

April 26, 2012

To: Christopher M. Montana
Acting Director of Real Estate Division

From: Carlos E. Marquez 
Manager, Lease Acquisitions

SPACE NEED REQUEST FOR REAL ESTATE WEBSITE

() New (X) Replacement (X) Acct. No.: 74HY-98991

Please include the below described space needs on the Real Estate website.

TENANT DEPARTMENT: DCFS

PROGRAM(S): Kinship Support Services

PRESENT LOCATION: 5035 Slauson Ave., Los Angeles

SQUARE FOOTAGE: @ 4,500 RENTABLE: X

TYPE OF SPACE: Office / Flex

COMMENCEMENT DATE: Upon completion of tenant improvements

PARKING REQUIREMENT: Minimum 4:1,000

AREA BOUNDARIES: Within zip codes

SPECIAL REQUIREMENTS: 90001, 02, 03, 07, 08, 11, 16, 18, 37, 43, 44, 47, 59, 61, 62, 89, and 90220, 221, 222, 262, 723

AGENT: Manuel Martinez

TELEPHONE #: (213) 974-4162