Please use the questions below to assess the proposals operational and fiscal impact of bills or budget proposals you are analyzing. The answers to these questions inform your recommendations for County-advocacy positions and should be included with or summarized in the analysis you submit to your CEO's Legislative Affairs & Intergovernmental Relations Analyst.

1. Would this bill or budget proposal have any potential fiscal impact on the County overall, and more specifically to your or other County departments’ programs and/or operations?
2. If a fiscal impact is anticipated, has that impact been analyzed and assessed by your departmental finance leadership?
	1. If so, please provide their analysis and provide assurances that departmental executive leadership are aware of the anticipated impact. The detailed analysis should include a breakdown of projected one-time and on-going funding as well as projected costs that **align** with available one-time or ongoing funding.
3. Will the cost created by this bill or budget proposal be covered entirely with State/Federal funding?
	1. If not, is the department able to cover any gap in funding with existing/available Departmental funding and what source of funding will the department use to cover these costs?
4. Does this bill or budget proposal seek one-time, multi-year, or ongoing funding? If the bill or budget proposal provides one-time funding, but the implementation will create ongoing costs such as staffing, the Department **must** reconsider and align proposals according to existing, available funding. Please explain.
5. Does this bill or budget proposal provide funding for related infrastructure or operational needs?