

9.9 APPENDIX I – Memorandum of Understanding (MOU) Between the County and the City of Los Angeles

EMERGENCY MANAGEMENT AGREEMENT BETWEEN THE COUNTY AND THE CITY OF LOS ANGELES

1. PURPOSE

- a. This agreement is entered into by the City and County of Los Angeles in recognition of the impact an emergency within the City of Los Angeles can have on emergency management throughout the County.
- b. The primary purpose of this agreement is to ensure close coordination of emergency planning, response, and recovery operations between the City and County.
- c. The City of Los Angeles recognizes and fully supports California's Standard Emergency Management System (SEMS) mandate that the County shall be the Operational Area Coordinator unless other written agreements are made by the County.
- d. Upon acceptance of this agreement, County and City staff will be directed to develop a detailed Joint Emergency Operations Procedures Guide to implement the concepts of this document. This guide must be approved by the joint emergency management organizations.

2. THE JOINT CITY/COUNTY OF LOS ANGELES EMERGENCY MANAGEMENT ORGANIZATION (JCCLA)

- a. The County and the City establish JCCLA as a cooperative agreement to backup, complement and mutually support their respective and collective emergency preparedness, response and recovery operational organizations.
- b. JCCLA will be composed of the Los Angeles City Emergency Operations Board (EOB) and the Los Angeles County Emergency Management Council (EMC). The Chair of JCCLA will rotate annually between the two organizations. There will be a JCCLA Subcommittee composed of emergency management specialists from the departments that are represented on JCCLA. JCCLA shall meet semi-annually to validate the JCCLA Subcommittee's work and provide guidance to the Subcommittee. The Subcommittee shall meet quarterly to accomplish its work and carry out the decisions of JCCLA. Work groups will meet as necessary to develop any detailed staff recommendations. The Los Angeles City and County Offices of Emergency Management (OEM) shall be responsible for providing staff support for JCCLA its organization.

3. FUNCTIONAL RELATIONSHIPS OF THE COUNTY AND THE CITY WITHIN THE LOS ANGELES COUNTY OPERATIONAL AREA

- a. The County is the SEMS Operational Area Coordinator for the entire County of Los Angeles to include all political jurisdictions within the County, under

all circumstances.

b. The County will provide the City:

- 1) A computer work station to enable the City to enter into and exchange data with the County's Emergency Management Information System (EMIS) through the system's Wide Area Network (WAN).
- 2) A County-wide Integrated Radio System (CWIRS) terminal to enable the City to enter into the County's various emergency management radio talk groups.
- 3) Liaison at the City Emergency Operations Center (EOC) whenever the City EOC is activated for an event of concern to the Operational Area.
- 4) The City specifically relies on the following County departments/agencies to provide, as mandated, appropriate disaster/emergency related services:

Department of Children's Services	Department of Public Social Services
Coroner - Chief Medical Examiner	Sheriff's Department for custody services and Law Enforcement Mutual Aid
District Attorney	Municipal Courts
Health Services Department	Superior Courts
Mental Health Department	Probation Department
Public Defender	

c. The City of Los Angeles agrees to provide the County with dedicated EOC liaison whenever both City and County EOC's are activated for a common purpose.

d. Unless otherwise provided for by State law, City requests for emergency mutual aid resources or assistance (to include requests for National Guard support) will be coordinated with and requested through the Sheriff in his role as the Director of Emergency Operations/Law Enforcement mutual aid coordinator for the Operational Area. In the event the County is not able to respond to City mutual aid or emergency response requests, the City EOC Manager shall coordinate directly with the County EOC Manager to resolve the issue. If a mutually agreeable resolution is not forthcoming, the City may request issue resolution assistance through the City's California Governor's Office of Emergency Services (OES) Liaison. Any decision on

the part of the City to directly involve its OES Liaison will be followed by immediate notification of the County EOC.

- e. To ensure that all affected jurisdictions fully participate in, and understand the allocation of assets in support of needs, the County and the City will use the concepts of multi-agency or inter-agency coordination, as developed in the Standardized Emergency Management System (SEMS), when the Los Angeles County Operational Area is activated and when addressing emergency response and mutual aid decisions of common concern. When there is a shortage of assets, multi-agency coordination will include the direct participation of OES liaison personnel assigned to the respective City and County EOCs. This can occur whenever either the City or County deem it appropriate.
- f. The County and the City will exchange intelligence and situation reports and the County will forward the Los Angeles City reports to the State and other appropriate agencies as attachments to County reports.
- g. The County and the City will provide reciprocal Emergency (and post emergency) Management Mutual Aid (EMMA) support, as then existing resources permit.
- h. The County and the City will provide reciprocal Operational Area Satellite Information System (OASIS) backup communications capability in the event either the County or City OASIS links are interrupted and will, as their then existing resources permit, communicate for both agencies until the other's normal OASIS operations can be resumed.
- i. All County and City emergency organizations, operations and terminology will, unless otherwise noted in this agreement, conform to the State of California SEMS.

4. OTHER FUNCTIONAL UNDERSTANDINGS

- a. The County Emergency Management Council (EMC) and the City Emergency Operations Board (EOB) have jointly entered into functional understandings in the following eight emergency management areas. For information purposes, copies of the approved understandings are attached to this agreement.
 - 1) Emergency Operations Center (EOC) Liaison
 - 2) Transportation System Restoration
 - 3) Sheltering and Mass Care
 - 4) Structural Evaluation and Mass Care
 - 5) Damage Assessment

- 6) Mass Fatalities
 - 7) Disaster-Related Medical/Health Services
 - 8) Joint Information Center (JIC) liaison.
- b. The County and the City are signatories of the following mutual aid agreements: (NOTE: List to be developed.)