



**LISA M. GARRETT**  
DIRECTOR OF PERSONNEL

# COUNTY OF LOS ANGELES DEPARTMENT OF HUMAN RESOURCES

HEADQUARTERS  
KENNETH HAHN HALL OF ADMINISTRATION  
500 W. TEMPLE STREET, ROOM 579 • LOS ANGELES, CALIFORNIA 90012  
(213) 974-2406 • FAX (213) 621-0387

BRANCH OFFICE  
510 S. VERMONT AVENUE, 12<sup>TH</sup> FLOOR • LOS ANGELES, CALIFORNIA 90020  
(213) 866-5846 • FAX (213) 637-0821

May 20, 2025

To: Los Angeles Homeless Services Authority Employees

From: Lisa M. Garrett   
Director of Personnel

for Epifanio Peinado, Temporary Services Administrator   
Chief Executive Office – Implementation Team

## **OPEN MEMORANDUM REGARDING THE FORMATION OF A NEW LOS ANGELES COUNTY DEPARTMENT DEDICATED TO HOMELESS SERVICE DELIVERY**

This open memorandum is to inform all Los Angeles Homeless Services Authority (LAHSA) employees about Los Angeles County's (County) efforts to implement the vision of our Board of Supervisors (Board) to establish a new department dedicated to homeless service delivery. Our goal is to keep you updated on the phases of implementation and progress made toward realizing the Board's vision. This is to inform you of our efforts to date and our plan for moving forward.

The establishment of the new County department is led by the Chief Executive Office (CEO) Implementation Team. The Implementation Team's three key priorities include the review of the: 1) Funding, 2) Programs/Services, and 3) Employees needed for the new department.

As to funding, the Board's April 1, 2025 directive states that County-funded service contracts administered by LAHSA are to be transitioned to the new department by July 1, 2026. The new administrative team will centralize and streamline funding sources, data, and reporting requirements to create a cohesive system that eases the burden on providers and the very people the system is designed to serve.

The initial framework and integration of County services is based on the pre-existing programs and services administered by the County's Department of Health Services – Housing for Health (DHS-HFH) and the CEO – Homeless Initiative (CEO-HI). The Implementation Team is currently focused on building a top-tier administrative infrastructure to establish and stabilize the new department.

Our work to determine programs/services and employees needed for the new department is currently under consideration. The Implementation Team is working to identify the number and types of positions needed to support the new department. Although specific information

is currently limited, please consider this memorandum the first of many communications and outreach to assist you with understanding how current LAHSA employees may be impacted.

The work to establish the new department will occur in three phases:

**PHASE I – By April 28, 2025:** DHS and CEO supported the integration of HFH and HI and created a joint administrative team with other relevant County entities. CEO-HI and DHS-HFH are working closely with the CEO-Implementation Team to align and integrate work, while concurrently developing the plans and delivery of the administrative functions of the new County department.

**PHASE II – By January 1, 2026:** Complete the integration of CEO-HI and DHS-HFH and the development of the core administrative infrastructure to establish the new County department.

**PHASE III – By July 1, 2026:** Complete the integration of specified County-funded programs and services currently administered by LAHSA and a process to transition employees into the new County department.

This transition provides an opportunity for new collaboration between service providers, people with lived experience, County departments, cities, unincorporated areas, and elected officials to continue impactful change in our communities. In building the new department, the County remains committed to ensuring a workforce that reflects and effectively serves the communities most impacted by homelessness.

We are committed to working closely with LAHSA administration to engage you in this process through regular meetings and informational updates. We want to ensure LAHSA staff have every opportunity to ask questions, share ideas, and voice concerns.

We invite you to communicate with us by submitting comments or questions via our contact tab located on the information website at <https://ceo.lacounty.gov/dh/>. Prior to meeting with you, we will capture questions and themes submitted to the website and incorporate them into a Frequently Asked Questions (FAQ) format.

c: Executive Office, Board of Supervisors  
County Counsel  
Department of Human Resources  
Department of Health Services

LMG:EP  
RC:CT