

**December 2021 Cross-Walk: Updates to Care First Community Investment (CFCI)
Third Party Administrator (TPA) Solicitation**

Section	Original Text	New Solicitation with Tracked Edits: Additions in Red, Deletions in Blue	Notes / Context for Edits
Cover Letter	<p>The purpose of this Request for Statement of Interest (RFSI) is to identify interest from TPAs who are willing and capable of providing the fiscal intermediary and administrative services detailed herein. Respondents to this RFSI must be able to provide the full scope of TPA services listed in Attachment I (Statement of Work) as a single entity. Subcontracting may be allowed subject to prior approval of CEO. It is anticipated that the TPA will administer up to \$17 million of CFCI funds and \$40 million of non-CFCI funds for a total of \$57 million, which will be allocated to support these services, including the funding that the TPA will disburse to Community-Based Organizations (hereinafter referred to as "Service Providers") via grants or service contracts as a result of competitive solicitations.</p> <p>As a result of this RFSI, CEO may enter contract negotiations with a Respondent who, based upon their Statement of Interest Response (Response) to this RFSI, and any additional information that CEO may choose to gather from Respondent either orally, through optional interviews, or in writing, can meet the service needs of CEO for TPA services. The proposed contract shall be based on Attachment III (Contract).</p>	<p>The Los Angeles County Chief Executive Office (CEO) Alternatives to Incarceration (ATI) Office is charged with developing and implementing justice reform efforts that fulfill the Board of Supervisor's (Board) vision of "Care First, Community Investment" (CFCI). The Board desires to invest locally generated unrestricted revenue, to address the impact of injustice, in particular within the criminal justice systems. Public and community input and ideas were gathered by the County on a potential spending plan. As a result, recommendations were made that funds be provided to community-based organizations in the most efficient and expeditious way possible, preferably through using a Third-Party Administrator (TPA).</p> <p>The purpose of this Request for Statement of Interest (RFSI) is to identify interest from TPAs who are willing and capable of providing the fiscal intermediary and administrative services detailed herein commencing in 2022. Respondents to this RFSI must be able to provide the full scope of TPA services listed in Attachment I (Statement of Work) as a single entity. Subcontracting may be allowed subject to prior approval of CEO. It is anticipated that the TPA will administer up to \$17 million of CFCI funds and \$40 million of non-CFCI funds for a total of \$57 million, which will be</p>	<ul style="list-style-type: none"> • Added context about the values and goals of CFCI as well as the Advisory Committee's expectations for TPA to reflect feedback from the CFCI Advisory Committee. • Clarified information about timing. • Updated total dollar amount to remove non-CFCI funds. • Updated description of administrative fee to reflect feedback received during negotiations for the previous solicitation that an administrative fee of 6% or 7% was not sufficient for the expected role of the TPA. • Updated expectations around insurance to reflect feedback received during previous contract negotiations.

Section	Original Text	New Solicitation with Tracked Edits: Additions in Red, Deletions in Blue	Notes / Context for Edits
	<p>The proposed TPA contract term shall begin upon execution and remain in effect for two (2) years, except as may be provided in the Contract. Within six months of contract execution, selected TPA(s) will be required to have awarded contracts with Service Providers for disbursement of the first year of funds.</p> <p>The TPA's compensation shall consist of an administrative fee for TPA services, and reimbursement for any reasonable cost of providing insurance for the Service Providers (if required as part of Service Provider awards) as required in Attachment III (Contract). The TPA will be responsible for obtaining and paying for insurance or for any additional insurance coverage for Service Providers who do not otherwise carry appropriate insurance.</p>	<p>allocated annually for three years to support these services, including the funding that the TPA will disburse to Community-Based Organizations and non-profits (hereinafter referred to as "Service Providers") via grants or service contracts as a result of competitive solicitations with the goal of equitably increasing access to funding for community-based organizations who experience barriers to access for traditional County funding and addressing the impact of inequities within the criminal justice systems.</p> <p>As a result of this RFSI, CEO may enter contract negotiations with a Respondent who, based upon their Statement of Interest Response (Response) to this RFSI, and any additional information that CEO may choose to gather from Respondent either orally, through optional interviews, or in writing, can meet the service needs of CEO for TPA services. The proposed contract shall be based on Attachment III (Contract).</p> <p>The proposed TPA contract term shall begin upon execution and remain in effect for three (3) two (2) years, except as may be provided in the Contract. Within six months of contract execution, selected TPA(s) will be required to have awarded contracts with Service Providers for disbursement of the first year of funds. Accordingly, to permit the selected TPA's Service Providers to complete a full three (3) years of service with the potential for two one-year extensions, the County anticipates that the</p>	

Section	Original Text	New Solicitation with Tracked Edits: Additions in Red, Deletions in Blue	Notes / Context for Edits
		<p>selected TPA may require a "wind down" period under its contract. In that event, the County will be prepared to extend the term of the selected TPA contract to allow it time to conclude and closeout Service Providers' contracts.</p> <p>The TPA's compensation shall consist solely of an administrative fee for TPA services, not to exceed 15% of the CFCI funds, and reimbursement to pass through to the Service Provider for any reasonable cost of providing insurance meeting the insurance requirements for the Service Providers (if required as part of Service Provider awards) as required in Attachment III (Contract). The TPA will be responsible for obtaining and paying for insurance or for any additional insurance coverage for Service Providers who do not otherwise carry appropriate insurance.</p>	
Further Additions to Cover Letter	<ul style="list-style-type: none"> • Virtual Conference (not mandatory) added to response timeline • Qualified Respondents who are not selected for award of the CFCI TPA contract will be placed on a list of pre-qualified TPAs who can be solicited for interest in future CFCI TPA projects. • Confidentiality Section added • COVID-19 Vaccinations of County Contractor Personnel Section added 		<ul style="list-style-type: none"> • Created an additional opportunity for interested applicants to clarify questions. • Added new sections to clarify expectations.
Section 1.0 - Purpose	1.1 Contractor shall serve as a County of Los Angeles (County) Third Party Administrator (hereinafter referred to as "TPA") to be a fiscal intermediary and administer County funds by contracting with eligible Community-Based Organizations (hereinafter referred to as "Service Providers").	1.1 Contractor shall serve as a County of Los Angeles (County) Third Party Administrator (hereinafter referred to as "TPA") to be a fiscal intermediary and administer County funds by contracting with eligible Community-Based Organizations (hereinafter referred to as "Service Providers") with the goal of equitably increasing access to funding for community-	<ul style="list-style-type: none"> • Added context about the values and goals of CFCI to reflect feedback from the CFCI Advisory Committee.

Section	Original Text	New Solicitation with Tracked Edits: Additions in Red, Deletions in Blue	Notes / Context for Edits
		based organizations who may experience barriers to access for traditional County funding and addressing the impact of injustice and inequities within the criminal justice systems.	
	1.5 Contractor shall develop a Service Provider application and eligibility process based on research and input from community stakeholders through listening sessions and other engagement opportunities as directed-by the County to ensure services are in alignment with effective and equitable practices and the vision of the CFCI Advisory Committee.	1.5 Contractor shall develop a Service Provider application and eligibility process based on research and input from County identified subject matter experts (SME) and community stakeholders through listening sessions and other engagement opportunities as agreed to directed -by the County and Contractor to ensure services are in alignment with effective and equitable practices and the vision of the CFCI Advisory Committee.	<ul style="list-style-type: none"> Added / updated clarifying language to reflect feedback received during previous contract negotiations.
Section 2.0 - Specific Tasks	2.1.1.1 In consultation with, and subject to approval from County, Contractor shall identify and utilize compensation methods for each Service Provider solicitation use of a grant funding compensation model, fee for service, fixed price deliverables, milestone or progress payments, or cost reimbursement, based on the award amount envisioned.	2.1.1.1 In consultation with, and subject to approval from County, Contractor shall identify and utilize compensation methods for each Service Provider solicitation. Acceptable possible compensation methods include but are not limited to use of a grant funding compensation model, fee for service, 1) fixed price deliverables, 2) milestones, or 3) progress payments, or cost reimbursement, based on the award amount envisioned. All awards shall have performance measures and milestones and status of such shall be included in TPA's quarterly reports to County.	<ul style="list-style-type: none"> Adjusted language on compensation methods to reflect feedback received during previous contract negotiations.
	2.1.2 Contractor shall ensure services and/or direct community investments are being provided equitably within the County, with an emphasis on significantly underserved communities. Contractor shall use the Justice Equity Needs Index	2.1.2 Contractor shall ensure services and/or direct community investments are being provided equitably within the County, with an emphasis on significantly underserved communities. Contractor shall use the Justice Equity Needs Index (JENI)	<ul style="list-style-type: none"> Updated language to clarify expectations.

Section	Original Text	New Solicitation with Tracked Edits: Additions in Red, Deletions in Blue	Notes / Context for Edits
	(JENI) or other appropriate data or index, after consultation and concurrence from County; and community listening sessions, to identify these communities, and shall ensure that service locations align with underserved communities and catchment areas identified in the community listening sessions.	or other appropriate data or index, after consultation and concurrence from County; and community listening sessions, to identify these communities, and shall ensure that service locations align with underserved communities and catchment areas identified and shall ensure that service locations align with underserved communities and catchment areas identified by the County and informed by the CFCI Advisory Committee and community in the community listening sessions.	
	2.1.3 Contractor shall ensure that selected Service Providers are culturally competent and have experience providing services to historically underserved communities in the grant/contract catchment area. Contractor shall conduct outreach to potential Service Providers that includes organizations that reflect the ethnic, racial, gender, and geographic diversity of the catchment area as well as organizations serving other historically underserved populations.	2.1.3 Contractor shall ensure that selected Service Providers are culturally competent and have experience providing services to historically underserved communities in the grant/contract catchment area. Contractor shall conduct outreach to potential Service Providers that includes organizations that reflect the ethnic, racial, gender, and geographic diversity of the catchment area, including geographic diversity, as well as organizations serving other historically underserved and low income populations.	<ul style="list-style-type: none"> • Updated language to reflect feedback from County Counsel.
	2.1.5 Contractor shall assess and address the capacity of Service Providers who have been selected to receive awards to provide data and information requested by the County, providing technical assistance where needed to generate performance measures outlined by County. Attached hereto and incorporated herein by this reference are Exhibit 3A, Performance Measures by Strategy: CFCI Funded Programs, Strategies 1 and 2, and Exhibit 3B, Performance Measures by Strategy:	2.1.5 Contractor or its subcontractors shall assess and address the capacity of Service Providers who have been selected to receive awards to provide and protect data and information requested by the County, providing technical assistance where needed to generate performance measures outlined by County. Attached hereto and incorporated herein by this reference are Exhibit 3A, Performance Measures by Strategy: CFCI Funded Programs, Strategies 1 and 2, and Exhibit 3B,	<ul style="list-style-type: none"> • Added language to clarify expectations.

Section	Original Text	New Solicitation with Tracked Edits: Additions in Red, Deletions in Blue	Notes / Context for Edits
	Non CFCI-Funded Programs, Strategies 3, 4, and 5, setting forth the data and information required to be generated pursuant to the Contract. County reserves the right to change the data and reporting requirements.	Performance Measures by Strategy: Non CFCI-Funded Programs, Strategies 3, 4, and 5, setting forth the data and information required to be generated pursuant to the Contract. County reserves the right to change the data and reporting requirements.	
	2.1.6 Contractor shall provide descriptions of efforts to assess and address technical assistance needs of potential Service Providers who could not meet Contractor’s solicitation requirements. Applicants unable to meet the solicitation requirements should be informed of, and where possible, connected with capacity building efforts of which the Contractor is aware, in the community and within the County.	2.1.6 Contractor shall provide descriptions of efforts to assess and address technical assistance needs of potential Service Providers who could not meet Contractor’s solicitation requirements. Applicants unable to meet the solicitation requirements should be informed of, and where possible, connected with capacity building efforts of which the Contractor is aware, in the community and within the County. This may include a webinar or interactive websites where organizations can identify potential capacity-building resources based on the general areas of need identified by the Contractor.	<ul style="list-style-type: none"> • Added language to reflect feedback received during previous contract negotiations.
Section 2.2 - Data & Information Gathering	2.2.1 Contractor shall ensure Service Providers have performance requirements that measure fidelity to the services provided in alignment with standard measures identified for each Strategy and specific measures identified based on identified program characteristics and capacity.	2.2.1 Contractor shall ensure Service Providers have performance requirements that measure fidelity to the services provided in alignment with standard measures identified for each Strategy and specific measures identified based on identified program characteristics and capacity. County will create a reporting structure with input from Contractor. Contractor will provide reporting on a monthly or quarterly basis depending on the program.	<ul style="list-style-type: none"> • Added language to reflect feedback received during previous contract negotiations.
	2.2.2 Contractor shall track, monitor, and evaluate client data as approved or	2.2.2 Contractor shall track, monitor, and evaluate client On a quarterly basis	<ul style="list-style-type: none"> • Updated language to clarify expectations

Section	Original Text	New Solicitation with Tracked Edits: Additions in Red, Deletions in Blue	Notes / Context for Edits
	requested by the County. Contractor shall require its Service Providers to obtain authorizations for Release of Information from program participants/clients to collect and share client-specific information with the County and County's contractors for program administration and evaluation, data analysis and outcome tracking purposes.	depending on the program, the Contractor shall collect, assess, and report aggregate participant data as approved or requested by the County. Contractor shall require its Service Providers to obtain appropriate authorizations for Release of Information from program participants/clients to collect and share client-specific information with the County and County's contractors for program administration and evaluation, data analysis and outcome tracking purposes.	and reflect feedback received during previous contract negotiations.
	N/A	2.2.3 For only a small number of program types outlined in Attachment III, the Contractor shall also collect and share through protected, encrypted mechanisms the following individual-level participant data to ensure that the County can assess the impact of these programs on a participant's interaction with other systems and improve coordination: 1. Participant name 2. Participant date of birth 3. Participant booking number or social security number	<ul style="list-style-type: none"> Added section to clarify expectations.
	2.2.3 Contractor shall comply with all legal requirements and the confidentiality, data, HIPAA Rules and 42 CFR Part 2 requirements set forth in the Contract and shall require that its Subcontractors and Service Providers also comply with these requirements.	2.2.34 Contractor shall comply with all legal requirements, including without limitation, and the confidentiality, data, HIPAA Rules and 42 CFR Part 2 requirements set forth in the Contract and any other applicable laws and regulations and shall require that its Subcontractors and Service Providers also comply with these requirements.	<ul style="list-style-type: none"> Added language to clarify expectations.
Section 2.3 - Service Provider Contract	2.3.1 It is Contractor's responsibility to determine the appropriate level of background check, including criminal and health, for Service Provider contracts. In	2.3.1 It is Contractor's responsibility to determine the appropriate level of background check, including criminal and health, for Service Provider contracts. In	<ul style="list-style-type: none"> Updated section to reflect feedback received during

Section	Original Text	New Solicitation with Tracked Edits: Additions in Red, Deletions in Blue	Notes / Context for Edits
Requirement for Background & Security Investigation	some instances, it may be determined that the appropriate level is “none.” Consultation with Contractor’s legal counsel may assist in making its decision. It is also prudent to verify professional licenses or certificates, when these documents are pertinent to the services being provided by a Service Provider.	some instances, it may be determined that the appropriate level is “none.” Consultation with Contractor’s legal counsel may assist in making its decision. It is also prudent to verify professional licenses or certificates, when these documents are pertinent to the services being provided by a Service Provider. Service Providers are responsible for conducting background checks and security investigations on their staff and volunteers, conducting their own due diligence, and hiring staff or engaging volunteers with lived experience based on Service Provider’s established plans, procedures, and standards for conducting background checks.	previous contract negotiations.
	2.3.2 For Service Providers who will have regular or direct contact with youth, Contractor must verify if any Service Provider staff have been included in any state or federal sexual offender registry and shall not use any such Service Providers in programs serving youth. Contractor may access records from the Megan’s Law website (http://www.meganslaw.ca.gov/) to conduct a California state sexual offender registry check. For a national sexual offender registry search, Contractor may access the U.S. Department of Justice’s website (www.nsopw.gov) and/or the Federal Bureau of investigations website (www.fbi.gov/scams-and-safety/sex-offender-registry).	2.3.2 For Service Providers who will have regular or direct contact with youth, the elderly, the infirmed and other vulnerable populations , Contractor must verify if any Service Provider staff have been included in any state or federal sexual offender registry and shall not use any such Service Providers in programs serving youth these populations . Contractor may access records from the Megan’s Law website (http://www.meganslaw.ca.gov/) to conduct a California state sexual offender registry check. For a national sexual offender registry search, Contractor may access the U.S. Department of Justice’s website (www.nsopw.gov) and/or the Federal Bureau of investigations website (www.fbi.gov/scams-and-safety/sex-offender-registry). Contractor may include	<ul style="list-style-type: none"> Added language to clarify expectations.

Section	Original Text	New Solicitation with Tracked Edits: Additions in Red, Deletions in Blue	Notes / Context for Edits
	<p>2.3.4 Contractor shall request Service Providers' background check and security investigation plans. When Service Providers complete background checks and security investigations on staff and/or volunteers, Contractor will obtain an attestation from each Service Provider that staff and volunteer in sensitive positions underwent background checks and security investigations in accordance with Service Provider's plan and that no staff or volunteers involved in funded programs are listed on any sexual offender registry.</p>	<p>this process as part of its solicitation application process with providers.</p> <p>2.3.4 Contractor shall review and approve request Service Providers' background check and security investigation plans making sure that adequate checks are to be conducted for those staff members and volunteers in sensitive positions which are to be identified in the plan. When Service Providers complete background checks and security investigations on staff and/or volunteers, Contractor will obtain and retain an attestation from each Service Provider that each staff member and volunteer in sensitive positions underwent and passed background checks and security investigations in accordance with Service Provider's plan and that no staff or volunteers involved in funded programs are listed on any sexual offender registry. No staff member or volunteer in a sensitive position shall be permitted to performance services until such attestation is provided and approved by the Contractor. Contractor will be responsible to County for the accuracy of information provided by its Service Providers regarding background checks and security investigations.</p>	<ul style="list-style-type: none"> Updated section to reflect feedback received during previous contract negotiations.
Section 2.4 - Contract Reporting	<p>2.4.1 Contractor shall present and provide a written report to the CFCI Advisory Committee on a quarterly basis or as requested by the County. The report format and content shall be provided to County for review and approval seven (7) business prior to presenting to the CFCI Advisory Committee.</p>	<p>2.4.1 Contractor shall present and provide a written and oral report to the CFCI Advisory Committee in order to receive feedback on a quarterly basis or as requested by the County. The report format and content shall be provided to County for review and approval seven (7) business days prior to presenting to the CFCI Advisory Committee.</p>	<ul style="list-style-type: none"> Updated language to clarify expectations and reflect feedback from the CFCI Advisory Committee.

Section	Original Text	New Solicitation with Tracked Edits: Additions in Red, Deletions in Blue	Notes / Context for Edits
	2.4.3 In consultation with, and approval from, County, the Contractor shall develop metrics specific to each strategy noted in Paragraph 1.3 of this Description of Services to evaluate the impact of Service Providers and provide to County.	2.4.3 4 In consultation with, and approval from, County, the Contractor shall collect data develop metrics specific to each strategy noted in Paragraph 1.3 of this SOW Description of Services to evaluate the impact of Service Providers and provide to County a regular quarterly report in accordance with Paragraph 2.2 of this SOW.	<ul style="list-style-type: none"> Updated language to reflect feedback received during previous contract negotiations.
	2.4.6 Contractor shall report to the County and CFCI Advisory Committee on a semi-annual basis on best practices, systemic barriers to effectiveness, and identify methods for improving quality and efficiency on awarded contracts. Reports should include a dashboard with information, by strategy area, that displays numbers of service providers, types of services being provided, associated funding, number of program participants, and location of services being provided.	2.4.6 Contractor shall report to the County and CFCI Advisory Committee on a semi-annual basis on best practices, systemic barriers to effectiveness, and identify methods for improving quality and efficiency on awarded contracts. Reports should include a dashboard with information, by strategy area, that displays numbers of service providers, types of services being provided, associated funding, number of program participants, and location of services being provided. The report format and content shall be provided to County for review and approval seven (7) business days prior to presenting to the CFCI Advisory Committee.	<ul style="list-style-type: none"> Updated language to reflect feedback received during negotiations (i.e., request to remove “systemic”). Added language to clarify expectations and reflect feedback from the CFCI Advisory Committee about receiving materials in advance for review.
Section 2.5 - Program Monitoring	2.5.1 Contractor shall be responsible for monitoring the performance of the Service Providers and their compliance with their contracts. Contractor shall use quantitative and qualitative data to monitor program performance, report progress, and highlight benefits and clients and submit the report to the County on a quarterly basis as listed above.	2.5.1 Contractor shall be responsible for monitoring the performance of the Service Providers and their compliance with their contracts. Contractor shall use quantitative and qualitative data to monitor program performance, report progress, and highlight benefits and clients and submit the report to the County on a quarterly basis as listed below above.	<ul style="list-style-type: none"> Updated section to refer to changes in the document.
	2.5.2 Contractor shall conduct administrative and programmatic	2.5.2 Contractor shall conduct administrative and programmatic	<ul style="list-style-type: none"> Updated language to clarify expectations.

Section	Original Text	New Solicitation with Tracked Edits: Additions in Red, Deletions in Blue	Notes / Context for Edits
	<p>evaluations to ensure Service Providers remain in compliance with the contract requirements. Contractor shall formally document administrative and programmatic deficiencies and have a mechanism in place to address repeated failures by the Service Provider. Contractor shall provide County with a copy of their findings within two (2) business days of documenting deficiencies.</p>	<p>evaluations reviews to ensure Service Providers remain in compliance with the contract requirements. Contractor shall formally document administrative and programmatic deficiencies and have a mechanism in place to address repeated failures by the Service Provider. Contractor shall provide County with a copy of their findings within two (2) business days of documenting deficiencies.</p>	
	<p>2.5.3 Contractor shall provide a Technical Assistance Plan to Service Providers including, but not limited to, budget, fiscal and programmatic record keeping as needed to meet Service Providers obligations under its contract with Contractor.</p>	<p>2.5.3 In the event administrative deficiencies are identified and reported to the County, Contractor shall provide a Technical Assistance Plan to Service Providers including, but not limited to, budget, fiscal and programmatic record keeping as needed to meet Service Providers obligations under its contract with Contractor via webinar or other platform. The Technical Assistance Plan must include corrective action and a timeline for when Service Providers must complete such corrective action. Contractor shall provide County with a copy of the Technical Assistance Plan.</p>	<ul style="list-style-type: none"> • Updated section to reflect feedback received during previous contract negotiations.
	<p>2.5.4 Contractor shall cancel grants/contracts when Service Providers fail to meet administrative and programmatic requirements including performance outcomes using result-based accountability. Notification must be made to County within ten (10) business days prior to cancelling a grant or contract with a Service Provider and justification for cancellation.</p>	<p>2.5.4 Contractor shall cancel grants/contracts when Service Providers fail to meet administrative and programmatic requirements including failure to complete corrective actions outlined in Technical Assistance Plans and performance outcomes using result-based accountability. Notification must be made to County within ten (10) business days prior to cancelling a grant or contract with a Service Provider and</p>	<ul style="list-style-type: none"> • Added language to clarify expectations.

Section	Original Text	New Solicitation with Tracked Edits: Additions in Red, Deletions in Blue	Notes / Context for Edits
	<p>2.5.5 At least once per year, Contractor shall implement a quality control survey to secure feedback from both the Service Providers and a representative sample of their clients on how the County funded programs are working. Contractor shall provide its findings to County within fifteen (15) business days of gathering the data.</p>	<p>provide facts showing the justification for cancellation.</p> <p>2.5.5 Contractor shall ensure that all its Service Providers provide evidence of a complaint and resolution procedure including an attestation that such procedure includes applicable regulatory requirements and meets all local, State, and federal laws. At least once per year, Contractor shall implement a quality control survey to secure feedback from both the Service Providers and a representative sample of their clients on how the County funded programs are working. Contractor shall provide its findings to County within fifteen (15) business days of gathering the data.</p>	<ul style="list-style-type: none"> Updated section to clarify expectations.
Exhibit 1: Administered Programs	<ul style="list-style-type: none"> Removed programs administered by non-CFCI funds. 		<ul style="list-style-type: none"> Updated to reflect removal of non-CFCI funds from those administered by TPA.
Exhibit 2: Service Provider Funding Opportunity	<ul style="list-style-type: none"> Added space for Respondent to share information about funding opportunity type and compensation method. 		<ul style="list-style-type: none"> Updated to clarify expectations.
Exhibit 3: Performance Measures by Strategy	<ul style="list-style-type: none"> Removed programs administered by non-CFCI funds. 		<ul style="list-style-type: none"> Updated to reflect removal of non-CFCI funds from those administered by TPA.
Attachment II: Statement of Interest Response to Requested Information	<ul style="list-style-type: none"> Removed language on applying as a consortium. 		<ul style="list-style-type: none"> Updated to reflect removal of option to apply as consortium, in alignment with feedback from CFCI Advisory Committee.

Section	Original Text	New Solicitation with Tracked Edits: Additions in Red, Deletions in Blue	Notes / Context for Edits
Minimum Requirement	Provide a narrative that demonstrates your organization as the sole respondent, or as the lead organization if part of a joint venture or consortium, who meets the following minimum requirement:	Provide a narrative that demonstrates your organization as the sole respondent, or as the lead organization if part of a joint venture or consortium, who meets the following minimum requirement:	<ul style="list-style-type: none"> Updated to reflect removal of option to apply as consortium, in alignment with feedback from CFCI Advisory Committee.
	If responding as a joint venture or consortium, list organization names and attach letters of intent from each organization who will be a subcontractor to the Prime TPA. Each letter of intent shall include identification of the services that the subcontractor will provide.	If responding as a joint venture or consortium, list organization names and attach letters of intent from each organization who will be a subcontractor to the Prime TPA. Each letter of intent shall include identification of the services that the subcontractor will provide.	<ul style="list-style-type: none"> Updated to reflect removal of option to apply as consortium, in alignment with feedback from CFCI Advisory Committee.
Administrative Fees	Propose the Administrative Fee for each of the funding source your organization responded to Section A (Available Funding Sources). The proposed Administrative Fee shall be for providing all TPA Services in Attachment I (Statement of Work) including any payment to subcontractors. County will reimburse TPA for the actual cost of providing insurance for Service Providers, in addition to the agreed upon Administrative Fee in the Contract. The Administrative fees shall be capped as follows: 1. 6.0% for Care First, Community Investment 2. 7.0% for Non-Care First, Community Investment 3. 7.0% for Care First, Community Investment and Non-Care First, Community Investment	Propose the Administrative Fee for each of the funding source your organization responded to Section A (Available Funding Sources). The proposed Administrative Fee shall be for providing all TPA Services in Attachment I (Statement of Work) including any payment to subcontractors. County will reimburse TPA for the actual reasonable cost of providing insurance for Service Providers, in addition to the agreed upon Administrative Fee in the Contract. The Administrative fees shall be capped at a maximum of 15% of CFCI funds administered. as follows: 1. 6.0% for Care First, Community Investment 2. 7.0% for Non-Care First, Community Investment 3. 7.0% for Care First, Community Investment and Non-Care First, Community Investment	<ul style="list-style-type: none"> Updated description of administrative fee to reflect feedback received during previous contract negotiations for the original solicitation that an administrative fee of 6% or 7% was not sufficient for the expected role of the TPA.