part of the DCFS IT Transfer Project. DCFS has requested appropriation in the Fiscal Year 2010-11 Supplemental budget request that is anticipated to be submitted for your Board's approval in September 2010.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The Master Agreements approved by your Board enable departments to utilize work orders for database software installation, consulting services, employee training, design

assistance, and expertise in the use and implementation of Oracle technology. As required in the CIO's letter to your Board, work orders in excess of \$300,000 shall be directed to your Board for authorization.

This work order with Oracle America, Inc., will include, but is not limited to the following:

- Project management services including a project schedule, communications plan, issue and risk management plan, and documentation of roles and responsibilities for ISD, DCFS and Oracle;
- Detailed analysis of all production DCFS Oracle databases, Oracle application servers, and database connectivity to deliver an architectural blueprint for the upgrade and migration of existing Oracle version 9i databases and application servers to Oracle version 11g. Analysis includes the review of database connectivity for approximately sixty (60) custom DCFS applications, such as the Suspected Child Abuse Report System, the Abduction Tracking System, and the Runaway & Abducted Foster Children System;
- Migrate the existing DCFS production Oracle databases to the ISD prototype environment;
- Assist DCFS with the migration of applications to the prototype environment. Assistance includes initial testing of prototype infrastructure for database connectivity and performance;
- Create a detailed migration plan from the results of the ISD prototype environment to include detailed steps required for DCFS to move their custom applications from the existing Windows environment to the new AIX Unix environment, a cutover plan that details how the County places the migrated applications into the production environment, a functional testing plan that details the recommended steps for the County to test the migrated applications, and a post-implementation support plan; and
- Production migration oversight and post go-live support.

The DCFS Oracle Migration project requires a full-time project manager knowledgeable in Oracle technology, a senior Oracle Database Administrator resource knowledgeable in the latest releases of the Oracle enterprise database and application server software to supplement ISD's Oracle database administration and Oracle application server administration staff, and a part time Oracle solution architect to ensure that the project adheres to Oracle database and application server best practices and leverages the full functionality of the deployed Oracle software.

### **CONTRACTING PROCESS**

On February 20, 2007, your Board approved an Oracle MSA that allows County departments to acquire Oracle database and application server services. These Master

Services Agreements offer a structure for acquiring needed services through a streamlined acquisition process that is standard across the entire enterprise. The recommended work order will be entered into the County's Information Technology Tracking System.

ISD and DCFS technical staff and management, in conjunction with the Oracle Insight Team, have analyzed the requirements for the migration and completed a detailed project plan for the migration of the DCFS Oracle infrastructure to ISD's data center. ISD, on behalf of DCFS, has purchased the hardware for database and application servers as well as Oracle software licenses under the Software License Agreement for the migration project.

The Oracle MSA was selected as the mechanism to obtain these services due to the superior knowledge that Oracle has with its products and the depth of experience that Oracle has with the installed base at ISD and at DCFS. The software included in this DCFS Oracle migration project are all Oracle products, including the Oracle Enterprise Relational Database Management System, Oracle application server software, and Oracle business intelligence publisher software.

Oracle staff's knowledge and experience will significantly reduce the risks on this critical project and will help insure the desired timeframe is met with minimum impact on DCFS operations.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Your approval will ensure that ISD can acquire the resources necessary to effectively upgrade and migrate the DCFS Oracle database and application server environments to ISD's data center in Downey. The result of this migration will be supported, stable, secure, and highly available child welfare data to support DCFS in adherence to its mission.

### **CONCLUSION**

Upon Board approval, the Executive Office, Board of Supervisors, is requested to return one adopted stamped Board letter and three copies of the Board Order to the Director, ISD.

Respectfully submitted,

Reviewed by:

TOM TINDALL

RICHARD SANCHEZ

Honorable Board of Supervisors  
September 21, 2010  
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Director

Chief Information Officer

DC:AB:HN:DH:cb  
Attachment (1 – CIO Analysis)

c: Chief Executive Office  
Acting County Counsel  
Executive Officer, Board of Supervisors



TOM TINDALL  
Director

County of Los Angeles  
**INTERNAL SERVICES DEPARTMENT**

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September 21, 2010

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**ADOPT A RESOLUTION APPROVING THE APPLICATION FOR GRANT FUNDS  
FOR THE SUSTAINABLE COMMUNITIES PLANNING GRANT AND INCENTIVES  
PROGRAM ADMINISTERED BY THE CALIFORNIA STRATEGIC GROWTH  
COUNCIL**

**SUBJECT**

Request approval of a resolution authorizing an application for Sustainable Communities Planning Grant and Incentives Program funds under the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006 (Proposition 84).

**IT IS RECOMMENDED THAT YOUR BOARD:**

Adopt the attached resolution approving an application for Sustainable Communities Planning Grant and Incentives Program funds and authorizing the Director of Internal Services, or his designee, to act as the County's agent to negotiate, execute and submit all documents that may be required, if the County is awarded funds.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS**

The recommended actions will enable the County to apply for funds available through the Sustainable Communities Planning Grant and Incentives Program, which is funded through Proposition 84, for the use in developing a Regional Climate Action Plan (RCAP) in partnership with the Los Angeles Regional Collaborative for Climate Action and Sustainability (Regional Collaborative).

In June 2009, your Board authorized the County's participation in the Regional Collaborative, and instructed staff to utilize stimulus funds for the development of the RCAP. In October 2009, your Board accepted the County's formula-allocated Energy

Efficiency and Conservation Block Grant (EECBG) and authorized the use of a portion of those funds for the development of the RCAP in conjunction with the Regional Collaborative. In November 2009, the City of Los Angeles also committed a portion of its formula-allocated EECBG to contribute to the development of the RCAP.

The development of the RCAP will include the following tasks:

1. Establish baselines of current greenhouse gas (GHG) emissions levels for the region
2. Identify greenhouse gas emission reductions targets
3. Develop a mechanism for tracking progress in reducing regional emissions
4. Provide strategies to help meet those goals.

Utilizing EECBG funds, the City and County are working to establish a GHG emissions baseline for the region, analyze potential impacts of climate change and GHG emissions, create County-wide forecasts and scenarios, and begin to identify realistic targets for the reduction of GHG emissions. The funding pursued under the Sustainable Communities Planning Grant, if awarded, will augment existing RCAP activities and provide for more detailed analysis and development of strategies for achieving GHG reductions across various industry sectors in the region. The activities are discussed in more detail below.

#### Sustainable Communities Planning Grant Requirements

The County is requesting \$1 million in Sustainable Communities Planning Grant funding for use over a three-year term. The Strategic Growth Council has the option of partially funding applications, and the specific terms of the agreement, including the length of the grant term, will not be finalized until after the awards have been announced. The current timeline for the grant application process indicates that awards will be announced in November or December 2010.

As part of the Sustainable Communities Planning Grant guidelines, your Board must adopt the attached resolution authorizing the County's application and designating an agent for future negotiations. The resolution also memorializes the County's commitment to utilize any funds received to become a sustainable community by implementing the Strategic Growth Council's goals for this grant program. Per the grant guidelines, sustainable communities "promote equity, strengthen the economy, protect the environment, and promote healthy, safe communities."

### Work Proposed Under the Sustainable Communities Planning Grant Application

The funds requested under this grant will integrate the RCAP work that is already underway and pursue the completion tasks 3 and 4, as listed above. Utilizing the strong technical foundation provided by the baseline inventory and forecasts, outreach will be conducted to finalize and gain support for the reduction targets that will be preliminarily developed through the technical studies. Staff from the County and the Regional Collaborative, and consultant resources, will work to engage regional stakeholders to identify and address their needs and detail strategies that will aid in reducing County-wide GHG emissions.

Through this outreach, the Regional Collaborative hopes to grow its membership and gain support for the RCAP. This public presence and wide-ranging representation will ensure that the strategies developed under the RCAP are realistic and implementable, while still providing significant GHG emissions reductions in the region. These strategies will call on a variety of entities, including local governments and other public agencies, local non-profit organizations, and academia. This outreach effort is important to create regional consensus and to ensure the success of the RCAP.

The funds requested under this grant will also serve to identify best practices for local governments to implement GHG emissions reductions strategies. The Regional Collaborative will evaluate the effectiveness of various implementation measures that local jurisdictions could integrate into their regulations and policies. Once best practices are identified, the Regional Collaborative will develop template ordinances and policies to be used by local governments to reach their GHG emissions reduction goals.

### **Implementation of Strategic Plan Goals**

These actions support Goal 3, Community and Municipal Services by promoting energy efficiency and conservation to enhance health and sustainable living in the County.

### **FISCAL IMPACT/FINANCING**

There is no fiscal impact associated with the adoption of the attached resolution. If the County is awarded funding under this opportunity, staff will return to the Board for authorization to accept and administer any funds provided.

Under the grant terms, the County is not required to provide a match of funding or in-kind contribution, but will be responsible to oversee the work completed under the grant and report progress to the Strategic Growth Council. The County's grant application will request funding for administrative costs required to manage the grant. There will be no impact on net County cost.

The grant guidelines state that, if awarded, payments will be made on a reimbursement basis, and that fifteen percent (i.e., \$150,000 of the County's total grant request) of amounts submitted for reimbursement will be retained by the State and issued as a final payment upon completion of the work proposed. This would require the County to work with the Regional Collaborative and any contractors to ensure all work is completed prior to the reimbursement of the fifteen percent.

#### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006, or Proposition 84, was approved by voters in November, 2006. Proposition 84 authorizes more than \$5 billion in general obligation bonds for projects that protect water quality and promote resource conservation. The Sustainable Communities Planning Grant and Incentives Program is directly funded through Proposition 84 monies and is administered by the State's Strategic Growth Council.

The County submitted an application for the Sustainable Communities Planning Grant opportunity, in partnership with the Regional Collaborative and its member organizations, on August 31, 2010. An errata sheet to the grant guidelines published by the Strategic Growth Council requires that a resolution approving the application and authorizing an agent for further negotiations be adopted by the legislative body of the lead applicant no later than October 5, 2010, in order for an application to be considered for funding.

#### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of these actions will allow the County, in partnership with the Regional Collaborative, to continue to pursue the goal of developing and implementing a comprehensive Regional Climate Action Plan for Los Angeles County. By leveraging resources already committed to portions of this project, this grant opportunity provides the additional funding needed to unite the various project pieces, conduct public and stakeholder outreach, and finalize strategies to ensure the RCAP is successfully implemented.

Honorable Board of Supervisors  
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The RCAP will help the State achieve greenhouse gas reduction targets under Assembly Bill 32 by providing data resources and consistent greenhouse gas reduction strategies region-wide.

**CONCLUSION**

The Executive Office, Board of Supervisors, is requested to return one stamped copy of the approved resolution to the Director of ISD.

Respectfully submitted,

Tom Tindall  
Director

TT:JJ:HC:LR

Attachments

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors

**RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES  
APPROVING THE APPLICATION FOR GRANT FUNDS FOR  
THE SUSTAINABLE COMMUNITIES PLANNING GRANT AND INCENTIVES PROGRAM  
UNDER THE SAFE DRINKING WATER, WATER QUALITY AND SUPPLY, FLOOD  
CONTROL, RIVER AND COASTAL PROTECTION BOND ACT OF 2006 (PROPOSITION 84)**

**WHEREAS**, the Legislature and Governor of the State of California have provided funds for the program shown above; and

**WHEREAS**, the Strategic Growth Council has been delegated the responsibility for the administration of this grant program, establishing necessary procedures; and

**WHEREAS**, said procedures established by the Strategic Growth Council require a resolution certifying the approval of an application by the Applicant's governing board before submission of said application to the State; and

**WHEREAS**, the applicant, if selected, will enter into an agreement with the State of California to carry out the development of the proposal.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of the County of Los Angeles:

1. Approves the filing of an application for the Los Angeles County Regional Climate Action Plan, in order to become a sustainable community;
2. Certifies that applicant understands the contents of the application and the work proposed within it, and
3. Certifies that the Proposal will comply with any applicable laws and regulations.
4. Appoints the Director of Internal Services, or his designee, as agent to conduct all negotiations, execute and submit all documents including, but not limited to applications, agreements, payment requests and so on, which may be necessary for the completion of the aforementioned project(s).

Approved and adopted the \_\_\_\_\_ day of September, 2010. I, the undersigned, hereby certify that the foregoing Resolution Number \_\_\_\_\_ was duly adopted by the Board of Supervisors of Los Angeles County.

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Sachi A. Hamai  
Executive Officer

# Board IT Agenda Items

Department	Board IT Agenda Item	Description	Amount	CEO Cluster	New Term	Planned Hearing Date
Registrar-Recorder/County Clerk	Agreement with Neubus, Inc. for imaging services	Agreement with Neubus, Inc. to convert real property document images from microfilm to digital images to comply with State Assembly Bill 1168.  <b>Funding Source: RR/CC Social Security Number Truncation Program Fund and Recorder Modernization Fund.</b>  <b>Existing Agreement: N/A</b>	\$821,370	Operations	Three years, plus two (2) one-year and six (6) one-month optional extensions	8/31/2010
LASD	Amendment One to Agreement 76852 with M.C. Dean for Phase 3 & 4 of the National Operations Center	Request to amend existing agreement with M.C. Dean to increase the cost by \$1,075,000 (100% grant from the Department of Homeland Security) to implement Phase 3 and 4 of the National Operations Center.  <b>Funding Source: Grant from Department of Homeland Security</b> <b>Existing Agreement: Agreement 76852 with M.C. Dean</b>	\$3,775,000	Public Safety	Additional 3 years	8/31/2010
DHS	Trauma and Emergency Medicine Information System (TEMIS) Upgrade (Amdmt. No. 4)	Amendment 4 to an existing agreement with Lancet Technology, Inc., for 3 optional 1-year extensions for an upgrade to DHS's Trauma and Emergency Medicine Information System (TEMIS)  <b>Targeted Board Hearing Date:</b> October 12, 2010  <b>Funding Source: DHS General Fund</b>  <b>Existing Agreement: H-212780-BA</b>	\$2,767,402 (for a total Contract Sum of \$9,595,518 over its entire 13-year term.)	Health & Mental Health Services	3 optional 1-year terms (Jul. 1, 2011 - Jun. 30, 2014)	
LASD	Amendment One to Agreement with Identix Inc. to provide additional Livescan equipment, software and services.	The amendment incorporates new County required provisions and adds the ability for Sheriff's Department staff to request that Identix provide additional software, equipment, and/or professional services in connection with the Livescan equipment.  <b>Funding Source: State Cal-ID Funding</b> <b>Existing Agreement: Agreement 76819 with Identix Inc.</b>	\$4,547,990	Public Safety	TBD	
CIO	Oracle MSA Increase and Name Change	Increase MSA and new name change	\$3,803,875	Public Safety		

Department	Board IT Agenda Item	Description	Amount	CEO Cluster	New Term	Planned Hearing Date
DHS	GHX Supply Chain Procurement and Data Management Services	<p>Authorizes DHS to enter into a sole source 2-year, 9-month agreement with Global Healthcare Exchange (GHX) for the provision of supply chain procurement and data management services.</p> <p>Delegates authority to the department to extend the term of the agreement for an additional 2 years, 6 months, for a total contract period of 5 years, 3 months.</p> <p><b>Targeted Board Hearing Date:</b> Sept. 21, 2010</p> <p><b>Funding Source:</b> DHS FY2010-11 Adopted Budget S&amp;S Appropriation, 100% offset by revenues received through DHS's membership in the University Health System Consortium (UHC). <b>Existing Agreement:</b> N/A</p>	\$1,934,815 (Base \$1,324,565 + Opt. \$610,250)	Health & Mental Health Services	Base: Oct. 1, 2010 - Jun. 30, 2013; Options: Jul. 1, 2013 - Dec. 31, 2015	
Internal Services	Oracle MSA Work Order for ISD's DCFS Oracle Consolidation Project	<p>The Internal Services Department (ISD) and Department of Children and Family Services (DCFS) require the professional services of Oracle America, Inc to provide database and application server consulting services for the upgrade and migration of DCFS Oracle databases and application servers to ISD's data center in Downey.</p> <p>Funding Source: NCC Existing Agreement: N/A</p>	\$600,000	Operations	tbd	
Public Works	As-Needed Information Technology (IT) Services	<p>An Agreement for as-needed services with up to five vendors in each of three skill categories including GIS application development, mainframe programming, and Web development.</p> <p><b>Funding Source:</b> <b>Existing Agreement: None</b></p>	\$2,000,000	Community & Municipal Services	One year with four one-year renewal options	
Public Works	Dams Automated Data Acquisition System (DADAS) - Supplemental Agreement	<p>Professional services, software and hardware to expand and refresh an existing dam monitoring system, including a new telemetry infrastructure and commercial off the shelf (COTS) software.</p> <p>Targeted filing date: July 2010</p> <p><b>Funding Source:</b> <b>Existing Contract: The existing \$1.2 million contract was approved by the Board in 1999 and amended to add additional tasks in 2007</b></p>	\$2,000,000	Community & Municipal Services	Two years	

Department	Board IT Agenda Item	Description	Amount	CEO Cluster	New Term	Planned Hearing Date
DHS	Oracle MSA Work Order for DHS's Referral Processing System (RPS) Upgrade	Request by DHS for issuance of a work order under the Oracle Master Services Agreement (Oracle MSA) for assistance in upgrading its Referral Processing System (RPS). Upgrade will include the deployment of Oracle Business Process Management 10gR3 (OBPM) running on Oracle WebLogic Server (WLS), together with newly created business processes.  <b>Targeted Board Hearing Date: Not yet determined</b>  <b>Funding Source:</b> Funding is included in DHS' FY 2010-11 Budget and will be requested in future FY Budgets, as necessary.  <b>Existing Agreement:</b> Oracle MSA	\$491,904	Health & Mental Health Services	20 weeks	
LASD	Gang Automated Registration System (GARDS)	Requests approval for a Sole Source Agreement with Systems Research and Application Corp. (SRA) to develop a gang registration module as part of the CalGang statewide system that supports the State of California's Gang Violence and Juvenile Crime Prevention Act of 1998, as amended by Proposition 21 approved in 2000. LASD and County Counsel are in final discussions with the vendor.  <b>Funding Source: Grant Funding</b> <b>Existing Agreement: Existing State Agreement for CalGang</b>	\$300,545	Public Safety	18 months	
CIO	Enterprise IT Security and Privacy Awareness Training.	Requests approval and authorization to use the Information Technology Fund (ITF) to acquire and implement the enterprise IT security and privacy awareness training content for use in DHR's Learning Net, a countywide learning management system.  <b>Funding Source: ITF</b> <b>Existing Agreement: N/A</b>	\$240,000 (includes 20% contingency)	Operations	N/A	