

ADDENDUM THREE
REQUEST FOR STATEMENT INTEREST (RFSI)
#CFCI-21-01 CONTRACTING FOR THIRD PARTY ADMINISTRATOR SERVICES FOR
CARE FIRST, COMMUNITY INVESTMENT FUNDS
Issued August 31, 2021

This Addendum Three contains a revision to the RFSI and responses to written questions. This Addendum is also posted on the following websites:

<https://ceo.lacounty.gov/ati/third-party-administrators-for-community-providers/>

or

[**LA County Solicitations**](#)

1. This Addendum shall be effective immediately.
2. **RFSI, ATTACHMENT II, STATEMENT OF INTEREST RESPONSE TO REQUESTED INFORMATION, SECTION 3.0 RESPONSE QUESTIONS, Subsection 3.1, Minimum Requirements**, Paragraph A, shall be deleted and replaced in its entirety with the following:

“3.1 Minimum Requirements

- A. Provide a narrative that demonstrates your organization as the sole respondent, or as the lead organization if part of a joint venture or consortium, meets the following minimum requirement:

At least thirty-six (36) months of Third Party Administrative (TPA) experience as a fiscal intermediary administering and distributing at least \$10 million annually among multiple subrecipients including to Community-Based Organizations (hereinafter referred to as “Service Providers”) and/or nonprofits; with processes in place to conduct administrative, program oversight, and monitoring of subrecipients funding to Service Providers and/or nonprofits and to provide technical assistance to Service Providers and/or nonprofits in order to meet the requirements to obtain grants and/or contracts with public and/or private organizations.

(General narrative here, the client list is requested in Section 3.6).”

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1.	Question	We have a question regarding the Request for Statement of Interest (RFSI) for the Third Party Administrative (TPA) experience. The slide deck indicates the need of "at least three (3) years of Third Party Administrative (TPA) experience as a fiscal intermediary administering and distributing at least \$10 million annually among multiple subrecipients including to Community Based Organizations (CBOs) and/or nonprofits." Does the current fiscal year count as one of the three years required for this?
	Answer	Revision has been made to Attachment II (Statement of Interest Response to Requested Information), Section 3.0 Response Questions, Subsection 3.1, Minimum Requirements, Paragraph A, to reflect at least thirty-six (36) months of experience instead of the three (3) years.
2.	Question	We are wondering if you might be able to clarify if the awarded TPA administrator would be able to self-refer subcontracts to itself? In other words, if a TPA administrator also has the capacity to provide direct services, could it subcontract with itself to do so? If so, is there a limit to how much funding could be self-referred?
	Answer	No, the selected TPA cannot respond, self-refer or be a Service Provider to any of the solicitations that the TPA releases under this contract.