



County of Los Angeles CHIEF EXECUTIVE OFFICE

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SACHI A. HAMAI
Chief Executive Officer

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Fourth District

KATHRYN BARGER
Fifth District

July 2, 2019

To: All Department Heads

From: Sachi A. Hamai
Chief Executive Officer

DEVELOPMENT OF COUNTY-SPONSORED STATE LEGISLATION AND BUDGET PROPOSALS FOR THE SECOND YEAR OF THE 2019-20 LEGISLATIVE SESSION

The Chief Executive Office's Legislative Affairs and Intergovernmental Relations Branch is soliciting County-sponsored State legislation and budget proposal recommendations for the second year of the 2019-20 Legislative Session. Annually, the County sponsors State legislative and budget proposals that represent the County's highest priorities based on recommendations submitted by departments.

Once recommendations are received, the Legislative Affairs and Intergovernmental Relations Branch will contact the legislative coordinators in your department to further discuss submitted recommendations. Consistent with prior years, it is requested that you reserve County-sponsorship recommendations for the highest priority matters. The Legislative Affairs and Intergovernmental Relations Branch will then submit the highest priority, well-developed proposals to the Board Offices for final review, prior to pursuing them for County sponsorship in 2020.

County-Sponsored Legislation Proposals

Recommendations for County-sponsored legislative proposals must be submitted to the Legislative Affairs and Intergovernmental Relations Branch using the Recommended County-Sponsored Legislation Form (Attachment I). The submission must include a: 1) description of the issue and legislative proposal; 2) explanation of existing law; 3) analysis of the fiscal, programmatic, and service impact to the County and statewide; and 4) list of the organizations likely to support or oppose the proposal and the reasons for their positions. This form must be signed by the department head or accompanied by a cover letter signed by the department head.

The proposal must also be accompanied by bill language that has been reviewed and approved by County Counsel. In addition, if the recommendation impacts another County department, please obtain concurrence from the other department prior to submitting the request.

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County-Sponsored Budget Proposals

Similar to legislative proposals, recommendations for County-sponsored budget proposals must be submitted using the Recommended County-Sponsored Budget Proposal Form (Attachment II). Submissions must include a: 1) description of the fiscal issue and budget proposal; 2) analysis of the fiscal, programmatic, and service impact to the County and statewide; and 4) list of the organizations likely to support or oppose the budget proposal and the reasons for their positions. This form must be signed by the department head or accompanied by a cover letter signed by the department head.

Due Dates

To ensure sufficient time to discuss proposals with our office and to allow for review by the Board Offices in advance of their consideration, recommendations must be submitted to your legislative analyst no later than July 22, 2019.

The Legislative Affairs and Intergovernmental Relations Branch is available to provide assistance during this process. Please contact the legislative analyst assigned to your department (Attachment III), or you may contact Janet Sparks at (213) 893-2087.

SAH:FAD:SA
JS:dr

Attachments

c: Sacramento Chief Legislative Representative