



STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
WOMEN AND GIRLS INITIATIVE
GOVERNING COUNCIL
KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 372
LOS ANGELES, CALIFORNIA 90012

Monday, July 31, 2017

1:00 PM

AUDIO FOR THE ENTIRE MEETING (17-3610)

Attachments: [Audio](#)

I. ADMINISTRATIVE MATTERS

1. Call to Order and roll call. (17-3205)

Chair Campos called the meeting to order at 1:04 p.m.

Roll call

Nicole Bryant, Administrative Coordinator, called the roll:

Present: Chair Araceli Campos, Vice Chair Sharon Shelton, Chanel Boutakidis, Anita DeFrantz, Wendy Greuel, Leticia Mendoza, Jan Perry, Alice S. Petrossian, Dr. Carmen Schaye, Kathy Spillar, Bea Stotzer, Jane Templin and Jai Lee Wong

Absent: Kafi Blumenfield and Angela Underwood-Jacobs

2. Approval of minutes from the June 19, 2017 meeting. (17-3206)

On motion of Board Member Templin, seconded by Board Member DeFrantz, unanimously carried, Members Blumenfield and Underwood-Jacobs being absent, the Governing Council approved the minutes from June 19, 2017.

Attachments: [06-19-17 Draft Minutes](#)

II. PRESENTATION

3. Presentation on County structure. (17-3483)

Sheila Williams, County Executive Office, provided a PowerPoint presentation of the Los Angeles County structure and budget. Ms. Williams reviewed the budget process and approval schedule by the Board of Supervisors.

III. REPORT

4. Executive Director's report. (17-3484)

Regina Waugh, Executive Director, provided an update on staffing and informed that the Research Director and the Community Engagement Director will be in position soon.

Ms. Waugh announced that in lieu of the August 21st meeting, she would like the Members to attend a working retreat scheduled for the regular meeting of September 18, 2017, expanding the hours from 11:00 a.m. to 3:00 p.m. A suitable location for the retreat will be determined and Members will be notified accordingly.

Ms. Waugh highlighted those Department/areas that constitute the majority of County resources in terms of budget and personnel and reiterated the importance of having the Initiative's work be additive to existing efforts by County Departments, Initiatives, and Commissions and not duplicative. The Women and Girls Initiative can serve to identify needs in the community, examine gaps in current services and recommend how these gaps can be closed.

Ms. Waugh advised the Members that a survey was submitted to 15 County departments, asking them to outline their services, resources and challenges relative to meeting the needs of women and girls. Most of the data has been received and is being analyzed. A matrix will be provided at a future meeting to help Members analyze where the departments are now and what resources and processes are needed to better meet needs of women and girls.

Member Stotzer inquired as to how housing and economic development is addressed. Torie Osborne, Principal Deputy for Policy and Strategy, Third District, responded and informed the Members that functions of economic development are contained within various departments and that housing resides within the Community Development Commission (CDC) as a

separate nonprofit entity; although the Board of Supervisors serves as the CDC's Board. Ms. Osborne added that many cities have their own housing and economic development divisions.

Ms. Waugh reiterated the need to use and improve existing resources and knit together the different programs and efforts that are already working to address the needs of women and girls.

IV. DISCUSSION

5. Discussion of Governing Council structure and work. (17-3207)

Ms. Waugh briefly reviewed the Los Angeles County Strategic Plan and how the Women and Girls' Initiative might relate to other strategies within the Plan. Discussion ensued regarding incoming data and how it is to be synthesized.

The meeting recessed at 2:00 p.m. in order for the Members to spend time in groups to formulate recommendations on how the Initiative can best address the charge by the Board of Supervisors of analyzing the County as a Service Provider, Participant and Employer. The meeting reconvened at 2:20 p.m., with all Members being present, with the exception of Members Blumenfield and Underwood-Jacobs who were absent.

Upon reconvening, the Members shared their recommendations. Ms. Waugh indicated that the recommendations will be synthesized and discussed in greater detail during the Retreat Meeting in September.

Attachments: [WGI Calendar - Meeting Schedule](#)

6. Discussion of By-laws (Vote to Adopt). (17-3486)

Chair Campos introduced the Bylaws and indicated that County Counsel has already reviewed the Bylaws.

Ms. Waugh answered questions regarding potential sub-committees and outside participants, and confirmed that any sub-committees would be ad hoc as opposed to "standing" committees.

Member Stotzer requested that the aforementioned provision be reflected in the Bylaws.

Member Dr. Schaye inquired if there would be a grievance mechanism within the Bylaws. Ms. Waugh indicated that the Bylaws will be clarified to reflect that items will be adopted by a majority vote and that no specific

grievance mechanism will be included in the Bylaws.

Member Templin inquired as to Ethics Training. County Counsel informed the Members of the upcoming Quarterly New Commissioner Training for which staff circulated a flyer and noted that Ethics Training is not required for this particular body. Ms. Waugh indicated that she will share the link to the online Ethics training with the Members.

After discussion on motion of Member Templin, seconded by Member Petrossian, unanimously carried there being no objection, Members Blumenfield and Underwood Jacobs being absent, the August 21, 2017 Meeting was cancelled and the time for the September 18, 2017 meeting as extended from 11:00 a.m. to 3:00 p.m.

7. Discussion of Mission Statement. (17-3487)

Ms. Waugh provided a brief overview of the draft mission statement to be considered by the Members. Chair Campos asked that all Board Members send their edits or additions to Ms. Waugh before the next meeting so that they can be incorporated into the next draft.

V. MISCELLANEOUS

8. Announcements (17-3488)

Chair Campos advised the Members of the Ice Cream Social on Wednesday, August 2, 2017 at 3:00 p.m. on the 8th Floor in honor of Regina Waugh as sponsored by Supervisor Kuehl. Ms. Waugh will provide the announcement to the Members. Ms. Waugh informed the Members that she has prepared the first draft report to the Board of Supervisors which she will provide to the Members and encouraged them to provide any feedback promptly.

Member Templin advised of a symposium on September 22, 2017 sponsored by the Professional Women in Building Council, on opportunities for women in non-traditional work. The symposium will be held at the north campus at the Long Beach City College. Member Templin will disseminate the flyer.

Nicole Bryant, Administrative Coordinator, reminded the Members to utilize the website link that was disseminated to them for information sharing.

9. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Women and Girls Initiative Governing Council subsequent to the posting of the agenda. (17-3208)

There were none.

10. Opportunity for members of the public to address the Governing Council on items of interest that are within the subject matter jurisdiction of the Governing Council. (17-3209)

There were none.

11. Adjournment of the July 31, 2017 meeting. The next meeting is scheduled for August 21, 2017 at 1:00 p.m. in Room 372. (17-3210)

Chair Campos adjourned the meeting at 3:02 p.m.