

AGENTS WORKSHEET VIII
SPACE NEED REQUEST FOR REAL ESTATE WEB SITE

Date: April 15, 2009
To: William L. Dawson ✓
Interim Director, Real Estate
From: Carlos E. Marquez *CEM*
Manager, Lease Acquisitions

Subject: **SPACE NEED REQUEST FOR REAL ESTATE WEB SITE**

() New (X) Replacement () Acct. No.: 74SY - 98953

Please include the below described space needs on the Real Estate Hotline:

TENANT DEPARTMENT: DEPARTMENT OF CHILDREN & FAMILY SERVICES
PROGRAM(S): Call Center and Command Post (24/7 operation)
PRESENT LOCATION: 3075 Wilshire Blvd., Los Angeles, CA
SQUARE FOOTAGE: 55,000 -70,000 Rentable
TYPE OF SPACE: Call Center
COMMENCEMENT DATE: TBD
PARKING REQUIREMENT: 4/1000
AREA by ZIP CODE: 91016, 91117, 91007, 91010, 91754, 90661, 90662,
90670, 90033, 90063, 90010, 90020, 90650,
91101, 91104 and 91006.
SPECIAL REQUIREMENTS: Prefer Stand Alone Building - Subject to Seismic
Evaluation by LA County. The Command Post
operation has some child intake after 5:00 PM seven
days per week
CONTACTS: Carlos Marquez (213) 974-4163
Nevin Harrison (213) 974-4159
Farron Chavarria (213) 974-4155