

COUNTY OF LOS ANGELES

Family and Social Services

FESIA A. DAVENPORT
Chief Executive Officer



DATE: Wednesday, August 10, 2022
TIME: 1:45 PM

THIS MEETING WILL CONTINUE TO BE CONDUCTED VIRTUALLY TO ENSURE THE SAFETY OF MEMBERS OF THE PUBLIC AND EMPLOYEES AS PERMITTED UNDER STATE LAW.

TO PARTICIPATE IN THE MEETING, PLEASE CALL AS FOLLOWS:
Teleconference Call-In Number: (323) 776-6996/ Conference ID: 599 009 090#
[MS Teams Meeting Link](#) (Ctrl + click to follow link)

AGENDA

Members of the Public may address any agenda item after all Informational Items are presented. Two (2) minutes are allowed for each item.

- I. **Call to Order**
- II. **Notice of Closed Session**
 - CS1- **CONFERENCE WITH LEGAL COUNSEL – Existing Litigation**
Government Code Section 54956.9, subdivision (d)(1)
Jennifer Jackson Warren v. County of Los Angeles
Los Angeles Superior Court Case No. 21STCV12526
Department of Children and Family Services **1:30PM**
 - CS2- **CONFERENCE WITH LEGAL COUNSEL – Pending Litigation**
Government Code Section 54956.9, subdivision (d)(1)
Brenda Galkin v. County of Los Angeles
Los Angeles Superior Court Case No. 21STCV08695
Child Support Services Department and Department of Public Social Services **2:30PM**
- III. **General Public Comment**
- IV. **Consent Item(s)** (Any Information Item is subject to discussion and/or presentation at the request of two or more Board offices):
 - a. **Aging and Disabilities Department:** Request for Approval to Terminate for Convenience the Elderly Nutrition Program Subaward with the City of Azusa.
- V. **Presentation/Discussion Items:**
 - a. **Department of Children and Family Services:** Office of Equity Update.
- VI. **Public Comment**
- VII. Standing item(s) and those continued from a previous meeting of the Board of Supervisors or from a previous FSS Agenda Review meeting:
-- No Items --
- VIII. **Adjournment**

**BOARD LETTER/MEMO
CLUSTER FACT SHEET**

Board Letter

Board Memo

Other

CLUSTER AGENDA REVIEW DATE	8/10/2022	
BOARD MEETING DATE	8/30/2022	
SUPERVISORIAL DISTRICT AFFECTED	<input type="checkbox"/> All <input checked="" type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th	
DEPARTMENT(S)	Aging and Disabilities Department (AD)	
SUBJECT	Authorize AD to terminate for convenience Elderly Nutrition Program subaward with City of Azusa	
PROGRAM	Elderly Nutrition Program (ENP)	
AUTHORIZES DELEGATED AUTHORITY TO DEPT	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SOLE SOURCE CONTRACT	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No N/A	
DEADLINES/ TIME CONSTRAINTS	The current Agreement will expire on June 30, 2023.	
COST & FUNDING	Total cost: There is no fiscal impact, as funding for ENP was included in the department's FY 2022-23 budget. The remaining portion of the Subrecipient's ENP funds, approximately \$412,000, will be reallocated to YWCA to provide Services. YWCA will deliver services this Subrecipient has been providing in the City of Azusa.	Funding source: Older American Act (OAA) Federal American Rescue Plan Act (ARPA)
	TERMS Contract term is July 1, 2022-June 30, 2022 ,with three (3) options to extend	
PURPOSE OF REQUEST	The purpose is to advise the Board of AD's' intent to terminate for convenience Subaward Number ENP202101 with Subrecipient by issuing the required Notice of Termination based on the determination that it is in the best interest of the County of Los Angeles	
BACKGROUND (include internal/external issues that may exist including any related motions)	AD is requesting that your Board determine that it is in the best interest of the County to terminate for convenience, City of Azusa's Subaward. The termination for convenience is at the request of the City of Azusa, which no longer wishes to participate in the ENP program. AD will continue to provide ENP Services to the City of Azusa residents through the YWCA of San Gabriel Valley (YWCA).	
EQUITY INDEX OR LENS WAS UTILIZED	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain how: This program design went through the ARDI process and was approved by Dr. Scorsa and CEO.	
SUPPORTS ONE OF THE NINE BOARD PRIORITIES	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
DEPARTMENTAL CONTACTS	Name, Title, Phone # & Email: Michael Kapp, Director of Public Affairs, (213) 706-8140, mkapp@ad.lacounty.gov	

BOARD OF SUPERVISORS

Hilda L. Solis
Holly J. Mitchell
Sheila Kuehl
Janice Hahn
Kathryn Barger

EXECUTIVE LEADERSHIP

Dr. Laura Trejo
Director

Lorenza C. Sánchez
Chief Deputy

Anna Avdalyan
Assistant Director

Jose R. Perez
Administrative Deputy II

GET IN TOUCH

510 S. Vermont Avenue
Los Angeles, CA 90020
ad.lacounty.gov
info@ad.lacounty.gov

**Aging & Adult Information &
Assistance Line:**
(800) 510-2020

Report Elder Abuse:
(877) 477-3646

Community & Senior Centers:
(323) 260-2003

**Disability Information &
Access Line:**
(888) 677-1199



August 30, 2022

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**AUTHORIZE AGING AND DISABILITIES DEPARTMENT
TO TERMINATE FOR CONVENIENCE ELDERLY
NUTRITION PROGRAM SUBAWARD WITH CITY OF
AZUSA**

(SUPERVISORIAL DISTRICT 1) (3 VOTES)

SUBJECT

The Aging and Disabilities Department (AD) seeks approval to terminate for convenience, the Elderly Nutrition Program (ENP) Subaward for City of Azusa. The termination for convenience is at the request of the Subrecipient and will be effective thirty (30) days after delivery of the termination notice.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Determine that it is in the best interest of the County to terminate for convenience the ENP Subaward with City of Azusa (Subaward Number ENP202101).
2. Authorize the AD Director, or designee, to terminate for convenience Subaward Number ENP202101 with Subrecipient by issuing the required Notice of Termination based on the determination that it is in the best interest of the County of Los Angeles.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

AD currently administers ENP throughout Los Angeles County (excluding the City of Los Angeles, which is served by another public agency). ENP Services consist of three (3) primary Program components: Congregate Meals Program, Home-Delivered Meals Program and Telephone Reassurance Program. These Programs are collectively intended to maintain and/or improve the physical, psychological, and social well-being of older individuals and functionally impaired individuals by providing nutritionally balanced meals to clients at strategically located congregate meal sites, by delivering meals to homebound clients, and by providing regular contact and safety checks over the phone to reassure homebound clients.

AD is requesting that your Board determine that it is in the best interest of the County to terminate for convenience, City of Azusa's Subaward. The termination for convenience is at the request of the City of Azusa, which no longer wishes to participate in the ENP program. AD will continue to provide ENP Services to the City of Azusa residents through the YWCA of San Gabriel Valley (YWCA).

In accordance with the terms and conditions of the Subaward, AD has the option to terminate the Subaward for convenience. Such termination must be evidenced with a written Notice of Termination to Subrecipient. Accordingly, AD is requesting that the Board determine that it is in the County's best interest to terminate Subrecipient's Subaward for convenience and authorize AD to proceed with the required Notice of Termination.

Implementation of Strategic Plan Goals

The recommended actions support the following Countywide Strategic Plan Goals:

- Strategy I.1 (Increase Our Focus on Prevention Initiative) by promoting self-sufficiency and independence among older adults
- Strategy I.2 (Enhance Our Delivery of Comprehensive Interventions) by ensuring the delivery of a broad-range of community-based services for older adults
- Strategy II.2 (Support the Wellness of Our Communities) by increasing services that promote the well-being of older adults.

FISCAL IMPACT/FINANCING

ENP is financed with federal Older American Act (OAA) grant awards originating from the federal grantor agency, United States Department of Health and Human Services (HHS), ARPA grant funds and Net County Costs (NCC). The OAA authorizes HHS to grant these awards to the California Department of Aging (CDA), the State as a pass-through agency. CDA provides these awards which include monies allocated in accordance with OAA Title III B, Title III C-1, Title III C-2 and Nutrition Services Incentive Program to AD to operate ENP. AD also received ARPA funds from the County of Los Angeles originating from the federal Treasury passed through the Los Angeles County Chief Executive Office, (CEO). The ARPA funds are one-time funds through FY 2024.

There is no fiscal impact, as funding for ENP was included in the department's FY 2022-23 budget. The remaining portion of the Subrecipient's ENP funds, approximately \$412,000, will be reallocated to YWCA to provide Services. YWCA will deliver services this Subrecipient has been providing in the City of Azusa.

Federal funding for ENP has been assigned an Assistance Listing Number (ALN) program number as follows:

- OAA Title III B Funds: 93.044 (Special Programs for the Aging-Title III, Part B – Grants for Supportive Services and Senior Centers); Federal grantor is HHS
 - OAA Title III C Funds (which includes Title III C-1 and Title III C-2): 93.045 (Special Programs for the Aging-Title III, Part C – Nutrition Services); Federal grantor is HHS
 - OAA Nutrition Services Incentive Program Funds: 93.053 (Nutrition Services Incentive Program); Federal grantor is HHS
- Federal ARPA: 21.027 (Coronavirus State and Local Fiscal Recovery Funds); Federal grantor is Treasury

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Subaward expires on June 30, 2023. AD is requesting your Board's approval to terminate this Subaward by issuing the Notice of Termination, in accordance with the Subaward terms and conditions. Subparagraph 8.42 of the ENP Subaward permits the County to terminate the Subaward for convenience if such action is deemed to be in the County's best interest and upon giving the Subrecipient thirty (30) calendar days advance notice of termination. An advance notice of the Department's intent to terminate the Subaward was mailed to City of Azusa. The actual termination notice will be mailed to City of Azusa upon your Board's approval of this action.

CONTRACTING PROCESS

The subaward was originally procured through a sole source on July 1, 2016, in accordance with 22 CCR 7360 (Noncompetitive Awards). Subrecipient has provided ENP Services under this Subaward since July 1, 2016, the subaward term was from July 1, 2016, through June 30, 2020; subsequently two-year extensions have been executed. Upon Board authorization, AD will provide Subrecipient a Notice of Termination to execute the termination of its Subaward.

Monitoring Requirement

Administrative, programmatic, and fiscal monitoring of the selected subrecipient will be conducted to ensure compliance with the subaward terms and conditions through the abbreviated term of the contract. Administrative and programmatic monitoring are completed

by AD's Contract Compliance Division. Fiscal monitoring is conducted by an approved vendor procured through the Los Angeles County Auditor-Controller's Master Agreement for As-Needed Contract Audits/Studies.

IMPACT ON CURRENT SERVICES

There is no measurable impact on current Services since AD has mitigated the effects of this termination by using another subrecipient to provide ENP Services to those clients formerly served by Subrecipient.

Conclusion

Upon your approval of the recommended actions, the AD Director, or designee, will formally terminate Subrecipient's Subaward in accordance with its request as noted herein. Should you have any questions, please contact me directly, or your staff may contact Mr. Michael Kapp, Director of Public Affairs, at MKapp@AD.lacounty.gov.

Respectfully submitted,

Dr. Laura Trejo
Dr. Laura Trejo, Director

LT:BF