

COUNTY OF LOS ANGELES

Kenneth Hahn Hall of Administration 500 West Temple Street, Room 713, Los Angeles, CA 90012 (213) 974-1101 ceo.lacounty.gov

CHIEF EXECUTIVE OFFICER

Fesia A. Davenport

June 6, 2023

To: All Department Heads

From: Fesia A. Davenport FAD (May 30, 2023 18:33 PDT)

Chief Executive Officer

DEVELOPMENT OF COUNTY-SPONSORED STATE LEGISLATION AND BUDGET PROPOSALS FOR THE SECOND YEAR OF THE 2023-24 LEGISLATIVE SESSION

The Chief Executive Office's Legislative Affairs and Intergovernmental Relations (CEO-LAIR) Branch is providing departments an opportunity to submit recommendations for County-sponsored State legislation and budget proposals for the second year of the 2023-24 Legislative Session. Annually, the County sponsors State legislative and budget proposals that represent the County's highest priorities.

The County is currently sponsoring a high number of legislative and budget proposals for the first year of the 2023-24 Legislative Session. Therefore, it is requested that you reserve recommendations for County-sponsorship of legislative or budget proposals to only 1) policy and budget matters which are time-sensitive and require immediate legislative action and 2) proposals that would result in County or State savings and/or operational efficiencies (e.g., removal of unnecessary, but legally required, steps in service delivery processes).

Once recommendations are received, CEO-LAIR will work closely with the legislative coordinators in your department to further discuss submitted recommendations. If your department plans to submit more than one County-sponsored legislative and/or State budget proposal, the proposals



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will need to be numbered in the order of priority, with number one being the top priority. CEO-LAIR will then evaluate the recommendations within the context of the current State legislative and budget landscape, and will submit the highest priority, well-developed proposals to the Board Offices for final review, prior to pursuing them for County sponsorship in 2024.

County-Sponsored Legislation Proposals

Recommendations for County-sponsored legislative proposals must be submitted to CEO-LAIR using the recommended County-Sponsored Legislation Form (Attachment I). The submission must include a: 1) clear nexus to the Board's highest State legislative priorities; 2) concise but well-defined description of the issue and legislative proposal(s) that includes impacts to the County's operational or programmatic functions; 3) explanation of why the proposal(s) needs to move forward in 2024; 4) explanation of why the County is the best suited entity to carry the proposal; 5) explanation of existing law; 6) analysis of the fiscal, programmatic, and service impact to the County and State; and 7) list of the organizations likely to support or oppose the proposal and the reasons for their positions.

This form must be approved and signed or accompanied by a cover letter signed by the department head and Chief Executive Office – Budget and Operations Management Branch (CEO-BOMB) for the proposal to be considered complete.

The proposal must also be accompanied by draft bill language that has been reviewed and approved by County Counsel. In addition, if the recommended proposal impacts another County department, concurrence from the other department must be obtained prior to submitting the request.

County-Sponsored Budget Proposals

Similar to legislative proposals, recommendations for County-sponsored budget proposals must be submitted using the recommended County-Sponsored Budget Proposal Form (Attachment II). Submissions must include a: 1) clear nexus to the Board's highest State budget priorities;

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2) description of the fiscal issue and budget proposal; 3) analysis of the fiscal, programmatic, and service impact to the County and State; and 4) list of the organizations likely to support or oppose the budget proposal and the reasons for their positions.

The form must be approved and signed by the department head or accompanied by a cover letter signed by the department head for the proposal to be considered complete.

All budget proposals must also be reviewed and approved by CEO-BOMB. In addition, if the budget proposal impacts another County department, concurrence from the other department must be obtained prior to submitting the request.

Due Date

To ensure sufficient time to evaluate proposals and allow Board Offices to review proposals in advance of their consideration, fully completed recommendations must be submitted to your legislative analyst **no later than Friday**, **July 21**, **2023**. Adherence to this deadline will ensure that CEO-LAIR has sufficient time to review and evaluate recommendations and finalize the recommended State legislative and budget proposals for consideration by the Board in the fall 2023. **Therefore**, **submissions that are either incomplete or received after the above due date will not be accepted**.

The CEO-LAIR Branch is available to provide assistance during this process to ensure that the proposals submitted reflect the County's highest priorities. Please contact the legislative analyst assigned to your department (Attachment III), or Samara Ashley at (213) 974-1464 or sashley@ceo.lacounty.gov.

FAD:JMN:SA AM:dr

Attachments



Chief Executive Office Legislative Affairs and Intergovernmental Relations

RECOMMENDED COUNTY-SPONSORED LEGISLATIVE PROPOSAL FORM

Department:	
Division (if applicable):	
Contact Person's Name:	
Phone Number:	
Email:	
County Counsel Language By:	(Name and Title)
	(Signature)
<u> </u>	(Name and Title)
Ву:	(Signature)
Department Head Approval:	(Name and Title)
	(Signature)

INSTRUCTIONS

Please provide the requested information in each text box. Please do not reformat this form. Electronic signatures are acceptable. For questions, please contact the legislative analyst assigned to your department (see Attachment III). **Completed forms are due on Friday, July 21, 2023.**

SUMMARY

1) Provide a brief description of the State legislative proposal and briefly explain how this proposal is directly related to one of the Board's top State legislative priorities (two to three sentences):

Attachment I

Response:		

BACKGROUND INFORMATION

1) Problem

- a. What problem does the State legislative proposal address? Give specific facts and/or examples.
- b. Does the State legislative proposal meet the County's highest legislative/policy priorities?
- c. Does this State legislative proposal address a problem of statewide significance?
- d. Is the County the only agency or local government entity that can sponsor this proposal? If so, explain why.
- e. Why is this State legislative proposal important to the County and/or your department?
- f. Why must this legislative proposal be pursued in the coming year?
- g. Has the County or counties been involved in any litigation regarding this problem? If so, cite the case.
- h. What other data, materials, or case law document this problem?

Continue response here if needed:

Continue response here if needed:

2) Interested Parties

- a. Does this State legislative proposal impact other County departments?
- b. If so, which County departments are impacted and has your department obtained approval on this proposal from them?
- c. What other counties, cities, organizations, or constituent groups would be supportive of or opposed to the State legislative proposal?
- d. What counties, cities, organizations, or constituent groups could be affected by the State legislative proposal? How?

Response:	

Continue response here if needed:

Continue response here if needed:

PROPOSAL

- a. What current law is applicable to this State legislative proposal?
- b. Why is existing law inadequate to addressing this problem?

Response:	

Continue response here if needed:

Continue response here if needed:

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2)	Sug	aa	este	ed L	.eai	sıa	tion

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Response:	

Continue response here if needed:

Continue response here if needed:

3) Fiscal Impact

- a. Would there be any potential fiscal impact to the State by this legislative proposal? If so, describe.
- b. Would there be any potential fiscal impact to the County by this State legislative proposal? If so, describe.
- c. Would there be any potential fiscal impact to other local governments, or other organizations or constituent groups by this State legislative proposal? If so, describe.

Response:	

Continue response here if needed:

Continue response here if needed:

HISTORY

1)	1) Has this State legislative property	osal been introduced in the Legislature before?
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2)	If so, what was the bill number, who was the author, who were the sponsors, and why did it
	fail to advance?

Response:

Continue response here if needed:				

Continue response here if needed:

BOARD POLICY

1) What policy in the County's State Legislative Agenda supports this State legislative property.

2)	If there is not	applicable	policy from	the State	e Legislative	Agenda,	what County	√initiative,
	adopted Board	d motion, or	Board polic	y supports	s this State le	egislative	proposal?	

Response:	

Continue response here if needed:

Continue response here if needed:				

SUGGESTED BILL LANGUAGE

Please attach County Counsel-approved bill language for the proposal. Proposed bill language should be provided in red-line format and reference relevant code section(s).

COMPANION BUDGET PROPOSAL

Would this State legislative proposal need a companion State budget proposal? If so, please complete Attachment II.



Chief Executive Office Legislative Affairs and Intergovernmental Relations

RECOMMENDED COUNTY-SPONSORED STATE BUDGET PROPOSAL FORM

Department:	
Division (if applicable):	
Contact Person's Name:	
Phone Number:	
Email:	
County Counsel	(Name and Title)
Language By:	(Signature)
CEO Budget Approval	(Name and Title)
Ву:	(Signature)
Department Head	(Name and Title)
Approval:	(Signature)

INSTRUCTIONS

Please provide the requested information in each text box provided. Please do not reformat this form. Electronic signatures are acceptable. For questions, please contact the legislative analyst assigned to your department (see Attachment III). Completed forms are due on Friday, July 21, 2023.

TITLE AND AMOUNT

1) Clearly explain how this State proposal is directly related to one of the Board's priorities (one or two sentences):

Attachment II

Response:	

2)	Pr	ovide the title, amount, and source of funding for the State budget proposal.
R	esp	ponse:
		IARY ve a brief description of the State budget proposal:
R	esp	oonse:
BA	CK	GROUND INFORMATION
1)	Pr	oblem
	a.	What issue does the State budget proposal address? Provide specific facts and/or examples
	b.	Does the State budget proposal address an issue of statewide significance?
	C.	Why is the County of Los Angeles best suited to sponsor this State budget proposal?
	d.	Are other counties or organizations involved in pursuit of this State budget proposal?

e. What other financial information, data, or statistics are available for this State budget proposal?

Response:

Continue response here if needed:	

Continue response here if needed:

2) Interested Parties

- a. Does this State budget proposal impact other County departments?
- b. If so, which County departments are impacted and has your department obtained their concurrence on this proposal from them?
- c. What other counties, cities, organizations, or constituent groups would be supportive of or opposed to this State budget proposal?
- d. What counties, cities, organizations, or constituent groups could be affected by this State budget proposal? How?

Response:		

Continue response here if needed:

PROPOSAL

1) Existing Funds

	a. Which type of funding source is applicable to this State budget proposal?
	b. If there are existing funds, why are their levels inadequate to address this issue?
	Response:
2) Suggested State Budget Proposal
	a. Describe the specific State budget proposal and include a cost-benefit analysis.
	Response:

Continue response here if needed:

Continue response here if needed:	

3) Fiscal Impact

- a. Would there be any potential fiscal impact to the State by this proposal? If so, describe.
- b. Would there be any potential fiscal impact to the County by this proposal? If so, describe.
- c. Would there be any potential fiscal impact to other local governments, or organizations or constituent groups by this proposal? If so, describe.
- d. Please consult with your CEO budget analyst, and include their Net County Costs impact analysis, concerns, if any, and recommendation.

Response:	

Continue response here if needed:

HISTORY

why did it fai	I to be approve	∍d and funded	l?		
Response:					

Continue response here if needed:	

BOARD POLICY

 What policy in the County's State Legislative Agenda supports this State budget pro

2)	If there is not	applicabl	e policy f	rom the S	State Legi	islative Age	enda, what	County is	nitiative,
	Strategic Plan	goal, ad	dopted Bo	ard motion	on, or Bo	ard policy	supports t	his State	budget
	proposal?								

Response:	

COMPANION BILL LANGUAGE

Will this State budget proposal need a companion State legislative proposal? If so, please complete Attachment I and include the County Counsel-approved bill language for the State legislative proposal. Proposed bill language should be provided in red-line format and reference relevant code section(s).



County of Los Angeles Chief Executive Office – Legislative Affairs and Intergovernmental Relations

CHECKLIST

1.	Did you specify the reason for the State budget proposal? (e.g., caseload increase, policy changes, expanded population, additional services, etc.)
2.	Did you include the fiscal and operational impact this State budget proposal would have on your department and the County as a whole? (e.g., Does it require local matching funds? Will you need to hire additional staff? Will you need more office space? etc.)
3.	Did you explain how this request is consistent with your department's goals and priorities and the County's overall Strategic Plan? (Include which goals and objectives this State budget proposal will help accomplish).
4.	Did you consult with your CEO Budget analyst and did you include their fiscal analysis, concerns, and recommendation? (e.g., Does this request need to be reflected in your department's budget request and multi-year forecast? etc.).
5.	Did you explain what would be the fiscal and operational impact to your department and the County if this State budget proposal is not successful? (e.g., Would there be an adverse impact to the current level of services? Would the quality and productivity suffer? Would it increase your liability and/or produce litigation costs? Would you incur any fines and/or penalties for non-compliance? etc.).
6.	Did you explain what the fiscal and operational benefits to your department and the County would be if this State budget proposal is successful? (e.g., Would it allow you to expand services? Increase quality and productivity? Improve customer service? Accomplish County Strategic goals and objectives? etc.).
7.	Did you explain how this State budget proposal would benefit the clients the department serves and the residents of the County? (e.g., Will it assist the most vulnerable populations? etc.).
8.	Did you explain how this State budget proposal affects other County departments and how you have coordinated this proposal with them? (e.g., Are they supportive of your budget proposal? Do they have any concerns? Did they provide any feedback and/or recommendations? etc.).

9.	Did you explain how this State budget proposal affects other counties and how you have coordinated this proposal with those other counties? (e.g. Are they supportive of your budget proposal? Do they have any concerns? Did they provide any feedback and/or recommendations? etc.).
10	Did you share this State budget proposal with any associations or other advocacy groups? (Are they interested in cosponsoring or supporting your proposal?)
11	Has your State budget proposal been pursued in the past? (If so, what was the outcome of that effort and why did it fail to get approved? What were some of the obstacles it faced?)
12	Will this State budget proposal be competing against other State budget priorities? (Are those other State budget priorities of higher importance to the State or other groups?).
13	Will the department have program and fiscal staff available to testify before budget subcommittees on the proposed budget? (Don't forget to share your testimony with your CEO Legislative analyst in advance and make travel plans ahead of time).
14	Do you expect to encounter any opposition for the budget proposal? (If so, who would be most likely to oppose? What can you do to dissuade them from opposing?).
15	Does your State budget proposal require a companion legislative proposal? (If so, have you included County Counsel's approved bill language for the legislative proposal?).

County Department	CEO Legislative Contact	Phone and Email
Aging and Disabilities	Jose Chew	(213) 974-1489 <u>JChew@ceo.lacounty.gov</u>
Agricultural Commissioner / Weights & Measures	Jonathan Kraus	(213) 262-8040 JKraus@ceo.lacounty.gov
Alternate Public Defender	Brigitte Mardigras	(213) 974-1717 BMardigras@ceo.lacounty.gov
Animal Care & Control	Jonathan Kraus	(213) 262-8040 JKraus@ceo.lacounty.gov
Arts and Culture	Jonathan Kraus	(213) 262-8040 JKraus@ceo.lacounty.gov
Assessor	Jose Chew	(213) 974-1489 JChew@ceo.lacounty.gov
Auditor-Controller	Jose Chew	(213) 974-1489 <u>JChew@ceo.lacounty.gov</u>
Beaches & Harbors	Jonathan Kraus	(213) 262-8040 <u>JKraus@ceo.lacounty.gov</u>
Child Support Services	Jose Chew	(213) 974-1489 <u>JChew@ceo.lacounty.gov</u>
Children & Family Services	Jose Chew	(213) 974-1489 <u>JChew@ceo.lacounty.gov</u>
Consumer & Business AffairsOffice of Cannabis ManagementOffice of Immigrant Affairs	Jonathan Kraus	(213) 262-8040 <u>JKraus@ceo.lacounty.gov</u>
County Counsel	Jonathan Kraus	(213) 262-8040 JKraus@ceo.lacounty.gov
District Attorney	Brigitte Mardigras	(213) 974-1717 BMardigras@ceo.lacounty.gov
Economic Opportunity	Traci Kawaguchi	(213) 262-8045 TKawaguchi@ceo.lacounty.gov
Executive Office, Board of Supervisors	Jose Chew	(213) 974-1489 <u>JChew@ceo.lacounty.gov</u>
Chief Sustainability Office	Amanda Meere	(213) 262-8031
o Food Equity Roundtable	o Jose Chew	AMeere@ceo.lacounty.gov
Fire	Brigitte Mardigras	(213) 974-1717 BMardigras@ceo.lacounty.gov
Health Services	Sarkis Semerdjyan	(213) 893-6232 SSemerdjyan@ceo.lacounty.gov
Office of Diversion and Reentry	Brigitte Mardigras	(213) 974-1717 BMardigras@ceo.lacounty.gov

County Department	CEO Legislative Contact	Phone and Email
Human Resources	Jose Chew	(213) 974-1489 <u>JChew@ceo.lacounty.gov</u>
Internal Services	Amanda Meere	(213) 262-8031 AMeere@ceo.lacounty.gov
Justice, Care, and Opportunities	Brigitte Mardigras	(213) 974-1717 BMardigras@ceo.lacounty.gov
	Sarkis Semerdjyan	(213) 893-6232 SSemerdjyan@ceo.lacounty.gov
LA County Library	Jonathan Kraus	(213) 262-8040 JKraus@ceo.lacounty.gov
Medical Examiner-Coroner	Sarkis Semerdjyan	(213) 893-6232 SSemerdjyan@ceo.lacounty.gov
Mental Health	Sarkis Semerdjyan	(213) 893-6232 SSemerdjyan@ceo.lacounty.gov
Military & Veterans Affairs	Jonathan Kraus	(213) 262-8040 JKraus@ceo.lacounty.gov
Museum of Art	Jonathan Kraus	(213) 262-8040 JKraus@ceo.lacounty.gov
Natural History Museum	Jonathan Kraus	(213) 262-8040 JKraus@ceo.lacounty.gov
Parks and Recreation	Jonathan Kraus	(213) 262-8040 JKraus@ceo.lacounty.gov
Probation	Brigitte Mardigras	(213) 974-1717 BMardigras@ceo.lacounty.gov
Public Defender	Brigitte Mardigras	(213) 974-1717 BMardigras@ceo.lacounty.gov
Public Health		(212) 902 6222
Office for the Advancement of Early Care and Education	Sarkis Semerdjyan	(213) 893-6232 SSemerdjyan@ceo.lacounty.gov
Public Social Services	Jose Chew	(213) 974-1489 <u>JChew@ceo.lacounty.gov</u>
Public Works	Angela Ovalle	(213) 974-1348 aovalle@ceo.lacounty.gov
Regional Planning	Traci Kawaguchi	(213) 262-8045 TKawaguchi@ceo.lacounty.gov
Registrar-Recorder/County Clerk	Jonathan Kraus	(213) 262-8040 JKraus@ceo.lacounty.gov
Sheriff	Brigitte Mardigras	(213) 974-1717 BMardigras@ceo.lacounty.gov
Treasurer and Tax Collector	Jose Chew	(213) 974-1489 <u>JChew@ceo.lacounty.gov</u>

County Department	CEO Legislative Contact	Phone and Email
Youth Development	Brigitte Mardigras	(213) 974-1717 BMardigras@ceo.lacounty.gov

Chief Executive Office	CEO Legislative Contact	Phone and Email
Anti-Racism, Diversity, and Inclusion	Angela Ovalle	(213) 974-1348 aovalle@ceo.lacounty.gov
Census / Redistricting	Jonathan Kraus	(213) 262-8040 JKraus@ceo.lacounty.gov
Chief Information Office	Amanda Meere	(213) 262-8031 AMeere@ceo.lacounty.gov
Compensation, Benefits, and Pensions	Jose Chew	(213) 974-1489 JChew@ceo.lacounty.gov
Digital Divide Regional Strategy	Amanda Meere	(213) 262-8031 AMeere@ceo.lacounty.gov
Employee Relations	Jose Chew	(213) 974-1489 <u>JChew@ceo.lacounty.gov</u>
Homeless Initiative and Affordable Housing	Traci Kawaguchi	(213) 262-8045 TKawaguchi@ceo.lacounty.gov
Office of Emergency Management	Brigitte Mardigras	(213) 974-1717 BMardigras@ceo.lacounty.gov
Poverty Alleviation Initiative	Jose Chew	(213) 974-1489 JChew@ceo.lacounty.gov
Risk Management / Workers' Compensation	Jose Chew	(213) 974-1489 <u>JChew@ceo.lacounty.gov</u>
Women and Girls Initiative	Traci Kawaguchi	(213) 262-8045 TKawaguchi@ceo.lacounty.gov

Offices / County-Related Agencies	CEO Legislative Contact	Phone and Email
Development Authority	Traci Kawaguchi	(213) 262-8045 TKawaguchi@ceo.lacounty.gov
Employee Retirement Association	Jose Chew	(213) 974-1489 JChew@ceo.lacounty.gov
Office of Child Protection	Jose Chew	(213) 974-1489 JChew@ceo.lacounty.gov
Office of Education	Jonathan Kraus	(213) 262-8040 JKraus@ceo.lacounty.gov
Office of the Inspector General	Brigitte Mardigras	(213) 974-1717 BMardigras@ceo.lacounty.gov
Superior Court	Brigitte Mardigras	(213) 974-1717 BMardigras@ceo.lacounty.gov

Committees / Commissions / Councils	CEO Legislative Contact	Phone and Email
Alcohol and Other Drugs	Sarkis Semerdjyan	(213) 893-6232 SSemerdjyan@ceo.lacounty.gov
Arts Commission	Jonathan Kraus	(213) 262-8040 <u>JKraus@ceo.lacounty.gov</u>
Children and Families	Jose Chew	(213) 974-1489 <u>JChew@ceo.lacounty.gov</u>
Countywide Criminal Justice Coordination Committee (CCJCC)	Brigitte Mardigras	(213) 974-1717 BMardigras@ceo.lacounty.gov
Disabilities	Jose Chew	(213) 974-1489 JChew@ceo.lacounty.gov
Domestic Violence Council	Sarkis Semerdjyan	(213) 893-6232 SSemerdjyan@ceo.lacounty.gov
HIV	Sarkis Semerdjyan	(213) 893-6232 SSemerdjyan@ceo.lacounty.gov
Insurance	Jonathan Kraus	(213) 262-8040 JKraus@ceo.lacounty.gov
Local Governmental Services	Jonathan Kraus	(213) 262-8040 JKraus@ceo.lacounty.gov
Mental Health	Sarkis Semerdjyan	(213) 893-6232 SSemerdjyan@ceo.lacounty.gov
Native American Indian	Jose Chew	(213) 974-1489 JChew@ceo.lacounty.gov
Public Health Commission	Sarkis Semerdjyan	(213) 893-6232 SSemerdjyan@ceo.lacounty.gov
Small Business	Traci Kawaguchi	(213) 262-8045 TKawaguchi@ceo.lacounty.gov

Rosters/CEO Legislative Contacts_