



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
WOMEN AND GIRLS INITIATIVE
GOVERNING COUNCIL
KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 372
LOS ANGELES, CALIFORNIA 90012**

Monday, June 19, 2017

1:00 PM

AUDIO FOR THE ENTIRE MEETING (17-2931)

Attachments: [Hyperlink](#)

1. Call to Order. (17-2727)

Executive Director, Regina Waugh, called the meeting to order at 1:01 p.m.

Attendance

The following members were present:

Present: Chanel Boutakidis, Araceli Campos, Wendy Greuel, Leticia Mendoza, Jan Perry, Alice S. Petrossian, Dr. Carmen Schaye, Sharon Shelton, Kathy Spillar, Bea Stotzer, Jane Templin, Angela Underwood-Jacobs and Jai Lee Wong

Absent: Kafi Blumenfield and Anita DeFrantz

I. ADMINISTRATIVE MATTERS

2. Welcoming remarks and introductions. (17-2729)

Supervisor Kuehl provided opening remarks and highlighted the diverse responsibilities of the Board of Supervisors who oversee the health, welfare, homelessness, juvenile justice, Foster Care and parks systems for ten million people with each presenting its own set of challenges. Supervisor Kuehl stressed that the County is the only safety-net for millions of County inhabitants. Supervisor Kuehl provided a brief background on the Women and Girls Initiative Working Group, the forerunner to the Governing Council. Supervisor Kuehl spoke about the importance of the Governing Council's scope of work, including recording the experiences of women and girls in the County and defining

the barriers, challenges and opportunities for them. Supervisor Kuehl thanked the Members for their dedication and commitment and offered her encouragement for their impending work.

Sachi Hamai, Chief Executive Officer, provided brief opening remarks. Ms. Hamai provided statistics relative to positions filled by women in the County. Ms. Hamai reflected on the lack of women in positions in the law enforcement and justice arenas as well as in the area of crafts and trades. Ms. Hamai also reflected on the importance of workforce development and the significance of appropriate funding for the proposed recommendations that will be forthcoming from the Governing Council.

Ms. Waugh welcomed the Members and asked that each Member and staff make self-introductions.

3. Overview by County Counsel of Procedural Rules (abridged version of Robert's Rules of Order), and Brown Act compliance. (17-2728)

LaTayvius Alberty, County Counsel, provided a brief overview of the Brown Act and highlighted how the Brown Act requirement affects long term and short term sub-committees, social and professional gatherings and email correspondence.

Attachments: [Robert's Rules of Order](#)
[Brown Act](#)

II. REPORT

4. Executive Director's Report. (17-2831)

Executive Director, Regina Waugh, provided an overview of the Board motion that created the WGI and spoke briefly about applying the gender lens when considering the County as an employer, service provider and as a coalition partner with other entities. Ms. Waugh informed that the Governing Council will hold at least two Town Hall meetings in each Supervisorial District over the course of the Initiative, and that a Community Outreach Director as well as a Research Director will soon be hired to assist with the various research studies, surveys and community outreach relative to the County's policies, programs and other activities that affect women and girls. Some main elements to consider are how women and girls are affected within the Child Welfare, Health, Criminal Justice, and Public Social Services systems. Ms. Waugh stressed the importance of staying focused and targeted, meeting scheduled timelines, and the significance of being inspirational yet strategic in their work product to ensure that the Governing Council's recommendations are

impactful. Ms. Waugh also informed that the Governing Council will provide quarterly and annual reports to the Board of Supervisors.

Attachments: [Motion by Supervisors Kuehl and Solis](#)

III DISCUSSION

5. Discussion on writing a powerful Mission Statement. (17-2732)

Consultant, Dr. Alan Glassman, provided an overview of the importance of developing a powerful mission statement and vision. Dr. Glassman reviewed examples of appropriate mission statements and discussed the difference between mission and vision. Dr. Glassman facilitated an exercise in order to elicit concepts relating to the development of a mission statement for the Governing Council.

The Governing Council recessed at 2:18 p.m. in order to complete the aforementioned exercise.

The Governing Council reconvened at 2:21 p.m. with all Members present. Each Member reviewed their personal concept for a mission statement. The next step will be for the Executive Director to compile the information provided and formulate draft mission statements for review and discussion by the Members at the next meeting.

6. Discussion of Council Organization. (17-2731)

Consultant, Dr. Alan Glassman, provided a brief overview of the possible organizational structure of the Governing Council. The matter was continued to a future meeting.

Attachments: [Attachment](#)

7. Election of Governing Council Chair and Vice Chair. (17-2730)

On motion of Member Templin, seconded by Member Perry, the floor was opened for nominations to the position of Chair and Vice Chair to the Governing Council.

Member Perry nominated Member Bea Stotzer for Chair and expounded on her qualifications, and Member Araceli Campos submitted her name for consideration and expounded on her qualifications.

Member Perry nominated Member Sharon Shelton for the position of Vice Chair. There were no other nominations and Member Shelton accepted the nomination.

The positions of Chair and Vice Chair to the Governing Council were taken up by paper ballot, whereby Member Araceli Campos was elected as Chair and Member Sharon Shelton was elected as Vice Chair.

On motion of Member Dr. Carmen E. Schaye, seconded by Member Perry, unanimously carried, there being no objection and Members Blumenfield and DeFrantz being absent the Governing Council agreed that a term of one year will be included in the Bylaws for the positions of Chair and Vice Chair of the Governing Council.

8. Discuss setting a Regular Meeting Schedule. (17-2903)

Executive Director, Regina Waugh, informed the Governing Council that regular meetings will be held once a month with special meetings scheduled as needed. Ms. Waugh also indicated that a regular meeting schedule will be presented to the Members once all the responses have been received by the Members and an available meeting location in the Hall of Administration has been secured. Ms. Waugh will inform the Members of the next meeting date, time and location.

IV. MISCELLANEOUS

9. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Women and Girls Initiative Governing Council subsequent to the posting of the agenda. (17-2733)

Member Spillar provided informational documents to the Governing Council regarding sex segregation within the Los Angeles Unified School District and the issue of child marriage within the State of California.

Attachments: [Attachment](#)
 [Attachment](#)

10. Opportunity for members of the public to address the Governing Council on items of interest that are within the subject matter jurisdiction of the Governing Council. (17-2735)

There were none.

11. Adjournment of the Meeting of Monday, June 19, 2017. (17-2736)

The meeting was adjourned at 2:57 p.m.