

Census 2020 Initiative



Local Update of Census Addresses (LUCA)

Non-Standard Address Dwellings (NSAD) Program

January 17, 2018



Census LUCA Program

- ❖ LUCA is the only opportunity offered to tribal, state, and local governments to review and comment on the U.S. Census Bureau's residential address list for their jurisdiction prior to the 2020 Census.
- ❖ The Census Bureau relies on a complete and accurate address list to reach every living quarters and associated population for inclusion in the census.



Census LUCA Program

- ❖ LUCA operations consist of:
 - ❖ Collection and consolidation of address databases citywide
 - ❖ Identification of Non-standard Address Dwelling (NSAD) Units
 - ❖ Identification of Group Quarters



Without an accurate Master Address File (MAF) we will have an innacurate census



LUCA Process

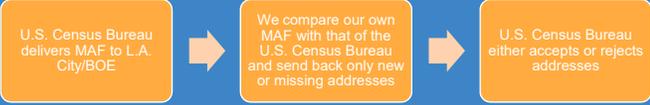


City Departments provide their address databases BOE

BOE serves as the central repository of address databases



LUCA Process



U.S. Census Bureau delivers MAF to L.A. City/BOE

We compare our own MAF with that of the U.S. Census Bureau and send back only new or missing addresses

U.S. Census Bureau either accepts or rejects addresses



NSAD Program Overview

- ❖ NSAD Program aims to identify and collect information on NSAD units.
- ❖ NSADs include structures on properties such as basements, converted garages, accessory dwelling units, sub-divided housing, mobile homes, or campers that are used as living quarters.
- ❖ These types of dwellings are typically non-permitted living quarters/dwellings.



No data gathered by city employees in connection with planning for the decennial Census, including NSAD units, can be used for enforcement actions.



Key Elements for a Successful NSAD Program

- Buy In – Executive Directive
- Infrastructure/IT Systems – City's GeoHub
- Technology – City issued mobile devices
- Labor – Work force in the field



How NSAD Program Works

- Step 1 Field staff identify an NSAD unit during the course of their regular workshift.
- Step 2 He or she uses the mobile/web app to geotag its location.
- Step 3 Click submit.



LUCA Web/Mobile App

- ❖ Survey123 for ArcGIS app
- ❖ Available for L.A. city employees to download on the City's GeoHub
- ❖ Functions on iPhone and Android devices
- ❖ Mobile and web friendly
- ❖ Collected data is pushed to a central database



LA City Census 2020 Local Area of Census Addresses (LUCA) 5...

Please identify and report non-standard dwelling units in the City of Los Angeles. If there are multiple non-standard dwelling units on the property, please fill out a survey for each one.

Date *

What type of structure is the non-standard dwelling unit? *

Apartment
 Garage
 RV/Van
 Shed/Structure
 Trailer
 Other (briefly describe)

Where is it located on the property relative to the main unit? *

In front
 Behind
 Left side
 Right side
 Other (briefly describe)

What color best describes the non-standard dwelling unit? *

Blue
 Brown
 Beige
 Green
 Grey
 Orange
 Purple
 Red
 White
 Yellow
 Other (briefly describe)

Does this unit have a visible address, house number, or apartment number? *

Yes
 No

NSAD Schedule

NSAD Schedule	
January 2018	NSAD training for participating City Department employees
February 1, 2018	Trained employees begin collecting data
April 31, 2018*	Projected last day of data collection
May-June, 2018*	Mayor's Office forwards database to BOE for inclusion into MAF.

* Local governments will have 120 days from the date of receipt of their MAF to review and comment.



Questions?

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LA City Census 2020 Local Area of Census Addresses (LUCA) S...

Please identify and report non-standard dwelling units in the City of Los Angeles. If there are multiple non-standard dwelling units on the property, please fill out a survey for each one.

Date *

11/17/17



What type of structure is the non-standard dwelling unit? *

- Apartment
- Garage
- RV/Van
- Shed/Structure
- Trailer
- Other (briefly describe)

Where is it located on the property relative to the main unit? *

- In front
- Behind
- Left side
- Right side
- Other (briefly describe)

What color best describes the non-standard dwelling unit? *

Blue

Brown

Beige

Green

Grey

Orange

Purple

Red

White

Yellow

Other (briefly describe)

Does this unit have a visible address, house number, or apartment number? *

Yes

No

Pinpoint the location of the Non Standard Dwelling Unit *

+🔍
-

Lat: -0.218 Lon: 0

Notes

Tell us any other descriptors you think we may need to know.

Time Stamp *

▼

Census 2020

Local Update of Census Addresses (LUCA) Program Data Collection of Non-standard Address Dwellings (NSADs) using Survey 123 Instructions Sheet

OBJECTIVE: In an effort to ensure a complete master address file for the City of Los Angeles, city employees, while out in the field performing their regular duties, will assist in capturing data of dwellings with no traditional street address using the Survey123 app on their city-issued mobile devices.

STEPS:

1. Download **Survey123 for ArcGIS** app on your city-issued mobile device
2. Sign in using the username you received via email and the password you created
3. Download the **LUCA survey** already loaded on the app. It will be automatically saved under My Surveys.
4. Once you identify a potential non-standard address dwelling, open the app and click on the LUCA survey
5. Click **Collect** to start collecting data, survey will load
6. **Allow** Survey123 app to access your location while you are using the app
7. Answer multiple choice questions 1-4 describing the dwelling
8. **Pinpoint** your location, while still at location of dwelling you are reporting
9. Add any other descriptions of dwelling unit in the notes section
10. Click check mark at bottom of screen to **submit data**

TIMELINE:

City employees will collect data between February 1 and April 30

TIPS:

1. You must fill out the survey for each dwelling you see on a property
2. You must fill out survey and pin location while still at the location of dwelling...very important!
3. Do not knock on any doors, ask residents any questions, or take photographs.
4. Use your best judgement based on the definition of a non-standard address dwelling
5. If in doubt if used as a living quarter, fill out the survey for the dwelling in question

NON-STANDARD ADDRESS DWELLINGS

DEFINITION: A structure on a property (typically non-permitted) that is used as a separate living quarter and does not have a standard numerical address.

EXAMPLES:

- Basements
- Converted garages
- Subdivided housing
- Mobile homes
- Campers

REMINDER: Per Title 13 of the U.S. Code, all data gathered by city employees in connection with planning for the decennial Census, including addresses of non-standard dwelling units, is confidential and **can not** be used for enforcement actions.