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| **Travel to Sacramento or Washington, D.C. for the week of: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| Email to: legislativeaffairs@ceo.lacounty.gov CEO Legislative Affairs &  Intergovernmental Relations Phone: (213) 974-1100 | Contact Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_County Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date Submitted: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Date(s) of Travel** | **Employee Name** | **Destination** | **Purpose of Travel** |
| **From** | **To** |
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